

**AGENDA**  
**LONG BRANCH SEWERAGE AUTHORITY**  
**Regular Meeting**

**July 15, 2015**

- I. Opening of meeting at \_\_\_\_\_ p.m. by \_\_\_\_\_
- II. Notation of attendance

<b>Name</b>	<b>Position</b>	<b>In</b>	<b>Out</b>
L. Frank Blaisdell	Chairman		
Thomas George	Vice-Chairman		
David Brown	Secretary		
Michael Booth	Treasurer		
James Mazza	Asst. Secretary/ Treas.		
Joseph Martone	Executive Director		
David Kaplan	Auditor		
John L. Bonello	Counsel		
John Van Dorpe	Engineer		
Laurie Hartnett	PCC Officer		
Liz Vieira	Secretary		

- III. Announcement by presiding officer, pursuant to New Jersey Open Public Meetings Act, that

Adequate Notice of this Regular Meeting and of all Regular Meetings for the Year 2015, has been provided by publication thereof in the *Link* on March 19, 2015, as a “legal” advertisement and in the *Asbury Park Press* on March 14, 2015, as a “legal” advertisement and by forwarding duplicates thereof on February 20, 2015, to the Clerks of the City of Long Branch, Borough of West Long Branch and Borough of Monmouth Beach for filing in their respective offices and for posting in a public place in each such Municipality.

IV. Public Participation

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ that this item of the Agenda be closed.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

V. As to Minutes of the Regular Meeting of June 17, 2015

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ that the reading of the minutes of the Regular Meeting of the Long Branch Sewerage Authority held on, June 17, 2015, be dispensed with, and that such Minutes be, and they are hereby, approved as recorded and circulated.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

VI. As to Minutes of the Executive Session held on June 17, 2015, if any

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ that the reading of the minutes of the Executive Session held on June 17, 2015, be dispensed with, and that such Minutes be, and they are hereby, approved as recorded and circulated.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

VII. Correspondence

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, as to items to be received and filed.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

**LIST OF CORRESPONDENCE FOR REGULAR MEETING  
LONG BRANCH SEWERAGE AUTHORITY**

**July 15, 2015**

- 1) Letter dated 06/12/15 received 06/18/15 from NJDEP, re: 2015 Non-Potable Water Proficiency Test Study
- 2) Copy of Letter dated 06/15/15 received 06/17/15 from Manna & Bonello to Nicholas Kokinakis, Esq./ Zurich Insurance, re: Claim-APS Contracting / Advantech
- 3) Email received 06/19/15 from New Jersey Utility Authority Joint Insurance Fund, re: Agenda and Reports for June
- 4) Letter dated 06/16/15 received 06/19/15 from Kraft & Capizzi, re: Announcement that the NJ Law Journal has selected Mr. Capizzi Esq. to be one of its 2015 New Leaders of the Bar
- ACTION** 5) Application for disconnection dated 06/08/15 received 06/08/15, re: 1183 Lincoln Ct / Block 12 Lot 2
- 6) Copy of letter dated 06/22/15 received 06/22/15 from Maser Consulting to John Toic/ First Hartford Realty Corp, re: CVS Pharmacy final inspection and close out
- 7) Letter dated 06/17/15 received 06/22/15 from Monmouth County Planning Board, re: Meeting Cancellation Notice
- 8) Certified Copy of letter dated 06/18/15 received 06/22/15 from French & Parrello Associates, re: CAFRA Individual Permit for the construction of a shore protection structure / 907 Ocean Ave/ B 59 L 3
- 9) Email notice dated 06/24/15 received 06/24/15 from Maser Consulting, re: Maser announces acquiring Kernan Engineering
- 10) Letter dated 06/24/15 received 06/26/15 from the City of Long Branch Tax Collector, re: Tax Sale date of September 22, 2015
- 11) Email dated 06/25/15 received 06/25/15 from Toni Mullen/ West Long Branch Tax Collector, re: West Long Branch Tax Sale scheduled for October 21, 2015
- 12) Certified public notice of hearing received 06/29/15 from Borough of Deal, re: ordinance variance for expansion of a non-conforming use for 4 Ocean Ave, Deal

13) Certified public notice received 06/29/15 from Borough of Little Silver, re: ordinance variance to install and use a 60' X 40' stone parking area on the vacant lot / property is at 160 Rumson Rd, Little Silver

14) Letter dated 06/26/15 received 06/29/15 from State of NJDEP, re: FY2016 application

**ACTION**

15) Application for unit change dated 06/11/15 received 07/01/15 from Alice Kessler, re: 74 Cedar Ave Block 88 Lot 1 / Unit change request from 8 units to 6 units

16) Letter dated 06/30/15 received 07/06/15 from Jersey Central Power & Light, re Lincoln Ave and Ocean Ave pump stations meter reading

**ACTION**

17) Letter dated 07/08/15 received 07/08/15 from Maser Consulting, re: Primary Tank Influent System Reconstruction/ Project #LBS223/ Change Order and Final Payment request

**ACTION**

18) Letter dated 07/08/15 received 07/08/15 from Maser Consulting, re: PM Construction payment request #3

19) Certified letter received 07/09/15 from the Borough of WLB, re: Planning Board application for an Urgent Care Center/ Monmouth Rd WLB/ Block 70 Lot 40.01

**ACTION**

20) Letter dated 07/09/15 received 07/09/15 from Maser Consulting, re: MBE Mark III Electric payment request #4 for \$183,297.24

**ACTION**

21) Voucher received 07/09/15 from Maser Consulting, re: All Surface Asphalt Paving, Inc. payment request #2 for \$17,354.00

VIII. Report of Executive Director for June 2015

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ that the same, as prepared and submitted, is approved and ordered received and filed and made a part of the Minutes of this Meeting

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

IX. As to Bills submitted for payment by Long Branch Sewerage Authority for the Month of June 2015

Resolution by \_\_\_\_\_, seconded by \_\_\_\_\_ that the Schedule of Bills for the Month of June 2015 prepared and submitted by the Executive Director for approval, is found regular and payment of each and all thereof, be, and it is, hereby, authorized to be made out of funds of Authority as the same are, or may become, available for such purpose.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

X. Report by Authority Counsel of the Activities of that Office and of Actions taken since June 17, 2015.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ that all actions taken and dispositions made by Authority Counsel, of and with regard and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XI. Report by Authority Auditor of the Activities of that Office and of Actions taken since June 17, 2015.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ that all actions taken by Authority Auditor, of and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XII. As to Insurance Committee

1. Report, if any
2. Action, if any

XIII. Report, if any, by Investment Committee

Resolution by \_\_\_\_\_, seconded by \_\_\_\_\_ that the Investments be approved and made.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XIV. Transfers, if any

Resolution by \_\_\_\_\_, seconded by \_\_\_\_\_ that the List of Transfers, as submitted, is approved, ordered, received and filed and made a part of the Minutes of this Meeting.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XV. Old Business

A. Engineer's Report on Redevelopment Projects

1. Report, if any
2. Action, if any

B. Future Capital Improvement Program

1. Report, if any
2. Action, if any

C. Fence & Gates

1. Report, if any
2. Action, if any

- D. Flood Barriers
  - 1. Report, if any
  - 2. Action, if any
  
- E. Mechanic Improvements
  - 1. Report, if any
  - 2. Action, if any
  
- F. Collection Systems Rehabilitation
  - 1. Report, if any
  - 2. Action, if any
  
- G. F.E.M.A.
  - 1. Report, if any
  - 2. Action, if any

XVI. New Business

XVII. Miscellaneous Suggestions for Good of Authority

XVIII. Adjournment at \_\_\_\_\_ o'clock p.m.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ that  
the meeting be adjourned.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

## RESOLUTION

\_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by \_\_\_\_\_.

**WHEREAS**, Jacob Tambor has requested a termination of sewer service in an Application for Disconnection to the Executive Director dated June 8, 2015, attached hereto to this Resolution and made a part hereof, for said property at 1183 Lincoln Ct being serviced by the Long Branch Sewerage Authority under account #012-002-000, and

**WHEREAS**, the Authority's inspector has verified that there are no buildings or structures currently on the property that are occupied, and

**WHEREAS**, this disconnection is conditional upon all service charges being paid to date, and

**NOW, THEREFORE, BE IT RESOLVED** by the Long Branch Sewerage Authority that it terminates service on said property as of the third quarter of 2015 and that an application for resumption of sewer service for said property shall be considered an application for sewer service, de novo, and subject to the procedures and costs set forth in the Rules and Regulations of the Long Branch Sewerage Authority, and

**BE IT FURTHER RESOLVED** that the Executive Director be authorized to execute any further documents or instruments necessary to affect this Resolution.

### ROLL CALL:

Mr. Blaisdell	-
Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Mazza	-

Date: July 15, 2015

R1.7-15

Exhibit



**RESOLUTION**

Mr. \_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by Mr. \_\_\_\_\_

**WHEREAS**, Alice Kessler has requested a reduction in the number of units from eight (8) to six (6) for service billing in an application to the Executive Director received June 11, 2015, which is attached hereto to this resolution and made a part hereof, for said property being serviced by the Long Branch Sewerage Authority under account #088-001-000

**WHEREAS**, the Authority’s staff engineer has made a physical inspection of said property and is of the opinion that the property presently constitutes of six units for service

**NOW, THEREFORE, BE IT RESOLVED** by the Long Branch Sewerage Authority that the number of units for service billing on said property, which is known as 74 Cedar Ave., is hereby reduced from eight (8) to six (6) as of the third quarter 2015 and that in the event of a change of use on said property, the Authority reserves its right to assess a connection or reconnection fee.

**BE IT FURTHER RESOLVED** that the Executive Director be authorized to execute any further documents or instruments necessary to effect this Resolution.

**ROLL CALL:**

- Mr. Blaisdell -
- Mr. George -
- Mr. Booth -
- Mr. Brown -
- Mr. Mazza -

Date: July 15, 2015  
R2.7-15  
Exhibit

## RESOLUTION

Mr. \_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by Mr. \_\_\_\_\_

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has undertaken the Primary Tank Influent System Reconstruction; and

WHEREAS, the inspecting engineer for the project, Maser Consulting, has recommended the approval of Change Order Number #2, in his letter dated July 8, 2015, attached hereto and made a part hereof, which decreases the cost by (\$9,850.00) \$605,938.93 to \$596,088.93 as a result of this Change Order.

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that Change Order #2, attached hereto and made a part hereof, is hereby approved and that the Authority Executive Director is authorized to execute any documents necessary to effectuate this Resolution.

### ROLL CALL:

Mr. Blaisdell	-
Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Mazza	-

Date: July 15, 2015

R3.7-15

Exhibit

**RESOLUTION**

Mr. \_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by Mr. \_\_\_\_\_.

**WHEREAS**, the Long Branch Sewerage Authority has received a Partial Payment Request, # 6 (final), from Allied Construction Group for the Primary Tank Influent System Reconstruction, and

**WHEREAS**, this request for payment is in the amount of \$27,038.28, and

**WHEREAS**, this is the final payment which closes out the project, and

**WHEREAS**, the Authority Engineer, John Van Dorpe, has recommended payment of this request, per his letter dated July 8, 2015, attached hereto and made a part hereof, and

**NOW, THEREFORE, BE IT RESOLVED** by the Long Branch Sewerage Authority that it approves payment of request #6 (final) to Allied Construction Group in the amount of \$27,038.28.

**ROLL CALL:**

- Mr. Blaisdell -
- Mr. George -
- Mr. Booth -
- Mr. Brown -
- Mr. Mazza -

Date: July 15, 2015  
R4.7-15  
Exhibit

## RESOLUTION

Mr. \_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by Mr. \_\_\_\_\_.

**WHEREAS**, the Long Branch Sewerage Authority has received a Partial Payment Request, # 3, from PM Construction for the 2014 Collection System Rehabilitation Project, and

**WHEREAS**, this request for payment is in the amount of \$175,373.58, and

**WHEREAS**, the Authority Engineer, John Van Dorpe, has recommended payment of this request, per his letter dated July 8, 2015, attached hereto and made a part hereof, and

**NOW, THEREFORE, BE IT RESOLVED** by the Long Branch Sewerage Authority that it approves payment of request #3 to PM Construction in the amount of \$175,373.58.

### ROLL CALL:

Mr. Blaisdell	-
Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Mazza	-

Date: July 15, 2015

R5.7-15

Exhibit

**RESOLUTION**

Mr. \_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by Mr. \_\_\_\_\_.

**WHEREAS**, the Long Branch Sewerage Authority has received a Partial Payment Request, # 4, from MBE Mark III Electric for the WWTP Mechanical Improvements Project, and

**WHEREAS**, this request for payment is in the amount of \$183,297.24, and

**WHEREAS**, the Authority Engineer, John Van Dorpe, has recommended payment of this request, per his letter dated July 9, 2015, attached hereto and made a part hereof, and

**NOW, THEREFORE, BE IT RESOLVED** by the Long Branch Sewerage Authority that it approves payment of request #4 to MBE Mark III Electric in the amount of \$183,297.24

**ROLL CALL:**

- Mr. Blaisdell            -
- Mr. George             -
- Mr. Booth              -
- Mr. Brown             -
- Mr. Mazza             -

Date: July 15, 2015  
R6.7-15  
Exhibit

## RESOLUTION

Mr. \_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by Mr. \_\_\_\_\_.

**WHEREAS**, the Long Branch Sewerage Authority has received a final Payment Request, # 2, from All Surface Asphalt Paving, Inc. for the Parking Lot Project, and

**WHEREAS**, this request for payment is in the amount of \$17,354.00, and

**WHEREAS**, the Authority Engineer, John Van Dorpe, has recommended payment of this request, per his letter dated July 9, 2015, attached hereto and made a part hereof, and

**NOW, THEREFORE, BE IT RESOLVED** by the Long Branch Sewerage Authority that it approves the final payment request #2 to All Surface Asphalt Paving, Inc. in the amount of \$17354.00

### ROLL CALL:

Mr. Blaisdell	-
Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Mazza	-

Date: July 15, 2015

R7.7-15

Exhibit

## RESOLUTION

\_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by \_\_\_\_\_

**WHEREAS**, David Martone has requested permission to attend Rutgers University for the "Collection II" course, and

**WHEREAS**, it is to the benefit of the Long Branch Sewerage Authority to have its employees continue their education and obtain licenses, and

**NOW, THEREFORE, BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY**, that the request of David Martone to attend Rutgers University for a course in Collection II has been approved.

**BE IT FURTHER RESOLVED** that the participant will follow the rules for "Schooling" covered in the appropriate Article in their contract.

### ROLL CALL:

Mr. Blaisdell -  
Mr. George -  
Mr. Booth -  
Mr. Brown -  
Mr. Mazza -

Date: July 15, 2015  
R8.7-15

## RESOLUTION

\_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by \_\_\_\_\_

**WHEREAS**, Terrance Daniels has requested permission to attend Monmouth County Vocational School for the "Intro Waste Water" course, and

**WHEREAS**, it is to the benefit of the Long Branch Sewerage Authority to have its employees continue their education and obtain licenses, and

**NOW, THEREFORE, BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY**, that the request of Terrance Daniels to attend Monmouth County Vocational School for a course in Intro Waste Water has been approved.

**BE IT FURTHER RESOLVED** that the participant will follow the rules for "Schooling" covered in the appropriate Article in their contract.

### ROLL CALL:

Mr. Blaisdell	-
Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Mazza	-

Date: July 15, 2015

R9.7-15



## RESOLUTION

Mr. \_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by Mr. \_\_\_\_\_.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in various circumstances, and

WHEREAS, this public body is of the opinion that such circumstances presently exist,

NOW, THEREFORE BE IT RESOLVED by the Long Branch Sewerage Authority as follows:

1. The Public shall be excluded from discussion and action upon the hereinafter subject matters.
2. The general nature of the subject matter to be discussed is as follows:
3. It is anticipated at this time that the above-stated subject matters will be made public when the matters are resolved.
4. This Resolution shall take effect immediately.

### ROLL CALL:

Mr. Blaisdell	-
Mr. Booth	-
Mr. Brown	-
Mr. George	-
Mr. Mazza	-

Date:  
ResExSess