

**AGENDA
LONG BRANCH SEWERAGE AUTHORITY
Regular Meeting**

September 16, 2015

- I. Opening of meeting at _____ p.m. by _____
- II. Notation of attendance

Name	Position	In	Out
L. Frank Blaisdell	Chairman		
Thomas George	Vice-Chairman		
David Brown	Secretary		
Michael Booth	Treasurer		
James Mazza	Asst. Secretary/ Treas.		
Joseph Martone	Executive Director		
David Kaplan	Auditor		
John L. Bonello	Counsel		
John Van Dorpe	Engineer		
Laurie Hartnett	PCC Officer		
Nicole Woods	Secretary		

- III. Announcement by presiding officer, pursuant to New Jersey Open Public Meetings Act, that

Adequate Notice of this Regular Meeting and of all Regular Meetings for the Year 2015, has been provided by publication thereof in the *Link* on March 19, 2015, as a “legal” advertisement and in the *Asbury Park Press* on March 14, 2015, as a “legal” advertisement and by forwarding duplicates thereof on February 20, 2015, to the Clerks of the City of Long Branch, Borough of West Long Branch and Borough of Monmouth Beach for filing in their respective offices and for posting in a public place in each such Municipality.

IV. Public Participation

Motion by _____, seconded by _____ that this item of the Agenda be closed.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

V. As to Minutes of the Regular Meeting of August 19, 2015

Motion by _____, seconded by _____ that the reading of the minutes of the Regular Meeting of the Long Branch Sewerage Authority held on, August 19, 2015, be dispensed with, and that such Minutes be, and they are hereby, approved as recorded and circulated.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

VI. As to Minutes of the Executive Session held on August 19, 2015, if any **NONE**

Motion by _____, seconded by _____ that the reading of the minutes of the Executive Session held on August 19, 2015, be dispensed with, and that such Minutes be, and they are hereby, approved as recorded and circulated.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

VII. Correspondence

Motion by _____, seconded by _____, as to items to be received and filed.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

**LIST OF CORRESPONDENCE FOR REGULAR MEETING
LONG BRANCH SEWERAGE AUTHORITY**

September 16, 2015

- 1) Certified Public Notice received 8/19/15 from Francis J. Devito, Attorney for Auto Zone, re: B 69 L 15 & 16 / 135 Highway 36 West Long Branch
- 2) Letter dated 8/17/15 received 8/19/15 from Maser Consulting, re: 2014 Collection System Rehabilitation Project; Monthly Workforce Reports & Certified Weekly Payroll
- 3) Agenda & Reports received 08/20/15, re: Toms River MUA 10:30 AM meeting on August 26, 2015
- 4) Letter received 8/20/15 from New Jersey Natural Gas, re: NJNG System Improvement Project
- 5) Letter dated 8/18/15 received 8/20/15 from Maser Consulting, re: Access Gates & Parking Lot Construction Maintenance Bond
- 6) Letter dated 8/19/15 received 8/21/15 from John L. Bonello, re: Westech Engineering vs. APS Contracting / LBSA
- 7) Copy of a letter dated 8/20/15 received 8/24/15 from John L. Bonello to Ryan Malc, Esq., re: Nationstar Mortgage vs. Victor Miranda & Christina Miranda
- 8) Letter dated 8/19/15 received 8/24/15 from City of Long Branch Fire Marshal, re: NJ Uniform Fire Code Certificate of Inspection, Head Works Building (Bldg. G)
- 9) Letter dated 8/19/15 received 8/24/15 from City of Long Branch Fire Marshal, re: NJ Uniform Fire Code Certificate of Inspection, Pump/Blower Building (Bldg. E)
- 10) Letter dated 8/19/15 received 8/24/15 from City of Long Branch Fire Marshal, re: NJ Uniform Fire Code Certificate of Inspection, Grit Inlet Building #1&2 (Bldg. C)
- 11) Letter dated 8/19/15 received 8/24/15 from City of Long Branch Fire Marshal, re: NJ Uniform Fire Code Certificate of Inspection, Sludge Handling Building (Bldg. B)
- 12) Letter dated 8/19/15 received 8/24/15 from City of Long Branch Fire Marshal, re: Notice of Violations and Order to Correct, Garage Building (Bldg. F)

- 13) Letter dated 8/19/15 received 8/24/15 from City of Long Branch Fire Marshal, re: Notice of Violations and Order to Correct, Grit Inlet Building #3&4 (Bldg. D)
- 14) Letter dated 8/19/15 received 8/24/15 from City of Long Branch Fire Marshal, re: Notice of Violations and Order to Correct, Administrative Building (Bldg. A)
- 15) Agenda received 8/26/15 from Monmouth County Area Wide Water Quality Management Planning Agency Amendment Review Committee, re: Wednesday September 2, 2015
- 16) Letter dated 8/25/15 received 8/27/15 from Maser Consulting, re: Final Project Photos and CD from Allied Construction
- 17) Letter dated 8/24/15 received 8/27/15 from John Barcellona, United Steelworkers, re: Request for Employee Information
- 18) Letter dated 8/24/15 received 8/27/15 from South Jersey Energy Company, re: Natural Gas Sales Agreement
- 19) Certified Public Notice Dated 8/27/15 received 8/31/15 from Zager Fuchs, P.C., re: B 38 L 4, 5 and 7, Little Silver
- 20) Certified Public Notice Dated 8/27/15 received 9/1/15 from Zager Fuchs. P.C., re: B 67 L 3.2 / 270 State Highway 36, West Long Branch
- 21) Letter dated 8/31/15 received 9/4/15 from MBE Mark III Electric, re: Workforce reports and Weekly Certified Payroll Reports
- 22) Affidavit of Publication dated 9/3/15 received 9/8/15 from Asbury Park Press, re: Public Sale of Surplus Items
- 23) Certified Public Notice received 9/8/15 from Monzo Catanese Hillegass, P.C., re: B 301 L 4 and 7, 48 Marine Terrace and 144 Ocean Ave. North
- 24) Letter dated 9/9/15 received 9/9/15 from Maser Consulting, re: 2014 Collection System Rehabilitation Project – Payment No. 5 and Change Order No. 1
- 25) Email received 9/11/15 from NJUA-JIF & MEL-JIF, re: 2015 Safety Expo September 25, 2015
- 26) Certified Public Notice received 9/11/15 from Ferraro & Stamos, LLP, re: B 237 L 35.02 & 40.01 / 410 Broadway and 425 Morris Ave

ACTION

VIII. Report of Executive Director for August 2015

Motion by _____, seconded by _____ that the same, as prepared and submitted, is approved and ordered received and filed and made a part of the Minutes of this Meeting

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

IX. As to Bills submitted for payment by Long Branch Sewerage Authority for the Month of August 2015

Resolution by _____, seconded by _____ that the Schedule of Bills for the Month of August 2015 prepared and submitted by the Executive Director for approval, is found regular and payment of each and all thereof, be, and it is, hereby, authorized to be made out of funds of Authority as the same are, or may become, available for such purpose.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

X. Report by Authority Counsel of the Activities of that Office and of Actions taken since August 19, 2015.

Motion by _____, seconded by _____ that all actions taken and dispositions made by Authority Counsel, of and with regard and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XI. Report by Authority Auditor of the Activities of that Office and of Actions taken since August 19, 2015.

Motion by _____, seconded by _____ that all actions taken by Authority Auditor, of and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XII. As to Insurance Committee

1. Report, if any
2. Action, if any

XIII. Report, if any, by Investment Committee

Resolution by _____, seconded by _____ that the Investments be approved and made.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XIV. Transfers, if any

Resolution by _____, seconded by _____ that the List of Transfers, as submitted, is approved, ordered, received and filed and made a part of the Minutes of this Meeting.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XV. Old Business

A. Engineer's Report on Redevelopment Projects

1. Report, if any
2. Action, if any

B. Future Capital Improvement Program

1. Report, if any
2. Action, if any

Fence & Gates

1. Report, if any

2. Action, if any

Flood Barriers

1. Report, if any
2. Action, if any

Mechanical Improvements

1. Report, if any
2. Action, if any

Collection Systems Rehabilitation

1. Report, if any
2. Action, if any

C. F.E.M.A.

1. Report, if any
2. Action, if any

XVI. New Business

XVII. Miscellaneous Suggestions for Good of Authority

XVIII. Adjournment at _____ o'clock p.m.

Motion by _____, seconded by _____ that
the meeting be adjourned.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____.

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has undertaken the 2014 Collection System Rehabilitation Project with PM Construction Corp; and

WHEREAS, the inspecting engineer for the project, Maser Consulting, has recommended the approval of Change Order #1, in his letter dated September 9, 2015, attached hereto and made a part hereof, which increases the contract amount by \$6,374.85 to \$3,234,135.25 as a result of this Change Order.

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that Change Order #1, attached hereto and made a part hereof, is hereby approved and that the Authority Executive Director is authorized to execute any documents necessary to effectuate this Resolution.

ROLL CALL:

Mr. Blaisdell	-
Mr. George	-
Mr. Brown	-
Mr. Booth	-
Mr. Mazza	-

Date: September 16, 2015
R1.9-15
Exhibits

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____.

WHEREAS, the Long Branch Sewerage Authority has received a Partial Payment Request, # 5, from PM Construction Corp. for the 2014 Collection System Rehabilitation Project, and

WHEREAS, this request for payment is in the amount of \$173,145.74, and

WHEREAS, the Authority Engineer, John Van Dorpe, has recommended payment of this request, per his letter dated September 9, 2015, attached hereto and made a part hereof, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that it approves payment of request #5 to PM Construction Corp. in the amount of \$173,145.74.

ROLL CALL:

Mr. Blaisdell -
Mr. George -
Mr. Brown -
Mr. Booth -
Mr. Mazza -

Date: September 16, 2015
R2.9-15
Exhibit

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____.

WHEREAS, the Long Branch Sewerage Authority hereinafter "the Authority" has advertised three (3) items for public sale, and

WHEREAS, the Long Branch Sewerage Authority received the following bids for the said surplus equipment;

- 1) Salvage 1993 Dodge Dakota from _____ in the amount \$ _____
- 2) 1999 Dodge Dump truck from _____ in the amount \$ _____
- 3) 1979 Detroit Diesel Generator from _____ in the amount \$ _____

NOW, THEREFORE, BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY, THAT:

- 1. The following items may be sold to the highest bidder as listed above 1) a Salvage 1993 Dodge Dakota, 2) a 1999 Dodge Dump truck and 3) a 1979 Detroit Diesel Generator.
- 2. The Authority Executive Director and Chairman are authorized to execute any documents needed to effectuate the purpose of this resolution.

ROLL CALL:

- Mr. Blaisdell -
- Mr. George -
- Mr. Booth -
- Mr. Brown -
- Mr. Mazza -

Date: September 16, 2015
R3.9-15

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in various circumstances, and

WHEREAS, this public body is of the opinion that such circumstances presently exist,

NOW, THEREFORE BE IT RESOLVED by the Long Branch Sewerage Authority as follows:

1. The Public shall be excluded from discussion and action upon the hereinafter subject matters.
2. The general nature of the subject matter to be discussed is as follows:
3. It is anticipated at this time that the above-stated subject matters will be made public when the matters are resolved.
4. This Resolution shall take effect immediately.

ROLL CALL:

Mr. Blaisdell	-
Mr. Booth	-
Mr. Brown	-
Mr. George	-
Mr. Mazza	-

Date:
ResExSess