

# LONG BRANCH SEWERAGE AUTHORITY

## Minutes of the Regular Meeting

March 16, 2016

### I. and II. Opening and Attendance at Meeting.

A Regular Meeting of the Long Branch Sewerage Authority was called to order at 3:00 p.m., prevailing time, on Wednesday, March 16, 2016, by the Vice-Chairman, Thomas George in the Meeting Room at the Authority Administration Building, 150 Joline Avenue, Long Branch, New Jersey, attended by Mr. Booth, Mr. Brown and Mr. Mazza. Mr. Blaisdell was absent.

In addition to the Members of the Authority hereinabove-stated, there were present at said Regular Meeting the following professional attaches: Executive Director, Joseph A. Martone; John L. Bonello, Esq., Authority Counsel; Sue Brasefield, of the firm Maser Consulting, Authority Engineer; Johnny Rodriguez, of the firm Wiss & Co., Authority Auditor; Laurie Hartnett, PCC Officer; Thomas Roguski, Staff Engineer; and Nicole Woods, Secretary.

### III. Announcement Pursuant to New Jersey Open Public Meeting Act.

Adequate Notice of this Regular Meeting and of all Regular Meetings for the Year 2016, has been provided by publication thereof in the *Link* on February 25, 2016, as a "legal" advertisement and in the *Asbury Park Press* on February, 20 2016, as a "legal" advertisement and by forwarding duplicates thereof on February 19, 2016, to the Clerks of the City of Long Branch, Borough of West Long Branch and Borough of Monmouth Beach for filing in their respective offices and for posting in a public place in each such Municipality.

### IV. Public Participation.

Mr. Lepore from 38 Ocean Terrace addressed the Board.

Mr. Lepore questioned why PM construction was working on Marine Terrace. Mr. Roguski responded that they were completing final punch list items.

Mr. Lepore inquired about item #21, a letter from the Monmouth County Improvement Authority. Mr. Martone explained that they reviewed the 2014 Bond Issues and that Community Affairs requires a minimum of three percent (3%) savings for any refinance. We do not meet the requirement of three percent (3%), therefore no action will be taken at this time.

Mr. Lepore questioned item #34, a Vacation of Easement – 907 Ocean Avenue, if this is just a notification. Mr. Martone answered affirmatively.

Mr. Lepore inquired about items #38 & #39. Mr. Roguski explained that Takanassee Developers, LLC have applied for sewer connection for thirteen (13) new units, and that both items will be acted on under the correspondence section.

Mr. Lepore had no further questions and thanked the board.

On Motion by Mr. Booth, seconded by Mr. Mazza, and passed by the affirmative vote of all members present, no nays, one absent, no abstain; the Public Participation portion of the Meeting was closed.

#### **V. As to the Minutes of the Regular Meeting of February 17, 2016**

On Motion by Mr. Booth, seconded by Mr. Brown, and passed by the affirmative vote of all members present, no nays, one absent, no abstain, the reading of the Minutes of the Regular Meeting of the Long Branch Sewerage Authority held on February 17, 2016 to be dispensed with and that such Minutes be, and they are hereby, approved as recorded and circulated.

#### **VI. As to the Minutes of the Executive Session held on February 17, 2015, if any**

On Motion by Mr. George, seconded by Mr. Mazza, and passed by the affirmative vote of all members present, no nays, one absent, no abstain, the reading of the Minutes of the Executive Session of the Long Branch Sewerage Authority held on February 17, 2016 to be dispensed with and that such Minutes be, and they are hereby approved as recorded and circulated.

#### **VII. Correspondence**

The attached list of correspondence was reviewed by the Authority. Individual items were dealt with as follows:

Mr. Martone called to the board's attention on item #15, recognition of no lost time accidents in 2015 with no workman's compensation claims from the NJUA-JIF.

Mr. Martone explained that item # 19 is an application for disconnection for 165 Branchport Avenue. Mr. Martone recommended the following resolution:

## RESOLUTION

Mr. Brown offered the following Resolution and moved its adoption; seconded by Mr. George.

**WHEREAS**, Frank Lurch Demolition Co, LLC has requested a termination of sewer service in an Application for Disconnection to the Executive Director dated February 29, 2016, attached hereto to this Resolution and made a part hereof, for said property at 165 Branchport Avenue being serviced by the Long Branch Sewerage Authority under account #5972-0, and

**WHEREAS**, the Authority has verified that there are no buildings or structures currently on the property that are occupied, and

**WHEREAS**, this disconnection is conditional upon the completion of all field inspections and all service charges being paid to date, and

**NOW, THEREFORE, BE IT RESOLVED** by the Long Branch Sewerage Authority that it terminates service on said property as of the second quarter of 2016 and that an application for resumption of sewer service for said property shall be considered an application for sewer service, de novo, and subject to the procedures and costs set forth in the Rules and Regulations of the Long Branch Sewerage Authority, and

**BE IT FURTHER RESOLVED** that the Executive Director be authorized to execute any further documents or instruments necessary to affect this Resolution.

### ROLL CALL:

Mr. Blaisdell	- ABSENT
Mr. George	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Mazza	- AYE

Date: March 16, 2016  
R1.3-16  
Exhibit A

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Mr. Roguski explained that item # 24 is his letter stating that the Gregory School Redevelopment has been completed. Mr. Roguski recommends the release of the performance bond and the following resolution:

### RESOLUTION

Mr. Booth offered the following Resolution and moved its adoption, seconded by Mr. Brown

**WHEREAS**, the Long Branch Sewerage Authority (hereinafter the "Authority") desires to approve the sanitary sewer and release the performance bond for Gregory School Redevelopment – Phases I & II, Block 332 Lot 1 conditional upon all engineering and Authority fees being paid in full, and

**WHEREAS**, the Authority Staff Engineer, Thomas Roguski, has recommended conditional release of said performance bond and any unused escrow funds, as per his letter dated March 10, 2016, attached hereto and made a part hereof, and

**NOW, THEREFORE, BE IT RESOLVED** by the Long Branch Sewerage Authority that the Authority hereby conditional releases the performance bond and unused escrow funds for Block 332 Lot 1, Account # 7784 as per the recommendation of the Authority Staff Engineer per the above referenced letter

#### ROLL CALL:

Mr. Blaisdell	- ABSENT
Mr. George	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Mazza	- AYE

Date: March 16, 2016

R2.3-16

Exhibit B

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Mr. Roguski explained that item #38 is a new sewer connection application from Takanassee Developers, LLC for one eight (8) unit multi use building and five (5) single family homes on the former Takanassee Beach club property. Mr. Roguski has reviewed the plans and recommends the approval and offered the following resolution:

**RESOLUTION**

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Brown.

**WHEREAS**, Takanassee Developers, LLC has applied for sewer connection for Thirteen (13) equivalent units known as Block 60, Lots 11, 11.02, 12.01, 12.02 & 13, 805 Ocean Avenue, and

**WHEREAS**, the application was accompanied by the necessary plans and specifications, and

**WHEREAS**, the Long Branch Sewerage Authority Staff Engineer, Thomas Roguski, has reviewed the plans and specifications and has recommended that the application be conditionally approved, as per his letter dated March 15, 2016, attached hereto and made a part hereof, and

**WHEREAS**, there is adequate capacity to service the request, and

**NOW, THEREFORE, BE IT RESOLVED** by the Long Branch Sewerage Authority that the application of Takanassee Developers, LLC for connection to the sewerage system be and the same is hereby approved upon the payment of all requisite fees, including but not limited to 50% of the total connection fee due prior to issuance of the City of Long Branch Building Permit and the remaining 50% due prior to issuance of any Certificate of Occupancy.

**ROLL CALL:**

Mr. Blaisdell	- ABSENT
Mr. George	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Mazza	- AYE

Date: March 16, 2016

R3.3-16

Exhibit C

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Mr. Martone explained that item #39 is regarding the disconnection of 57-61 Brighton Ave, Block 127 Lot 5 from April 25, 2012 as result of the fire on Brighton Ave. Mr. Martone had further discussed the waiving of the connection fees due to the fact that the city had ordered the disconnection at the time of the fire.

Mr. Roguski stated that the proposed development of this property has been approved by the planning board and is in the design stage right now. Mr. Roguski explained that the City is working on a streetscape project on Brighton Avenue, and he is working with the City to have the lateral installed prior to any streetscape work being done.

Mr. Roguski explained that Mr. Grubman has requested to pay the reactivation fee for the past four (4) years in lieu of the connection fees for the proposed fourteen (14) units.

Mr. Roguski recommended the following resolution.

## RESOLUTION

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Brown

**WHEREAS**, the Long Branch Sewerage Authority has disconnected sewer service for 57 -61 Brighton Avenue, Block 127 Lot 5 as per Resolution R1.4-12 on April 25, 2012, and

**WHEREAS**, Mr. Martin Grubman has requested the opportunity to pay the reactivation fee for the fourteen (14) disconnected units in lieu of the connection fees, due to the hardship caused by the fire that destroyed the building, and

**WHEREAS**, Long Sewerage Authority will add a reactivation fee of \$121.00 per unit per year for the aforementioned accounts, and

**NOW, THEREFORE, BE IT RESOLVED** by the Long Branch Sewerage Authority that its Executive Director is hereby authorized to add the reactivation fee of \$121.00 per unit per year, retroactive from April 2012, and

**BE IT FURTHER RESOLVED**, that the account will be reactivated and billed at the current rate effective as of the second quarter of 2016, and

**BE IT FURTHER RESOLVED**, that the Executive Director be authorized to execute any further documents or instruments necessary to effectuate this Resolution.

### ROLL CALL:

Mr. Blaisdell	- ABSENT
Mr. George	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Mazza	- AYE

Date: March 16, 2016  
R4.3-16

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Mr. Martone had nothing further to report under correspondence.

**LIST OF CORRESPONDENCE FOR REGULAR MEETING  
LONG BRANCH SEWERAGE AUTHORITY**

**March 16, 2016**

- 1) Copy of a letter dated 2/16/16 to Michael J Venezia, Jr., Habitat for Humanity from Tom Roguski, re: 193 Long Branch Ave / B 366 L 4
- 2) Copy of a letter dated 2/11/16 to Wiss and Co., LLP from King and Petracca, re: Raritan Bay Clammers v. Middlesex County Utilities Authority, Docket No. MID-L-6500-14
- 3) Letter received 2/19/16 from New Jersey Utility Authorities Joint Insurance Fund, re: 2016 Meeting Dates
- 4) Agenda and Reports received 02/22/16 from JIF, re: Toms River MUA meeting at 10:30AM on February 24, 2016
- 5) Letter received 2/23/16 from Dun & Bradstreet, re: D&B D-U-N-S Number 08-404-4551
- 6) Letter dated 2/15/16 received 2/23/16 from Municipal Excess Liability Joint Insurance Fund, re: 2017-2018 Employment Practices Liability (EPL) Program
- 7) Letter dated 3/1/16 received 2/24/16 from State of New Jersey, re: New Jersey's Environmental Laboratory Certification Program renewal application for 2017 renewal
- 8) Affidavit of Publication dated 2/20/16 received 2/24/16 from Asbury Park Press, re: John L. Kraft, Esq. to serve as Bond Counsel
- 9) Affidavit of Publication dated 2/20/16 received 2/24/16 from Asbury Park Press, re: Brown & Brown to serve as Insurance Consultant
- 10) Affidavit of Publication dated 2/20/16 received 2/24/16 from Asbury Park Press, re: Arthur Thibault Jr. Esq. to serve as Labor Counsel
- 11) Affidavit of Publication dated 2/20/16 received 2/24/16 from Asbury Park Press, re: John Van Dorpe of the Firm Maser Consulting to serve as Authority Engineer
- 12) Affidavit of Publication dated 2/20/16 received 2/24/16 from Asbury Park Press, re: John Hall of the Firm Hall & Associates to serve as Environmental Attorney



- 13) Affidavit of Publication dated 2/20/16 received 2/24/16 from Asbury Park Press, re: John L. Bonello, Esq. of the firm Manna & Bonello to serve as Authority Council
- 14) Affidavit of Publication dated 2/20/16 received 2/24/16 from Asbury Park Press, re: Meeting Dates for 2016
- 15) Award received 2/25/16 from the New Jersey Utility Authorities Joint Insurance Fund, re: 1 Year Lost-Time Accident Free 2015
- 16) Letter dated 2/26/16 received 2/29/16 from State of New Jersey department of Environmental Protection, re: Renewal of Public Entity Waste Transporter Decals
- 17) Affidavit of Publication dated 2/26/16 received 2/29/16 from Asbury Park Press, re: Jason Capizzi, Esq. of the firm Waters, McPherson and McNeill to serve as Bond Council
- 18) Certified Notice of Hearing dated 2/24/16 received 3/1/16 from Ansell Grimm & Aaron, re: B69 L1 / 205 Rt. 36, West Long Branch
- ACTION** 19) Application for Disconnection dated 2/29/16 received 3/3/16 from Frank Lurch Demolition Co., LLC, re: B254 L1 / 165 Branchport Ave.
- 20) Affidavit of Publication dated 3/4/16 received 3/7/16 from Asbury Park Press, re: Bid for Odor Control Media
- 21) Letter dated 3/7/16 received 3/9/16 from Monmouth County Improvement Authority, re Invitation to attend an Information Session on April 5, 2016
- 22) Letter dated 3/1/16 received 3/9/16 from Qual-Lynx, re: New 800 Number for reporting work related injuries
- 23) Letter dated 3/7/16 received 3/9/16 from NW Financial Group, LLC, re: Long Branch Sewerage Authority Refunding Opportunity
- ACTION** 24) Letter dated 3/10/16 received 3/10/16 from Thomas Roguski, re: Gregory School Redevelopment – Phases I & II, B332 L1 / Joline, Seventh and Hedrickson Avenues
- 25) Affidavit of Publication dated 3/8/16 received 3/10/16 from The Link News, re: Jason Capizzi, Esq. of the firm Waters, McPherson and McNeill to serve as Bond Council
- 26) Affidavit of Publication dated 3/8/16 received 3/10/16 from The Link News, re: Meeting Dates for 2016
- 27) Affidavit of Publication dated 3/8/16 received 3/10/16 from The Link News, re: Arthur Thibault Jr. Esq. to serve as Labor Counsel

- 28) Affidavit of Publication dated 3/8/16 received 3/10/16 from The Link News, re: John L. Kraft, Esq. to serve as Bond Counsel
- 29) Affidavit of Publication dated 3/8/16 received 3/10/16 from The Link News, re: David A. Kaplan of the Firm Wiss and Co. to serve as Authority Auditor
- 30) Affidavit of Publication dated 3/8/16 received 3/10/16 from The Link News, re: John L. Bonello, Esq. of the firm Manna & Bonello to serve as Authority Council
- 31) Affidavit of Publication dated 3/8/16 received 3/10/16 from The Link News, re: John Hall of the Firm Hall & Associates to serve as Environmental Attorney
- 32) Affidavit of Publication dated 3/8/16 received 3/10/16 from The Link News, re: Brown & Brown to serve as Insurance Consultant
- 33) Affidavit of Publication dated 3/8/16 received 3/10/16 from The Link News, re: John Van Dorpe of the Firm Maser Consulting to serve as Authority Engineer

**ADDITIONAL CORRESPONDENCE**

- 34) Letter dated 3/9/16 received 3/14/16 from Kathy Schmelz, City Clerk of Long Branch, re: Vacation of an Easement – 907 Ocean Ave
- 35) Letter dated 3/11/16 received 3/14/16 from Daniel J. Dougherty, PE, CME, Dynamic Engineering Consultants, PC, re: Proposed Residential Development, Takanassee Developers, LLC. , B60 L 11, 11.02, 12.01, 12.02 & 13
- 36) Email dated 3/13/16 received 3/14/16 from Mario Ercolino, re: Request for Letter of Availability for 74 Brookwillow Ave, B29 L1.01 West Long Branch
- 37) Certified Sample Form of Public Notice dated 9/25/15 received 3/15/16, re: B37 L9 / 12 Lawrence Avenue, West Long Branch
- ACTION** 38) Letter dated 3/15/16 received 3/15/16 from Thomas Roguski, re: Approval of Proposed Residential Development by Takanassee Developers, LLC. , B60 L 11, 11.02, 12.01, 12.02 & 13
- ACTION** 39) Email dated 3/15/16 received 3/16/16 from Martin Grubman, re: 57-61 Brighton Ave / B127 L5

On Motion by Mr. Booth, seconded by Mr. Brown, and passed by the affirmative vote of all members present, no nays, one absent, no abstain, the attached List of Correspondence was ordered, received, and filed.

## **VIII. Report of Executive Director for February, 2016**

Mr. Martone discussed the 2000 Amp Automated Transfer Switch which he was originally told would be manufactured in two to three weeks, however was notified via email this afternoon that it will be completed by the end of this week and installed with in the next two weeks.

Mr. Martone explained that the Authority received bids for the Odor Control Media for the Air Scrubbers. The only bid received was from G.A. Fleet in the amount of \$26,706.00. Mr. Martone recommended the follow resolution:

### **RESOLUTION**

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Brown.

**WHEREAS**, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for Furnishing and Delivering Odor Control Media, and

**WHEREAS**, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

**WHEREAS**, in accordance with law, the Authority is required to award the contract for Furnishing and Delivering Odor Control Media to the lowest responsible bidder, and

**WHEREAS**, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution and made a part hereof.

**NOW, THEREFORE, BE IT RESOLVED**, that

1. The Long Branch Sewerage Authority hereby awards its contract for Furnishing and Delivering Odor Control Media to G.A. Fleet Associates in the amount of \$26,706.00, subject to the bidder complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with G.A. Fleet Associates for the purposes expressed hereinabove.

3. The Authority Chairman and Executive Director are authorized to sign any documents needed to effectuate this

resolution.

ROLL CALL:

Mr. Blaisdell	- ABSENT
Mr. George	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Mazza	- AYE

Date: March 16, 2016  
R5.3-16  
Exhibits D & E

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Mr. Martone discussed the FEMA claims from super storm Sandy. The total amount of claims submitted was \$1,169,390.89 of which the Authority was eligible for ninety percent (90%) \$1,052,451.79, which was received. Mr. Martone extended special praise to Mrs. Hartnett for her persistence and resolve in the handling of these complex claims and submittals.

Mr. Martone reiterated that as discussed last month, in a few years the Authority will experience a window of time where there will be a missing S4 licensed operator, which led to the personnel committee meeting with Mr. Grieb.

Mr. George stated that Mr. Grieb is very well qualified for the job and we are lucky to have him. Mr. George went on to explain that currently there are one hundred and four (104) S4 licenses and many of the license holders are retiring and the rate of new operators obtaining the S4 license is slower, which in turn is causing a shortage.

Mr. Martone went on to explain Mr. Grieb's qualifications and licenses. Mr. Grieb is a S4/C3 licensed operator, a N4 licensed operator, a Water Treatment Plant operator, a Black Seal Boiler operator, holds Pennsylvania wastewater treatment licenses, has a Bachelors Degree in Environmental Science and twenty-three (23) years experience. Mr. Martone recommended the following resolutions:

## RESOLUTION

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Mazza.

**WHEREAS**, the Executive Director and the Human Resource Committee has established the position of Superintendent, and

**WHEREAS**, the position of Superintendent will be a union position represented by the Office and Professionals Employee International Union, and

**WHEREAS**, the Executive Director on the Human Resource Committee has established a salary guide, attached hereto and made a part hereof, and

**NOW THEREFORE, BE IT RESOLVED**, that the Authority hereby approves the aforementioned salary guide for the position of Superintendent

### ROLL CALL:

Mr. Blaisdell	- ABSENT
Mr. George	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Mazza	- AYE

Date: March 16, 2016  
R6.3-16  
Exhibit F

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## RESOLUTION

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. George.

**WHEREAS**, the Executive Director and the Human Resource Committee has advertised and interviewed applicants for the position of Superintendent, and

**WHEREAS**, Mr. Glenn Grieb , has a Bachelor of Science in Environmental Studies, holds NJDEP License in Water, Wastewater and Industrial Treatment, a Certified Black Seal Boiler license and has over Twenty Three years of experience in the field, and

**WHEREAS**, the Executive Director and Human Resource Committee feel that Mr. Grieb will be the best suited for the position of Superintendent, and

**NOW THEREFORE, BE IT RESOLVED**, by the Long Branch Sewerage Authority that it hereby ratifies and approves the hiring of Mr. Glenn Grieb as Superintendent effective 4/4/16, at a rate of compensation of \$93,412.80 annually. This employment is conditional upon Mr. Grieb successfully completing a pre-employment physical, drug and alcohol testing.

### ROLL CALL:

Mr. Blaisdell	- ABSENT
Mr. George	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Mazza	- AYE

Date: March 16, 2016  
R7.3-16

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Mr. Martone had nothing further to discuss.

On Motion by Mr. Booth, seconded by Mr. Brown, and passed by the affirmative vote of all members present, no nays, one absent, no abstain, the report of the Executive Director, as prepared and submitted, is hereby approved and ordered received and filed and made part of the Minutes of this Meeting.

**IX. As to Bills submitted for payment by Long Branch Sewerage Authority for the Month of February 16, 2016**

The following Resolution was moved by Mr. Booth, seconded by Mr. Brown, and passed by the affirmative vote of all members present, no nays, one absent, no abstain.

**RESOLUTION**

BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY IN SESSION AT A REGULAR MEETING THEREOF ON THIS 16th DAY OF MARCH 2016 PURSUANT TO NOTICE AT WHICH AT LEAST A QUORUM IS PRESENT, the List of Bills for the month of February 2016 are found regular and payment of each and all, thereof is authorized to be paid out of the Revolving Fund, General Funds, Revenue Fund or Collection Account as indicated on the said List of Bills attached to the Executive Director's Report.

**X. Report by Authority Counsel of the Activities of that Office and of Actions taken since February 17, 2016**

Mr. Bonello reported that he reviewed the bidding issue and the meeting agenda with Mr. Martone.

Mr. Bonello had nothing further to report.

On Motion by Mr. George, seconded by Mr. Brown, and passed by the affirmative vote of all members present, no nays, one absent, no abstain, all actions taken, and dispositions made by the Authority Counsel of and with regard to each and all of the foregoing items be, and they are in all respects approved, confirmed, and ratified.

**XI. Report by Authority Auditor of the Activities of that Office and of Actions taken since February 17, 2016**

Mr. Rodriguez explained that the audit is almost complete with the exception of updating some procedures and the receipt of GASB 68 numbers from the state which Mr. Rodriguez believes will be in by mid April.

Mr. Rodriguez had nothing further to report.

On Motion by Mr. George, seconded by Mr. Brown, and passed by the affirmative vote of all members present, no nays, one absent, no abstain, all actions taken, and dispositions made by Authority Auditor of and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

**XII. As to Insurance Committee.**

Mrs. Hartnett reported that FEMA will be reimbursing the Authority another \$36,000 for the use of the generators.

**XIII. Report, if any, by Investment Committee.**

The investments are as listed.

Mr. Martone explained that there are three (3) CD's coming due next month and Mrs. Uyeyama will shop rates and report next month.

On Motion by Mr. Booth, seconded by Mr. George, and passed by the affirmative vote of three members present, no nays, one absent, one abstain (Mr. Brown); the Authority Investments were approved and made.

**XIV. Transfers, if any.**

The transfers are as listed.

The following Resolution was moved by Mr. Booth, seconded by Mr. George, and passed by the affirmative vote three members present, no nays, one absent, one abstain (Mr. Brown), approving the Authority Transfers for the month of February 2016 as listed.



## RESOLUTION

BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY IN SESSION AT A REGULAR MEETING THEREOF ON THIS 16th DAY OF MARCH 2016 PURSUANT TO NOTICE AT WHICH AT LEAST A QUORUM IS PRESENT that the Authority hereby approves the Transfers made for the month of February 2016 as submitted by the Executive Director and orders said report received and filed.

### XV. Old Business.

#### A. Engineer's Report on Redevelopment Projects

Ms. Brasefield had nothing to report.

#### B. Future Capital Improvement Program

Ms. Brasefield stated that a proposal is being prepared for the revised electrical project. Ms. Brasefield explained that over the last year and after several meetings between the engineers, the scope of the original proposal has changed. Ms. Brasefield explained that it has been decided to remove the electrical improvements in the blower building from this project and put them on hold for the future. Ms. Brasefield stated that there will be a base bid and several alternate bids.

#### C. Fence & Gates

Ms. Brasefield stated that there is one punch list item still outstanding (a breaker needs to be replaced) this will be completed in April.

#### D. Flood Barriers

Ms. Brasefield explained that the contractor is having difficulties getting the parts needed and will seek these parts from a different manufacturer.

E. Collection Systems Rehabilitation

Ms. Brasefield explained that the project was halted for the winter months and has now resumed.

D. F.E.M.A.

Reported under the Executive Directors Report

**XVI. New Business**

None

**XVII. Miscellaneous Suggestions for the Good of the Authority**

None

**XVIII. Adjournment at 3.26 p.m.**

There being no further business, on Motion by Mr. Booth, seconded by Mr. Mazza, and passed by the affirmative vote of all members present, no nays, one absent, no abstain, the meeting was adjourned at 3:26 p.m.

Respectfully submitted,

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David G. Brown, Secretary

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Joseph A. Martone, Executive Director