

AGENDA
LONG BRANCH SEWERAGE AUTHORITY
Regular Meeting

August 19, 2015

- I. Opening of meeting at _____ p.m. by _____
- II. Notation of attendance

Name	Position	In	Out
L. Frank Blaisdell	Chairman		
Thomas George	Vice-Chairman		
David Brown	Secretary		
Michael Booth	Treasurer		
James Mazza	Asst. Secretary/ Treas.		
Joseph Martone	Executive Director		
David Kaplan	Auditor		
John L. Bonello	Counsel		
John Van Dorpe	Engineer		
Laurie Hartnett	PCC Officer		
Liz Vieira	Secretary		

- III. Announcement by presiding officer, pursuant to New Jersey Open Public Meetings Act, that

Adequate Notice of this Regular Meeting and of all Regular Meetings for the Year 2015, has been provided by publication thereof in the *Link* on March 19, 2015, as a “legal” advertisement and in the *Asbury Park Press* on March 14, 2015, as a “legal” advertisement and by forwarding duplicates thereof on February 20, 2015, to the Clerks of the City of Long Branch, Borough of West Long Branch and Borough of Monmouth Beach for filing in their respective offices and for posting in a public place in each such Municipality.

IV. Public Participation

Motion by _____, seconded by _____ that this item of the Agenda be closed.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

V. As to Minutes of the Regular Meeting of July 15, 2015

Motion by _____, seconded by _____ that the reading of the minutes of the Regular Meeting of the Long Branch Sewerage Authority held on, July 15, 2015, be dispensed with, and that such Minutes be, and they are hereby, approved as recorded and circulated.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

VI. As to Minutes of the Executive Session held on July 15, 2015, if any (**NONE**)

Motion by _____, seconded by _____ that the reading of the minutes of the Executive Session held on July 15, 2015, be dispensed with, and that such Minutes be, and they are hereby, approved as recorded and circulated.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

VII. Correspondence

Motion by _____, seconded by _____, as to items to be received and filed.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

**LIST OF CORRESPONDENCE FOR REGULAR MEETING
LONG BRANCH SEWERAGE AUTHORITY**

August 19, 2015

- 1) Public Notice received 07/14/15 from US Dept of Homeland Security, re: Proposed Modification to the Regulation Governing the Operation of the Centerton Bridge, in Centerton NJ
- 2) Agenda & Reports received 07/17/15, re: Toms River MUA 10:30 AM meeting on July 22, 2015
- 3) Letter dated 07/14/15 received 07/17/15 from the City of Long Branch, re: Vacation of Easement Property- 907 Ocean Ave / Block 59 Lot 3
- 4) Certified public notice received 07/21/15 from the City of Long Branch, re: Variance application to raise the dwelling at 492 West Street / Block 465 Lot 3
- 5) Letter dated 07/16/15 received 07/24/15 from Arcadis, re: NJPDES/ SIU Permit No. NJ0167878/ Cessation of Operations/ N2 Operator Termination Notification
- 6) Letter dated 07/21/15 received 07/24/15 from Maser Consulting, re: 2014 Collection System Rehabilitation Project/ Monthly Reports and Certified Weekly Payroll
- 7) Letter dated 07/23/15 received 07/27/15 from New Jersey Natural Gas, re: payment for the sewer discharge from Seaview Ave
- 8) Certified Public Notice dated 07/22/15 received 07/27/15 from French & Parrello Ass., re: CAFRA Individual Permit for 907 Ocean LLC/ Block 59 Lot 3
- 9) Certified Public Notice received 07/27/15 from the Borough of WLB, re: Variance application for a new 6' vinyl fence
- 10) An anonymous note received 07/29/15, re: Property is being used as a rooming house /680 Art St / Block 243 Lot 45
- 11) Certified public hearing notice received 07/29/15 from the City of Long Branch, re: Variance application for a pizza oven at 156 Long branch Ave / Block 400 Lot 4
- 12) Letter dated 07/01/15 received 07/30/15 from The English Group, LLC., re: Waterfront Development Individual Permit, coastal Wetlands permit

- 13) Certified Public Notice received 07/30/15 from the Borough of WLB, re: Subdivision application for 74 Brookwillow Ave / Block 29 Lot 1
- 14) Registry packet received on 07/31/15 from NJUAJIF, re: 2015 Safety Expos
- 15) Letter dated 07/24/15 received 08/03/15 from Charles Surmonte Engineer, re: Site Plan/Subdivision for 63 Community Place / Block 237 Lot 19.01/ Sewer Availability
- 16) Certified letter received 08/04/15 from the Borough of Oceanport, re: 91 Monmouth Rd / Block 136 Lot 51/ request for property subdivision
- 17) Certified letter received 08/04/15 from the Borough of West Long Branch, re: application for an urgent care center at 36 Monmouth Rd West Long Branch/ Block 70 Lot 40.01
- 18) Notice dated 07/15/15 received 08/06/15 from NJUAJIF, re: Loss control report
- 19) Email received on 08/06/15 from Brown and Brown, re: Review of all contracts
- ACTION** 20) Application dated 07/27/15 received 08/03/15 from Ron Gasiorowski, re: disconnection of sewer for 600 McClellan St / Block 350 Lot 12
- 21) Letter of Transmittal dated 08/03/15 received 08/07/15 from MBE Mark III, re: Weekly Payroll Reports
- 22) Letter dated 08/07/15 received 08/10/15 from WSB Engineering Group, re: application for minor subdivision to create two (2) fully conforming single family residential lots / Block 13 Lot 4 & 5 / 35 Lincoln Ave
- 23) Certified public notice received 08/10/15 from the Long Branch City Zoning, re: application by New York SMSA Limited Partnership d/b/a Verizon Wireless / applicant desires to install a licensed wireless telecommunication small network node facility on the roof of existing building / 410 Broadway / Block 237 Lot 35.02
- 24) Certified Notification Letter CAFRA General Permit received 08/10/15, re: General Permit #5 for the reconstruction of the existing pool, hot tub and pool house for the construction of a new tennis court and the repair and elevation of the concrete retaining wall/ 1235 Ocean Ave / Block 1 Lot 4
- ACTION** 25) Note received 08/10/15 from Mr. Fragale, re: request to close out the job for 77 Sixth Ave / Block 324 Lot 9.01
- 26) Email received 08/10/15 from Perma Risk Management services, re: NJUA Exigis underwriting renewal process

27) Letter of Transmittal dated 08/11/15 received 08/12/15 from Monmouth University, Re: Pozycki Hall (Bey Hall Addition) LBS2-239 payment

ACTION

28) Letter dated 08/10/15 received 08/12/15 from Maser Consulting, re: 2014 Collection System Rehabilitation Project- Payment request #4 from P.M. Construction

ACTION

29) Letter dated 08/04/15 received 08/12/15 from Maser Consulting, re: WWTP Mechanical Improvements / Payment request #5/ MBE Mark III Electric

30) Letter dated 08/06/15 received 08/12/15 from Maser Consulting, re: Primary Tank Influent System Reconstruction/ Monthly Project Workforce Reports and Certified Weekly Payroll

31) Letter dated 08/12/15 received 08/13/15 from Kraft & Capizzi, re: Kraft & Capizzi is joining a new firm called Waters, McPherson, McNeill, P.C. in Secaucus NJ

32) Certified Notice of Hearing dated 08/10/15 received 08/13/15 from Foss, San Filippo & Milene, re: Application for use variance and bulk variance approval to permit the construction of a new single family residence on Lots 2 & 7.01 (easement) Block 60 / 1 Plaza Court in Elberon

VIII. Report of Executive Director for July 2015

Motion by _____, seconded by _____ that the same, as prepared and submitted, is approved and ordered received and filed and made a part of the Minutes of this Meeting

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

- IX. As to Bills submitted for payment by Long Branch Sewerage Authority for the Month of July 2015 Resolution by _____, seconded by _____ that the Schedule of Bills for the Month of July 2015 prepared and submitted by the Executive Director for approval, is found regular and payment of each and all thereof, be, and it is, hereby, authorized to be made out of funds of Authority as the same are, or may become, available for such purpose.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

- X. Report by Authority Counsel of the Activities of that Office and of Actions taken since July 15, 2015.

Motion by _____, seconded by _____ that all actions taken and dispositions made by Authority Counsel, of and with regard and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

- XI. Report by Authority Auditor of the Activities of that Office and of Actions taken since July 15, 2015.

Motion by _____, seconded by _____ that all actions taken by Authority Auditor, of and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XII. As to Insurance Committee

1. Report, if any
2. Action, if any

XIII. Report, if any, by Investment Committee

Resolution by _____, seconded by _____ that the Investments be approved and made.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XIV. Transfers, if any

Resolution by _____, seconded by _____ that the List of Transfers, as submitted, is approved, ordered, received and filed and made a part of the Minutes of this Meeting.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XV. Old Business

A. Engineer's Report on Redevelopment Projects

1. Report, if any
2. Action, if any

B. Future Capital Improvement Program

1. Report, if any
2. Action, if any

C. Fence & Gates

1. Report, if any
2. Action, if any

D. Flood Barriers

1. Report, if any
2. Action, if any

E. Mechanic Improvements

1. Report, if any
2. Action, if any

F. Collection Systems Rehabilitation

1. Report, if any
2. Action, if any

G. F.E.M.A.

1. Report, if any
2. Action, if any

XVI. New Business

XVII. Miscellaneous Suggestions for Good of Authority

XVIII. Adjournment at _____ o'clock p.m.

Motion by _____, seconded by _____ that
the meeting be adjourned.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

RESOLUTION

_____ offered the following Resolution and moved its adoption; seconded by _____.

WHEREAS, Ron Gasiorowski has requested a termination of sewer service in an Application for Disconnection to the Executive Director dated July 27, 2015, attached hereto this Resolution and made a part hereof, for said property at 600 McClellan being serviced by the Long Branch Sewerage Authority under account #350-012-000, and

WHEREAS, the Authority's staff engineer has verified that there are no buildings or structures currently on the property that are occupied per his letter dated August 13, 2015 attached hereto this Resolution and made a part hereof, and

WHEREAS, this disconnection is conditional upon all service charges being paid to date, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that it terminates service on said property as of the fourth quarter of 2015 and that an application for resumption of sewer service for said property shall be considered an application for sewer service, de novo, and subject to the procedures and costs set forth in the Rules and Regulations of the Long Branch Sewerage Authority, and

BE IT FURTHER RESOLVED that the Executive Director be authorized to execute any further documents or instruments necessary to affect this Resolution.

ROLL CALL:

Mr. Blaisdell	-
Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Mazza	-

Date: August 19, 2015

R1.8-15

Exhibit

RESOLUTION

_____ offered the following Resolution and moved its adoption, seconded by _____

WHEREAS, the Long Branch Sewerage Authority (hereinafter the “Authority”) recommends that the application for Mr. Fragale for 77 sixth Ave., Block 324 Lot 9.01 be closed, and

NOW, THEREFORE, BE IT RESOLVED that the Authority hereby closes the application for Mr. Fragale for 77 sixth Ave., Block 324 Lot 9.01 and that an application for resumption of sewer service for said property shall be considered for sewer service, de novo, and subject to the procedures and costs set forth in the Rules and Regulations of the Long Branch Sewerage Authority, as per the recommendation of the Executive Director.

ROLL CALL:

- Mr. Blaisdell -
- Mr. George -
- Mr. Booth -
- Mr. Brown -
- Mr. Mazza -

Date: August 19, 2015
R2.8-15
Exhibit

RESOLUTION

_____ offered the following Resolution and moved its adoption; seconded by _____

WHEREAS, the Long Branch Sewerage Authority has received a Partial Payment Request, # 4, from P.M. Construction Corp. for the 2014 Collection Systems Rehabilitation Project, and

WHEREAS, this request for payment is in the amount of \$282,691.39, and

WHEREAS, the Authority Engineer, John Van Dorpe, has recommended payment of this request, per his letter dated August 10, 2015, attached hereto and made a part hereof, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that it approves payment of request # 4 to P.M. Construction Corp. in the amount of \$282,691.39.

ROLL CALL:

- Mr. Blaisdell -
- Mr. George -
- Mr. Booth -
- Mr. Brown -
- Mr. Mazza -

Date: August 19, 2015
R3.8-15
Exhibit

RESOLUTION

_____ offered the following Resolution and moved its adoption; seconded by _____

WHEREAS, the Long Branch Sewerage Authority has received a Partial Payment Request, # 5, from MBE Mark III Electric for the WWTP Mechanical Improvements Project, and

WHEREAS, this request for payment is in the amount of \$31,979.36, and

WHEREAS, the Authority Engineer, John Van Dorpe, has recommended payment of this request, per his letter dated August 4, 2015, attached hereto and made a part hereof, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that it approves payment of request # 5 to MBE Mark III Electric in the amount of \$31,979.36.

ROLL CALL:

- Mr. Blaisdell -
- Mr. George -
- Mr. Booth -
- Mr. Brown -
- Mr. Mazza -

Date: August 19, 2015
R4.8-15
Exhibit

RESOLUTION

_____ offered the following Resolution and moved its adoption; seconded by _____

WHEREAS, Monmouth University have applied for sewer connection for a proposed addition / renovation to the academic building on their main campus, Block 39 P/O Lot 8, and

WHEREAS, the application was accompanied by the necessary plans, and

WHEREAS, the Long Branch Sewerage Authority Staff Engineer, Tom Roguski, has reviewed the plans and specifications and has recommended that the application be conditionally approved in his letter dated August 14, 2015 attached hereto and made a part hereof, and

WHEREAS, there is adequate capacity to service the request, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that the application of Monmouth University for connection to the sewerage system be and the same is hereby approved conditionally as per the letter of the Authority Staff Engineer dated August 14, 2015, and upon the payment of all requisite fees, including but not limited to 50% of the total connection fee due prior to issuance of the City of Long Branch Building Permit and the remaining 50% due prior to issuance of any Certificate of Occupancy.

ROLL CALL:

Mr. Blaisdell -
Mr. George -
Mr. Booth -
Mr. Brown -
Mr. Mazza -

Date: August 19, 2015

R5.8-15

Exhibit

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____.

WHEREAS, the Long Branch Sewerage Authority hereinafter "the Authority" has three (3) items that could be considered Surplus Equipment, and

WHEREAS, the Long Branch Sewerage Authority desires to sell the following items; 1) a 1993 Dodge Dakota, 2) a 1999 Dodge Dump truck and 3) a 1979 Detroit Diesel Generator, and

WHEREAS, these items are no longer needed for public use, and

NOW, THEREFORE, BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY, THAT:

1. The following items may be sold to the highest bidder at public sale; 1) a 1993 Dodge Dakota, 2) a 1999 Dodge Dump truck and 3) a 1979 Detroit Diesel Generator.

2. The Authority may reject all bids received if the Authority determines it to be in the public interest.

3. Notice of the public sale of the property shall be published in a newspaper and Authority' web site pursuant to law.

4. The Authority Executive Director and Chairman are authorized to execute any documents needed to effectuate the purpose of this resolution.

ROLL CALL:

Mr. Blaisdell	-
Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Mazza	-

Date: August 19, 2015

R6.8-15

Exhibit

RESOLUTION

_____ offered the following Resolution and moved its adoption;
seconded by _____

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised with Emex LLC for receipt of bids for natural gas generation services, and

WHEREAS, in response thereto the Authority has received bid results from Emex LLC., bid amounts as specified on the email attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award the contract for natural gas generation services for a period of two years to the lowest responsible bidder, and

NOW THEREFORE BE IT RESOLVED, that

1. The Long Branch Sewerage Authority hereby awards its contract for natural gas generation services to _____ in the amount of \$ _____ per Kilowatt hours,

2. The Authority is authorized to enter into a contract with _____ for the purposes expressed hereinabove.

3. The Authority Chairman and Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. Blaisdell -
Mr. George -
Mr. Booth -
Mr. Brown -
Mr. Mazza -

Date: August 19, 2015
R7.8-15
Exhibit

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____.

WHEREAS, the Long Branch Sewerage Authority (herein after “the Authority”) desires to contract for the following: (1) removal, transport, and disposal of sand, grit, and bar screen screenings; (2) furnishing and delivery of dry polymer; (3) furnishing and delivery of emulsion polymer; (4) furnishing and delivery of sodium hypochlorite; (5) furnishing pump & motor repairs and new motor purchase; (6) road restoration and infrared paving; (7) furnishing and delivery of magnesium hydroxide (8) sanitary sewer system repairs and service lateral installations; (9) sludge removal; (10) electrical maintenance services; and

WHEREAS, the Authority has determined that said purchases should be made by public bid in accordance with law, and

WHEREAS, it is required by law that the Authority advertise for said bids, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that:

1. The Authority is authorized to advertise for bids for the above-described contracts.
2. The Authority Chairman and/or Executive Director are authorized to sign any documents to effectuate this resolution.

ROLL CALL:

Mr. Blaisdell -
Mr. George -
Mr. Booth -
Mr. Brown -
Mr. Mazza -

Date: August 19, 2015
R8.8-15

RESOLUTION

_____ offered the following resolution and moved its adoption; seconded
by _____

WHEREAS, a number of employees have requested permission to attend a Technology Transfer Seminar sponsored by NJWEA at the Sheraton in Eatontown, and

WHEREAS, it is to the benefit of the Long Branch Sewerage Authority to have its employees continue their education and obtain licenses, and

NOW, THEREFORE, BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY, that this request to attend NJWEA Technology Transfer Seminars is hereby approved subject to the Executive Director's scheduling and approval of employees, and

BE IT FURTHER RESOLVED that the participants will follow the rules for "Schooling" covered in the appropriate Article in their Contract.

ROLL CALL:

Mr. Blaisdell	-
Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Mazza	-

Date: August 19, 2015
R9.8-15

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in various circumstances, and

WHEREAS, this public body is of the opinion that such circumstances presently exist,

NOW, THEREFORE BE IT RESOLVED by the Long Branch Sewerage Authority as follows:

1. The Public shall be excluded from discussion and action upon the hereinafter subject matters.
2. The general nature of the subject matter to be discussed is as follows:
3. It is anticipated at this time that the above-stated subject matters will be made public when the matters are resolved.
4. This Resolution shall take effect immediately.

ROLL CALL:

Mr. Blaisdell	-
Mr. Booth	-
Mr. Brown	-
Mr. George	-
Mr. Mazza	-

Date:
ResExSess