

**AGENDA
LONG BRANCH SEWERAGE AUTHORITY
Regular Meeting**

May 18, 2016

I. Opening of meeting at _____ p.m. by _____

II. Notation of attendance

Name	Position	In	Out
L. Frank Blaisdell	Chairman		
Thomas George	Vice-Chairman		
David Brown	Secretary		
Michael Booth	Treasurer		
James Mazza	Asst. Secretary/ Treas.		
Joseph Martone	Executive Director		
Dave Kaplan	Auditor		
John L. Bonello	Counsel		
John Van Dorpe	Engineer		
Laurie Hartnett	PCC Officer		
Thomas Roguski	Staff Engineer		
Liz Vieira	Secretary		

III. Announcement by presiding officer, pursuant to New Jersey Open Public Meetings Act, that

Adequate Notice of this Regular Meeting and of all Regular Meetings for the Year 2016, has been provided by publication thereof in the *Link* on February 25, 2016, as a "legal" advertisement and in the *Asbury Park Press* on February, 20 2016, as a "legal" advertisement and by forwarding duplicates thereof on February 19, 2016, to the Clerks of the City of Long Branch, Borough of West Long Branch and Borough of Monmouth Beach for filing in their respective offices and for posting in a public place in each such Municipality.

IV. Public Participation

Motion by _____, seconded by _____ that this item of the Agenda be closed.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

V. As to Minutes of the Regular Meeting of April 20, 2016

Motion by _____, seconded by _____ that the reading of the minutes of the Regular Meeting of the Long Branch Sewerage Authority held on, April 20, 2016, be dispensed with, and that such Minutes be, and they are hereby, approved as recorded and circulated.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

VI. As to Minutes of the Executive Session held on April 20, 2016, if any **(NONE)**

Motion by _____, seconded by _____ that the reading of the minutes of the Executive Session held on April 20, 2016, be dispensed with, and that such Minutes be, and they are hereby, approved as recorded and circulated.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

VII. Correspondence

Motion by _____, seconded by _____, as to items to be received and filed.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

**LIST OF CORRESPONDENCE FOR REGULAR MEETING
LONG BRANCH SEWERAGE AUTHORITY**

May 18, 2016

- 1) Agenda and Reports received 04/22/16 from JIF, re: Toms River MUA meeting at 10:30AM on April 27, 2016
- ACTION** 2) Application for Disconnection dated 04/21/16 received 04/22/16 from Greenway Demolition, re: B 313 / L 31 / 100 Liberty Street
- 3) Memo dated 04/25/16 received 04/25/16 from NJUAJIF, re: Manager & Supervisory Training Classes
- 4) Notice received 04/27/16 from City of Long Branch Zoning Department, re: Subdivision/ Variance Application for 63 Community Place/ Block 237 Lot 19.01
- 5) Certified Public notice received 04/28/16 for a variance on impervious coverage/ WLB property (12 Lawrence Ave) not covered by the LB Sewer Authority
- 6) Memo from Municipal Excess Liability Joint Insurance Fund dated April 2016 received 04/28/16, re: Mel Annual Report
- 7) Save the Date notice from NJUAJIF received 04/28/16, re: Safety Expo 2016 dates
- 8) Meeting Notice dated 04/26/16 received 04/29/16 from Monmouth County Planning Board, re: Meeting Cancellation Notice
- 9) Letter from Northeastern Benefit Services dated 04/29/16 received 05/02/16, re: OMNIA Health Alliance
- ACTION** 10) Application request for a unit change dated 05/04/16 received 05/04/16 from Mary & Charles Weir, re: 469 North Ocean Ave / Block 471 Lot 3 / Acc# 9961/ Customer requests to change from three (3) units to one (1) unit
- 11) Certified letter dated 05/06/16 received 05/10/16 from PK Environmental Planning & Engineering, re: CAFRA Individual Permit Notice Letter / Seaview Towers, LLC. / Block 215 Lot 3, 4, 5.01, 5.02 and 6 (390 & 392 Ocean Avenue)
- 12) Letter dated 05/11/16 received 05/11/16 from New Jersey Natural Gas, re: Replacement of gas meter at Willow Ave pump station

13) Letter dated 05/16/16 received 05/16/16 from the City of Long Branch Building Department, re: Flood Damage Prevention Ordinance / Elevated Home located at 30 Del Monte Lane/ Block 381 Lot 6

ACTION

14) Letter dated 5/16/16 received 5/16/16 from Maser Consulting, re: 2014 Collection System Rehabilitation Project Payment Request # 10 from P.M. Construction

15) Temporary Application for Disconnection dated 04/27/16 received 05/16/16, re: 290 Ocean Ave/ Block 216 Lot 11/ Applicant Ocean Avenue 290 Associates, LLC.

16) Application dated 05/16/16 received 05/16/16 from Michael Wilson, re: New Construction for one single family home at 518 Springdale Ave/ Block 171 Lot 24

ACTION

17) Letter dated 5/16/16 received 5/16/16 from Maser Consulting, re: Access Gate and Fence Replacement – Change order No. 1 and Final Payment Request No. 1

VIII. Report of Executive Director for April 2016

Motion by _____, seconded by _____ that the same, as prepared and submitted, is approved and ordered received and filed and made a part of the Minutes of this Meeting

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

IX. As to Bills submitted for payment by Long Branch Sewerage Authority for the Month of April 2016

Resolution by _____, seconded by _____ that the Schedule of Bills for the Month of April 2016 prepared and submitted by the Executive Director for approval, is found regular and payment of each and all thereof, be, and it is, hereby, authorized to be made out of funds of Authority as the same are, or may become, available for such purpose.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

X. Report by Authority Counsel of the Activities of that Office and of Actions taken since April 20, 2016.

Motion by _____, seconded by _____ that all actions taken and dispositions made by Authority Counsel, of and with regard and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XI. Report by Authority Auditor of the Activities of that Office and of Actions taken since April 20, 2016.

Motion by _____, seconded by _____ that all actions taken by Authority Auditor, of and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XII. As to Insurance Committee

1. Report, if any
2. Action, if any

XIII. Report, if any, by Investment Committee

Resolution by _____, seconded by _____ that the Investments be approved and made.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XIV. Transfers, if any

Resolution by _____, seconded by _____ that the List of Transfers, as submitted, is approved, ordered, received and filed and made a part of the Minutes of this Meeting.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XV. Old Business

A. Engineer's Report on Redevelopment Projects

1. Report, if any
2. Action, if any

B. Future Capital Improvement Program

1. Report, if any
2. Action, if any

Fence & Gates

1. Report, if any
2. Action, if any

Flood Barriers

1. Report, if any
2. Action, if any

Collection Systems Rehabilitation

1. Report, if any
2. Action, if any

Electrical Substation

1. Report, if any
2. Action, if any

XVI. New Business

XVII. Miscellaneous Suggestions for Good of Authority

XVIII. Adjournment at _____ o'clock p.m.

Motion by _____, seconded by _____ that the meeting be adjourned.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by _____.

WHEREAS, Greenway Demolition has requested a termination of sewer service in an Application for Disconnection to the Executive Director dated April 21, 2016, attached hereto to this Resolution and made a part hereof, for said property at 100 Liberty Street being serviced by the Long Branch Sewerage Authority under account #7343-0, and

WHEREAS, the Authority has verified that there are no buildings or structures currently on the property that are occupied, and

WHEREAS, this disconnection is conditional upon the completion of all field inspections and all service charges being paid to date, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that it terminates service on said property upon the completion of all field inspections and that an application for resumption of sewer service for said property shall be considered an application for sewer service, de novo, and subject to the procedures and costs set forth in the Rules and Regulations of the Long Branch Sewerage Authority, and

BE IT FURTHER RESOLVED that the Executive Director be authorized to execute any further documents or instruments necessary to affect this Resolution.

ROLL CALL:

Mr. Blaisdell -
Mr. George -
Mr. Booth -
Mr. Brown -
Mr. Mazza -

Date: May 18, 2016

R

Exhibit

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____

WHEREAS, Mary & Charles Weir have requested a decrease in the number of units from three (3) to one (1) unit for service billing in an application to the Executive Director received May 04, 2016, which is attached hereto to this Resolution and made a part hereof, for said property being serviced by the Long Branch Sewerage Authority under account #9961, and

WHEREAS, the Authority inspector has made a physical inspection of said property and is of the opinion that the property presently constitutes one (1) unit for service billing, per his letter dated 05/11/2016 made a part hereof, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that the number of units for service billing on said property, which is known as 469 North Ocean Ave, is hereby decreased from three (3) to one (1) as of the third quarter 2016 and that in the event of a change of use on said property, the Authority reserves its right to assess a connection or reconnection fee.

BE IT FURTHER RESOLVED that the Executive Director be authorized to execute any further documents or instruments necessary to effect this Resolution.

ROLL CALL:

Mr. Blaisdell -
Mr. George -
Mr. Booth -
Mr. Brown -
Mr. Mazza -

Date: May 18, 2016

R

Exhibit

RESOLUTION

_____ offered the following Resolution and moved its adoption; seconded by

WHEREAS, the Long Branch Sewerage Authority has received a Partial Payment Request, #10, from P.M. Construction Corp. for the 2014 Collection System Rehabilitation Project, and

WHEREAS, this request for payment is in the amount of \$470,034.16, and

WHEREAS, the Authority Engineer, John Van Dorpe, has recommended payment of this request, per his letter dated May 16, 2016, attached hereto and made a part hereof, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that it approves payment of request #10 to P.M. Construction Corp. in the amount of \$470,034.16.

ROLL CALL:

Mr. Blaisdell -
Mr. George -
Mr. Brown -
Mr. Booth -
Mr. Mazza -

Date: May 18, 2016

R

Exhibit

RESOLUTION

_____ offered the following Resolution and moved its adoption; seconded by _____

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has undertaken the Absolute Fence Services Inc., and

WHEREAS, the inspecting engineer for the project, Maser Consulting, has recommended the approval of Change Order Number #1, in his letter dated May 16, 2016 attached hereto and made a part hereof, which reduces the cost by \$3,235.00 as a result of this Change Order, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that Change Order #1, attached hereto and made a part hereof, is hereby approved and that the Authority Executive Director is authorized to execute any documents necessary to effectuate this Resolution.

ROLL CALL:

Mr. Blaisdell -
Mr. George -
Mr. Brown -
Mr. Booth -
Mr. Mazza -

Date: May 18, 2016

R

Exhibit

RESOLUTION

_____ offered the following Resolution and moved its adoption; seconded by

WHEREAS, the Long Branch Sewerage Authority has received a Payment Request, from Absolute Fence Services Inc. for the Access Gates & Fence Replacement, and

WHEREAS, this request for payment is in the amount of \$65,285.00, and

WHEREAS, the Authority Engineer, John Van Dorpe, has recommended payment of this request, per his letter dated April 13, 2016, attached hereto and made a part hereof, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that it approves this payment to Absolute Fence Services Inc. in the amount of \$65,285.00.

ROLL CALL:

Mr. Blaisdell -
Mr. George -
Mr. Booth -
Mr. Brown -
Mr. Mazza -

Date: May 18, 2016

R

Exhibit

RESOLUTION

_____ offered the following Resolution and moved its adoption; seconded by

WHEREAS, Thomas Roguski and Marion Uyeyama have requested permission to attend Rutgers State University for the "Principles of Public Purchasing I" course, and

WHEREAS, it is to the benefit of the Long Branch Sewerage Authority to have its employees continue their education and obtain licenses, and

NOW, THEREFORE, BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY, that the request of Thomas Roguski and Marion Uyeyama to attend Rutgers State University for the "Principles of Public Purchasing I" course be approved, and

BE IT FURTHER RESOLVED that the participants will follow the rules for "Schooling" covered in the appropriate Article in their contract.

ROLL CALL:

Mr. Blaisdell -
Mr. George -
Mr. Booth -
Mr. Brown -
Mr. Mazza -

Date: May 18, 2016

R

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in various circumstances, and

WHEREAS, this public body is of the opinion that such circumstances presently exist,

NOW, THEREFORE BE IT RESOLVED by the Long Branch Sewerage Authority as follows:

1. The Public shall be excluded from discussion and action upon the hereinafter subject matters.
2. The general nature of the subject matter to be discussed is as follows:
3. It is anticipated at this time that the above-stated subject matters will be made public when the matters are resolved.
4. This Resolution shall take effect immediately.

ROLL CALL:

Mr. Blaisdell	-
Mr. Booth	-
Mr. Brown	-
Mr. George	-
Mr. Mazza	-

Date:

ResExSess