

LONG BRANCH SEWERAGE AUTHORITY

Minutes of the Regular Meeting

December 21, 2016

I. and II. 3:00 Opening and Attendance at Meeting.

A Regular Meeting of the Long Branch Sewerage Authority was called to order at 3:00 p.m., prevailing time, on Wednesday, December 21, 2016, by the Chairman, Mr. Blaisdell in the Meeting Room at the Authority Administration Building, 150 Joline Avenue, Long Branch, New Jersey, attended by Mr. George, Mr. Booth and Mr. Brown. Mr. Mazza arrived at 3:15.

In addition to the Members of the Authority hereinabove-stated, there were present at said Regular Meeting the following professional attaches: Executive Director, Joseph A. Martone; John L. Bonello, Esq., Authority Counsel; John Van Dorpe and Sue Brasefield, of the firm Maser Consulting, Authority Engineers; David Kaplan, Authority Auditor; Thomas Roguski, Authority Staff Engineer; Laurie Hartnett, PCC Officer; and Nicole Woods, Secretary.

III. Announcement Pursuant to New Jersey Open Public Meeting Act.

Adequate Notice of this Regular Meeting and of all Regular Meetings for the Year 2016, has been provided by publication thereof in the *Link* on February 25, 2016, as a "legal" advertisement and in the *Asbury Park Press* on February, 20 2016, as a "legal" advertisement and by forwarding duplicates thereof on February 19, 2016, to the Clerks of the City of Long Branch, Borough of West Long Branch and Borough of Monmouth Beach for filing in their respective offices and for posting in a public place in each such Municipality

IV. Public Participation.

Mr. Lepore from 38 Ocean Terrace was present.

Mr. Lepore questioned how much square footage the Authority requires to function over the next seven years. This question was in regards to the pending purchase of 196 Long Branch Avenue. Mr. Martone explained that the D.E.P. requires a two hundred foot buffer zone between the treatment plant and residences. Currently that residence is approximately fifty feet from the thickener tanks. Mr. Martone went on to explain that the Authority tries to purchase properties along it's boarder as they come up for sale to avoid the use of eminent domain in the future.

Mr. Lepore asked if the adopted budget will be sent to the Division of Community Affairs. Mr. Kaplan replied that the proposed budget had already been submitted to the Division of Community Affairs and was approved as of December 20th.

Mr. Lepore questioned if the new bill signed by the governor regarding the quarterly pension contributions would affect the Authority's budget. Mr. Kaplan explained that Authority's contribution was paid annually and will now be paid quarterly, and that this change will not affect the budget.

Mr. Lepore thanked the board.

There are no other members of the public present.

On Motion by Mr. Booth, seconded by Mr. Blaisdell, and passed by the affirmative vote of all members present, no nays, one absent, no abstain; the Public Participation portion of the Meeting was closed.

V. As to the Minutes of the Regular Meeting of November 16, 2016

On Motion by Mr. Blaisdell, seconded by Mr. Booth, and passed by the affirmative vote of all members present, no nays, one absent, no abstain, the reading of the Minutes of the Regular Meeting of the Long Branch Sewerage Authority held on November 16, 2016 to be dispensed with and that such Minutes be, and they are hereby, approved as recorded and circulated.

VI. As to the Minutes of the Executive Session held on November 16, 2016, if any

None.

VII. Correspondence

The attached list of correspondence was reviewed by the Authority. Individual items were dealt with as follows:

Mr. Martone stated that Item #8 is an application for a unit change from two (2) units to one (1) unit for 668 Art Street. Mr. Roguski explained that a two family house has been demolished and a single family home will be constructed.

Mr. Roguski recommended the following resolution.

RESOLUTION

Mr. Brown offered the following Resolution and moved its adoption; seconded by Mr. Blaisdell.

WHEREAS, Antonio Pereira has requested a reduction in the number of units from two to one for service billing in an application to the Executive Director received November 17, 2016, which is attached hereto to this Resolution and made a part hereof, for said property at 668 Art Street being serviced by the Long Branch Sewerage Authority under account #5770-0, and

WHEREAS, the Authority inspector has made a physical inspection of said property and is of the opinion that the property presently constitutes of one unit for service, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that the number of units for service billing on said property, which is known as 668 Art St., Block 243 Lot 48, is hereby reduced from two units to one unit as of the first quarter 2017 and that in the event of a change of use on said property, the Authority reserves its right to assess a connection or reconnection fee, and

BE IT FURTHER RESOLVED that the Executive Director be authorized to execute any further documents or instruments necessary to effectuate this Resolution.

ROLL CALL:

| | |
|---------------|----------|
| Mr. Blaisdell | - AYE |
| Mr. George | - AYE |
| Mr. Booth | - AYE |
| Mr. Brown | - AYE |
| Mr. Mazza | - ABSENT |

Date: December 21, 2016

R1.12-16

Exhibit A

Mr. Martone discussed Item # 16, a letter from P.M. Construction stating that they will re-mill and re-pave Liberty Street in the spring.

Mr. Martone stated that Item #26 is an application for a disconnection of service for 100 Lincoln Avenue. Mr. Roguski explained that property owner wishes to demolish the current structure and has no current plans for any redevelopment. Mr. Roguski inspected the capping of the line and explained the Rules and Regulations regarding the disconnection to the property owner.

Mr. Roguski recommended the following resolution.

RESOLUTION

Mr. Blaisdell offered the following Resolution and moved its adoption; seconded by Mr. Brown.

WHEREAS, Mr. Thomas Block has requested a termination of sewer service in an Application for Disconnection to the Executive Director dated November 11, 2016, attached hereto to this Resolution and made a part hereof, for said property at 100 Lincoln Avenue being serviced by the Long Branch Sewerage Authority under account #35-0, and

WHEREAS, the Authority has verified that there are no buildings or structures currently on the property that are occupied, and

WHEREAS, this disconnection is conditional upon all service charges being paid to date, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that it terminates service on said property at 100 Lincoln Avenue, Block 4 Lots 9 & 13 as of the first quarter of 2017 and that an application for resumption of sewer service for said property shall be considered an application for sewer service, de novo, and subject to the procedures and costs set forth in the Rules and Regulations of the Long Branch Sewerage Authority, and

BE IT FURTHER RESOLVED that the Executive Director be authorized to execute any further documents or instruments necessary to affect this Resolution.

ROLL CALL:

Mr. Blaisdell - AYE
Mr. Booth - AYE
Mr. Brown - AYE
Mr. George - AYE
Mr. Mazza - ABSENT

Date: December 21, 2016
R2.12-16
Exhibit B

Mr. Martone had nothing further to discuss under Correspondence.

**LIST OF CORRESPONDENCE FOR REGULAR MEETING
LONG BRANCH SEWERAGE AUTHORITY**

December 21, 2016

1. Letter dated 11/11/16 received 11/16/16 from In-Site Engineering, re: Request for service availability letter for B 216 L 14, 15 & 23 / 345 Ocean Blvd
2. Letter dated 11/10/16 received 11/16/16 from State of New Jersey Department of Environmental Protection, re: Laboratory Certification Number 13270 Schedule of On-Site Audit
3. Letter dated 10/21/16 received 11/17/16 from State of New Jersey Department of Environmental Protection, re: Compliance Evaluation Inspection
4. Email dated 11/17/16 from William E. Fitzgerald, PE, re: Minor Site Plan with Variances - Proposed Wall Mounted Building Signage
5. Copy of a letter dated 11/17/16 from Thomas Roguski, P.E. to William E. Fitzgerald, P.E., re Long Branch Sewerage Authority, Proposed Wall-Mounted Building Signage
6. Copy of a letter dated 11/15/16 from Thomas Roguski, P.E. to Christopher M. Bednarski, P.E., re: Request for Service Availability: Ocean Gate, Ocean Boulevard, Cooper Avenue and Witmer Place / B 306 L 1.01 and B 307, L 13-16 and 18-22
7. Copy of a letter dated 11/17/16 received 11/18/16 from Thomas Roguski, P.E. to Liam B. Cahill, In Site Engineering, re: Request for service availability letter for B 216 L 14, 15 & 23 / 345 Ocean Blvd

ACTION

8. Application for a Unit Change dated 11/17/16 received 11/18/16, re: B243 L48 / 668 Art Street from two (2) units to one (1) unit
9. Copy of a letter dated 11/18/16 received 11/18/16 from Maser Consulting to P.M. Construction, re: 2014 Collection System Rehabilitation Project
10. Letter dated 11/18/16 sent 11/18/16 from Thomas Roguski, to Gen II Contracting Co., Inc., re: Inlet Building Roof Replacement Project
11. Letter dated 11/21/16 received 11/21/16 from In Site Engineering, re: 345 Ocean Blvd / B216 L14.01, Application for Sanitary Sewer Service Connection
12. Email dated 11/15/16 from Kevin Lightbody, Coastal Modular Group, re: Plans for three unit townhouse at 373 Westwood Avenue
13. Letter dated 11/22/16 received 11/22/16 from Tom Roguski to Kevin Lightbody, Coastal Modular Group, re: Letter of Service Availability, 373 Westwood Avenue, B156 L12
14. Letter dated 11/23/16 received 11/23/16 from In Site Engineering, re: B216 L 11, 12 & 24, Application for Sanitary Sewer Service Connection
15. Letter dated 11/16/16 received 11/28/16 from Municipal Excess Liability Joint Insurance Fund, re: 2017 Public Officials / Employment Practices Policy Changes
16. Copy of a letter dated 11/22/16 received 11/29/16 from PM Construction to Susan S. Brasfield, P.E., P.P., re: 2014 Collection System Rehabilitation Project, Liberty Street
17. Letter dated 11/22/16 received 11/30/16 from The English Group, LLC, re: B 397 L 16.05 / 8 Hamilton Court
18. Certified Copy of a Variance Application dated 11/23/16 received 11/30/16, re: B 5 L14 / 427 Lake Ave., Ocean
19. Letter dated 11/17/16 from New Jersey Department of Transportation, re; Utility Opening Permit for Rt.71 and Park Ave.
20. Certified Letter dated 11/28/16 received 12/5/16 Ansell Grimm & Aaron, PC, re: B8 L24 & 27.01 / 25 Old Farm Road, Ocean Township
21. Certified Copy of Borough of West Long Branch Zoning Board Public Notice dated 12/2/16 received 12/5/16 from Jaculin Crespo, re: B180 L40 / 34 N. Locust Ave
22. Certified Public Notice dated 11/28/16 received 12/5/16 from Jeffrey Resnikoff, Esq., re: B155 L1 / 1 Eastbourne Ave.
23. Agenda received 12/5/16 from Monmouth County Planning Board, re: Amendment

Review Committee, Wednesday, December 7, 2016, 11:00 AM

- ACTION**
24. Letter received 12/5/16 from Gannett NJ, re: New Monthly Statement
 25. Letter dated 12/5/16 received 12/5/16 from Municipal Excess Liability Joint Insurance Fund, re: Automobile ID Cards and WC Posting Notices 01/01/2017 – 01/01/2018
 26. Inspector's Report dated 12/9/16 received 12/9/16 from Thomas Roguski, P.E., re: 100 Lincoln Ave. / B4 L9 & 13, Application for Disconnection
 27. Copy of a letter dated 12/12/16 from Thomas Roguski to Gen II Contracting Co., re: Inlet Building Roof Replacement Project.
 28. Copy of a letter dated 12/12/16 from Thomas Roguski to Bondex Insurance Co., re: Bond No. BX00454, Inlet Building Roof Replacement Project.
 29. Letter dated 11/30/16 received 12/14/16 from JCP&L, re: Lincoln Ave. and Ocean Ave.
 30. Letter dated 12/8/16 received 12/14/16 from State of New Jersey Department of the Treasury, re: Designation of the Public Agency Compliance Officer
 31. Certified Sample form of Public Notice for West Long Branch dated 12/7/16 received 12/15/16 from Cynthia Laughlin, re: 15 Thompson Street, West Long Branch
 32. Agenda and Reports for December 21, 2016 Toms River MUA
 33. Notice dated 12/13/16 received 12/16/16 from Monmouth County Planning Board, re: January 4, 2017 Meeting Cancellation Notice

ADDITIONAL CORRESPONDENCE

34. Letter dated 12/13/16 received 12/16/16 from Dukes Root Control, re: Sewer Root Control Treatments
35. Certified Public Notice received 12/20/16 from Thomas Skove, re: B154 L5 / 392 Sairs Avenue
35. Letter dated 12/8/16 received 12/9/16 from In-Site Engineering, re: Pier Village III Urban Renewal Co. LLC. B 222 L 1-14, 15.01, 15.02, 22 & 23

On Motion by Mr. Blaisdell, seconded by Mr. George, and passed by the affirmative vote of all members present, no nays, one absent, no abstain, the attached List of Correspondence was ordered, received, and filed.

VIII. Report of Executive Director for November, 2016

Mr. Martone explained that in October bids were received for the 2017 Odor Control Media contract with the only bidder being Bio Triad. Mr. Roguski explained that our regular supplier was Purafil, however Bio Triad has come out with a replacement with the same odor control properties which is significantly more cost effective.

Mr. Roguski feels that this product is equal and recommends the following resolution.

RESOLUTION

Mr. Blaisdell offered the following Resolution and moved its adoption; seconded by Mr. Booth.

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for Furnishing and Delivering Odor Control Media, and

WHEREAS, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award the contract for Furnishing and Delivering Odor Control Media to the lowest responsible bidder, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, that

1. The Long Branch Sewerage Authority hereby awards its contract for Furnishing and Delivering Odor Control Media to Bio Triad in the amount of \$13,383.00, subject to the bidder complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with Bio Triad for the purposes expressed hereinabove.

3. The Authority Chairman and Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

| | |
|---------------|----------|
| Mr. Blaisdell | - AYE |
| Mr. Booth | - AYE |
| Mr. Brown | - AYE |
| Mr. George | - AYE |
| Mr. Mazza | - ABSENT |

Date: December 21, 2016.
R3.12-16
Exhibits C & D

Mr. Martone explained that the Authority has made an offer of \$140,000.00 for the Property located at 196 Long Branch Ave.

Mr. Martone recommended the following resolution.

RESOLUTION

Mr. Brown offered the following Resolution and moved its adoption; seconded by Mr. Booth.

WHEREAS, Long Branch Sewerage Authority is interested in purchasing the property located at 196 Long Branch Ave, Block 401 Lot 9, from Federal Home Loan Mortgage Corporation, and

WHEREAS, the Authority has valued this property at \$140,000.00, which has been offered to Federal Home Loan Mortgage Corporation by Mr. Bonello the Authority's attorney, and

WHEREAS, Federal Home Loan Mortgage Corporation has accepted the Authority's offer of \$140,000.00 net, and

WHEREAS, the Board feels it would be in the best interest of the Authority to purchase this property and secure it for future

expansions, and to provide additional access to the treatment facility,
and

NOW, THEREFORE, BE IT RESOLVED by the Long
Branch Sewerage Authority that:

1. The Authority Attorney is hereby authorized to enter into
a contract to purchase Block 401 Lot 9, located at 196 Long Branch
Avenue for a total sale price of \$140,000.00, and subject to clear
unencumbered title.

2. The Authority's Attorney Mr. Bonello is hereby
authorized to execute a contract to purchase and attach it hereto a
make it a part hereof.

3. The Chairman and/or Executive Director is authorized to
execute any further documents or instruments necessary to effect this
Resolution and Contract.

ROLL CALL:

| | |
|---------------|----------|
| Mr. Blaisdell | - AYE |
| Mr. Booth | - AYE |
| Mr. Brown | - AYE |
| Mr. George | - AYE |
| Mr. Mazza | - ABSENT |

Date: December 21, 2016

R4.12-16

Exhibit E

Mr. Martone explained that several line items on the 2016 budget have been exceeded
while others are significantly below budget.

Mr. Martone recommended the following Budget Transfer resolution.

RESOLUTION

Mr. Booth offered the following Resolution and moved its
adoption; seconded by Mr. George.

WHEREAS, the Long Branch Sewerage Authority
anticipates exceeding certain line items in its 2016 Budget, and

WHEREAS, the Authority's Auditor, Mr. Kaplan has recommended an adjustment be made to these Line Items in the form of a Budget Transfer Resolution, and

WHEREAS, the Executive Director has prepared documentation outlining these line items for transfer, which is attached hereto and made a part hereof, and

WHEREAS, the Executive Director has certified that there are funds available from other Budget Line Items for these budget adjustments, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that it hereby approves the Budget Transfer as submitted by the Executive Director and made a part here to, and

BE IT FURTHER RESOLVED that the Authority Executive Director and/or Chairman are hereby authorized to sign any documents necessary to effectuate the purposes of this Resolution.

ROLL CALL:

| | |
|---------------|----------|
| Mr. Blaisdell | - AYE |
| Mr. George | - AYE |
| Mr. Booth | - AYE |
| Mr. Brown | - AYE |
| Mr. Mazza | - ABSENT |

Date: December 21, 2016
R5.12-16
Exhibit F

Mr. Martone had nothing further to report.

On Motion by Mr. Booth, seconded by Mr. George, and passed by the affirmative vote of all members present, no nays, one absent, no abstain, the report of the Executive Director, as prepared and submitted, is hereby approved and ordered received and filed and made part of the Minutes of this Meeting.

IX. As to Bills submitted for payment by Long Branch Sewerage Authority for the Month of November, 2016

The following Resolution was moved by Mr. Booth, seconded by Mr. Blaisdell, and passed by the affirmative vote of all members present, no nays, one absent, no abstain.

RESOLUTION

BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY IN SESSION AT A REGULAR MEETING THEREOF ON THIS 21st DAY OF DECEMBER 2016 PURSUANT TO NOTICE AT WHICH AT LEAST A QUORUM IS PRESENT, the List of Bills for the month of November 2016 are found regular and payment of each and all, thereof is authorized to be paid out of the Revolving Fund, General Funds, Revenue Fund or Collection Account as indicated on the said List of Bills attached to the Executive Director's Report.

X. Report by Authority Counsel of the Activities of that Office and of Actions taken since November 16, 2016

Mr. Bonello reported that he is still working on the Lake Avenue easement to maintain the sewer pipe in the Right of Way.

Mr. Bonello stated that he will request a title search for 196 Long Branch Avenue as soon as the sign contract is received.

Mr. Bonello explained that the contractor on the South Beach project has begun construction and as per the developers agreement will move forward with the new pipe on Ocean Avenue. Mr. Bonello explained the provision in the agreement states that as the other developers connect into the line they will have to reimburse a pro rated share.

Mr. Bonello had nothing further to report.

On Motion by Mr. Booth, seconded by Mr. Brown, and passed by the affirmative vote of all members present, no nays, one absent, no abstain, all actions taken, and dispositions made by Authority Auditor of and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

XI. Report by Authority Auditor of the Activities of that Office and of Actions taken since November 16, 2016

Mr. Kaplan reported that the Division of Community Affairs has reviewed and approved the 2017 Budget for adoption.

Mr. Kaplan recommended the following resolution.

2017 ADOPTED BUDGET RESOLUTION

LONG BRANCH SEWERAGE AUTHORITY

Fiscal Year: **From:** **To:**
January 1, 2017 December 31, 2017

WHEREAS, the Annual Budget and Capital Budget/Program for the Long Branch Sewerage Authority for the fiscal year beginning January 1, 2017 and ending December 31, 2017 has been presented for adoption before the governing body of the Long Branch Sewerage Authority at its open public meeting of December 21, 2016; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 6,887,805, Total Appropriations, including any Accumulated Deficit, if any, of \$6,887,805 and Total Unrestricted Net Position utilized of \$None; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$475,000 and Total Unrestricted Net Position planned to be utilized of \$475,000; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Long Branch Sewerage Authority, at an open public meeting held on December 21, 2016 that the Annual Budget and Capital Budget/Program of the Long Branch Sewerage Authority for the fiscal year beginning, January 1, 2017 and, ending December 31, 2017 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

December 21, 2016

(Secretary's Signature)

Governing Body
Member:

Recorded Vote:

| Aye | Nay | Abstain | Absent |
|---------------|-----|---------|-----------|
| Mr. Blaisdell | | | Mr. Mazza |
| Mr. George | | | |
| Mr. Booth | | | |
| Mr. Brown | | | |

Mr. Kaplan had nothing further to report.

On Motion by Mr. Blaisdell, seconded by Mr. Booth, and passed by the affirmative vote of all members present, no nays, one absent, no abstain, all actions taken, and dispositions made by Authority Auditor of and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

XII. As to Insurance Committee.

Mr. Martone reported that we will be receiving a dividend of \$4,220.00, due to having no claims filed in 2016.

Mr. Cinelli of Brown and Brown briefly addressed the broad regarding the 2017 insurance renewals.

Mr. Cinelli reported on the 2017 insurance renewal. Mr. Cinelli stated that the expiring premium was \$131,082.00 the renewal premium will be \$131,925.00 with an increase of

\$843.00, however the dividend of \$4,220.00 will reduce the entire premium.

Mr. Cinelli went on to explain that in 2006 before joining the Joint Insurance Fund the premium was \$191,000.

On Motion by Mr. Booth, seconded by Mr. Blaisdell, and passed by the affirmative vote of all members present, no nays, one absent the report of the Insurance Committee was approved and filed.

XIII. Report, if any, by Investment Committee.

The investments are as listed.

On Motion by Mr. Booth, seconded by Mr. Blaisdell, and passed by the affirmative vote of three members present, no nays, one absent, one abstain (Mr. Brown) the Authority Investments were approved and made.

XIV. Transfers, if any.

The following Resolution was moved by Mr. Booth, seconded by Mr. Blaisdell, and passed by the affirmative vote of three members present, no nays, one absent, one abstain (Mr. Brown) approving the Authority Transfers for the month of November 2016 as listed.

RESOLUTION

BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY IN SESSION AT A REGULAR MEETING THEREOF ON THIS 21st DAY OF DECEMBER 2016 PURSUANT TO NOTICE AT WHICH AT LEAST A QUORUM IS PRESENT that the Authority hereby approves the Transfers made for the month of November 2016 as submitted by the Executive Director and orders said report received and filed.

XV. Old Business.

A. Engineer's Report on Redevelopment Projects

Mr. Roguski reported that Pier Village submitted revise drawings for approval. The revision reduces the units from three hundred (300) to two hundred and sixty-nine (269).

Mr. Roguski stated that all four developers for the South Beach project have submitted plans that are in various states of approval.

Mr. Roguski explained that the Sanitary Sewer Extension along Ocean Boulevard will be submitted to the D.E.P. for T.W.A. approval which will take approximately three (3) months.

Let the record reflect that Mr. Mazza has arrived.

B. Future Capital Improvement Program

There was nothing to report.

C. Flood Barriers

Mr. Roguski reported that the project has been completed pending final payment request.

D. Collection Systems Rehabilitation

Mr. Roguski discussed the man-hole rehabilitation on the corner of Norwood and Park Avenues. Mr. Roguski explained that due to D.O.T. requirements the cost to replace the man-hole was getting out of control. Mr. Roguski and Maser researched alternative products to rehab the man-hole. Mr. Roguski explained the product found is a high strength concrete which will reinforce the man-hole. These changes will require a change order which will be presented at next months meeting.

E. Electrical Substation

Mr. Van Dorpe reported that the project is at ninety percent of the design phase and should be ready to bid in February.

F. Inlet Building Roof

Mr. Roguski explained that the contractor has failed to complete the job and a letter of default has been sent. Mr. Roguski is coordinating with the bonding company to have the job completed.

XVI. New Business

Mr. Martone stated that the personnel committee would like to address the board regarding his replacement and there has been a request for a date change for next months

meeting.

Mr. Bonello suggested the Board go in to Executive Session.

RESOLUTION

Mr. Blaisdell offered the following Resolution and moved its adoption; seconded by Mr. George.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in various circumstances, and

WHEREAS, this public body is of the opinion that such circumstances presently exist,

NOW, THEREFORE BE IT RESOLVED by the Long Branch Sewerage Authority as follows:

1. The Public shall be excluded from discussion and action upon the hereinafter subject matters.

2. The general nature of the subject matter to be discussed is as follows:

Personnel

3. It is anticipated at this time that the above-stated subject matters will be made public when the matters are resolved.

4. This Resolution shall take effect immediately.

ROLL CALL:

| | |
|---------------|-------|
| Mr. Blaisdell | - AYE |
| Mr. Booth | - AYE |
| Mr. Brown | - AYE |
| Mr. George | - AYE |
| Mr. Mazza | - AYE |

Date: December 21, 2016

ResExSess

Mr. Bonello resumed the regular session and recommended the following resolutions.

RESOLUTION

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Brown

BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY that:

1. Laurie Hartnett is hereby appointed to serve as the Authority Executive Director/Process Control Compliance Officer at an annual salary not to exceed \$125,000.00 pursuant to the contract attached hereto and made a part hereof
2. This Resolution shall take effect on January 1, 2017.
3. The Authority Chairman is authorized to sign any documents necessary to effectuate the purpose of this Resolution
4. Mrs. Hartnett will serve as Acting Director until January 1, 2017

ROLL CALL:

| | |
|---------------|-------|
| Mr. Blaisdell | - AYE |
| Mr. George | - AYE |
| Mr. Booth | - AYE |
| Mr. Brown | - AYE |
| Mr. Mazza | - AYE |

Date: December 21, 2016
R7.12-16
Exhibit G

RESOLUTION

Mr. Brown offered the following Resolution and moved its adoption; seconded by Mr. Booth.

NOW, THEREFORE BE IT RESOLVED by the Long Branch Sewerage Authority that the Authority's meeting date for its January 2017 meeting will be rescheduled to Wednesday, January 25, 2017, at 3:00 pm in the Conference Room at the Authority, and

THEREFORE BE IT RESOLVED that Notice be published of this date change pursuant to law.

ROLL CALL:

| | |
|---------------|-------|
| Mr. Blaisdell | - AYE |
| Mr. George | - AYE |
| Mr. Booth | - AYE |
| Mr. Brown | - AYE |
| Mr. Mazza | - AYE |

Date: December 21, 2016
R8.12-16

XVII. Miscellaneous Suggestions for the Good of the Authority

None

XVIII. Adjournment at 3:42 p.m.

There being no further business, on Motion by Mr. Brown, seconded by Mr. Booth, and passed by the affirmative vote of all members present, no nays, no absent, no abstain, the meeting was adjourned at 3:42 p.m.

Respectfully submitted,

David G. Brown, Secretary

Joseph A. Martone, Executive Director