

**AGENDA
LONG BRANCH SEWERAGE AUTHORITY
Regular Meeting**

November 16, 2016

- I. Opening of meeting at _____ p.m. by _____
- II. Notation of attendance

Name	Position	In	Out
L. Frank Blaisdell	Chairman		
Thomas George	Vice-Chairman		
David Brown	Secretary		
Michael Booth	Treasurer		
James Mazza	Asst. Secretary/ Treas.		
Joseph Martone	Executive Director		
John Rodriguez	Auditor		
John L. Bonello	Counsel		
John Van Dorpe	Engineer		
Laurie Hartnett	PCC Officer		
Thomas Roguski	Staff Engineer		
Nicole Woods	Secretary		

- III. Announcement by presiding officer, pursuant to New Jersey Open Public Meetings Act, that

Adequate Notice of this Regular Meeting and of all Regular Meetings for the Year 2016, has been provided by publication thereof in the *Link* on February 25, 2016, as a "legal" advertisement and in the *Asbury Park Press* on February, 20 2016, as a "legal" advertisement and by forwarding duplicates thereof on February 19, 2016, to the Clerks of the City of Long Branch, Borough of West Long Branch and Borough of Monmouth Beach for filing in their respective offices and for posting in a public place in each such Municipality.

IV. Public Participation

Motion by _____, seconded by _____ that this item of the Agenda be closed.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

V. As to Minutes of the Regular Meeting of October 19, 2016

Motion by _____, seconded by _____ that the reading of the minutes of the Regular Meeting of the Long Branch Sewerage Authority held on, October 19, 2016, be dispensed with, and that such Minutes be, and they are hereby, approved as recorded and circulated.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

VI. As to Minutes of the Executive Session held on October 19, 2016, if any

Motion by _____, seconded by _____ that the reading of the minutes of the Executive Session held on October 19, 2016, be dispensed with, and that such Minutes be, and they are hereby, approved as recorded and circulated.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

VII. Correspondence

Motion by _____, seconded by _____, as to items to be received and filed.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

**LIST OF CORRESPONDENCE FOR REGULAR MEETING
LONG BRANCH SEWERAGE AUTHORITY**

November 16, 2016

1. Certified Copy of a letter dated 9/30/16 received 10/19/16 from E2 Project Management, LLC to Borough of West Long Branch, re: 400 Cedar Ave, West Long Branch, B39 L8
2. Copy of a letter dated 10/18/16 received 10/20/16 from John Bonello to Mark A. Steinberg, Esq., re: Dayon to Long Branch Sewerage Authority Lake Avenue – Sewer Easement
3. Copy of a letter dated 10/17/16 received 10/21/16 from Arcadis U.S., Inc. to NJ DEP, re: Former Long Branch Manufactured Gas Plant Site
4. Letter dated 9/2016 received 10/21/16 from Municipal Excess Liability Joint Insurance Fund, re: New Jersey State League of Municipalities Convention
5. Letter dated 10/14/16 received 10/20/16 from Bondex Insurance Co., re: BX00454, Inlet Building Roof Replacement Project
6. Agenda and Reports for October 26, 2016 Toms River MUA
7. Certified Notice of Hearing dated 10/19/16 received 10/24/16 from Ansell Grimm & Aaron, P.C., re: B2 L7.06 / 31 Lawrence Ave. Deal
8. Affidavit of Publication dated 10/22/16 received 10/27/16 from Asbury Park Press, re: Notice of Public Hearing on Service Charges, Other Charges and Proposed Schedule Thereof to be held on November 16, 2016, at 2:45 p.m.
9. Letter dated 10/27/16 received 10/31/16 from Monmouth County Planning Board, re: Meeting Cancellation Notice
10. Certified Public Notice received 10/31/16 from Lindsay B.C. Lutz, Esq., re: B100 L32 / 600 Woodgate Ave
11. Certified Letter dated 10/26/16 received 11/1/16 from Rev. Javier Diaz, re: Application submitted to NJDEP by The Church of Christ the King for B15 L21, 22, 23, 24, 25 & 26 / 113-121 Wall Street
12. Letter dated 11/1/16 received 11/2/16 from New Jersey Utility Authorities Joint Insurance Fund, re: Public Hearings – 2017 Proposed Budgets
13. Letter dated 10/31/16 received 11/2/16 from State of New Jersey Department of Transportation, re: Route 71 Permit Application No. O-71-C8013-2016

14. Affidavit of Publication dated 11/1/16 received 11/3/16 from The Link News, re: Notice of Public Hearing on Service Charges, Other Charges and Proposed Schedule Thereof to be held on November 16, 2016, at 2:45 p.m.
15. Letter dated 10/27/16 received 11/3/16 from Municipal Excess Liability Joint Insurance Fund, re: Elected Officials' Training Seminars at the 2016 League of Municipalities Conference
16. Copy of a letter dated 11/2/16 received 11/4/16 to Douglas Deigert from John L. Bonello, re: 2017 Annual Contract Sanitary Sewer System Repairs and Service Lateral Installations
17. Letter dated 11/4/16 received 11/7/16 from John L. Kraft re: Jason P. Capizzi, Esq. one of The Bond Buyers Rising Stars Award.
18. Certified letter dated 11/7/16 received 11/9/16 from Air, Land and Sea, re: Public Notification, Application for a Letter of Interpretation, B 4002 Lots 22, 23, 24 & 27/ 20 Whalepond Road Eatontown
19. Agenda and Reports for November 15, 2016 Ceasar's – Palladium C, Atlantic City

VIII. Report of Executive Director for October 2016

Motion by _____, seconded by _____ that the same, as prepared and submitted, is approved and ordered received and filed and made a part of the Minutes of this Meeting

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

IX. As to Bills submitted for payment by Long Branch Sewerage Authority for the Month of October 2016

Resolution by _____, seconded by _____ that the Schedule of Bills for the Month of October 2016 prepared and submitted by the Executive Director for approval, is found regular and payment of each and all thereof, be, and it is, hereby, authorized to be made out of funds of Authority as the same are, or may become, available for such purpose.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

X. Report by Authority Counsel of the Activities of that Office and of Actions taken since October 19, 2016.

Motion by _____, seconded by _____ that all actions taken and dispositions made by Authority Counsel, of and with regard and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XI. Report by Authority Auditor of the Activities of that Office and of Actions taken since October 19, 2016.

Motion by _____, seconded by _____ that all actions taken by Authority Auditor, of and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XII. As to Insurance Committee

1. Report, if any
2. Action, if any

XIII. Report, if any, by Investment Committee

Resolution by _____, seconded by _____ that the Investments be approved and made.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XIV. Transfers, if any

Resolution by _____, seconded by _____ that the List of Transfers, as submitted, is approved, ordered, received and filed and made a part of the Minutes of this Meeting.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XV. Old Business

A. Engineer's Report on Redevelopment Projects

1. Report, if any
2. Action, if any

B. Future Capital Improvement Program

1. Report, if any
2. Action, if any

Flood Barriers

1. Report, if any
2. Action, if any

Collection Systems Rehabilitation

1. Report, if any
2. Action, if any

Electrical Substation

1. Report, if any
2. Action, if any

XVI. New Business

XVII. Miscellaneous Suggestions for Good of Authority

XVIII. Adjournment at _____ o'clock p.m.

Motion by _____, seconded by _____ that the meeting be adjourned.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____

WHEREAS, the Long Branch Sewerage Authority (hereinafter the "Authority") desires to appoint a Public Agency Compliance Officer as mandated by N.J.S.A. 10:5-31 et seq. under the direction of the Division of Contract Compliance and Equal Employment Opportunity, and

WHEREAS, as per the Division of Contract Compliance and Equal Employment Opportunity, this position must be appointed annually, and

WHEREAS, notice of this appointment shall be forwarded to the State of New Jersey, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that Laurie Hartnett is hereby designated Public Agency Compliance Officer (P.A.C.O.) for the Long Branch Sewerage Authority for the Year 2017.

ROLL CALL:

Mr. Blaisdell	-
Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Mazza	-

Date: November 16, 2016
R

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____

WHEREAS, the Long Branch Sewerage Authority hereby authorizes a holiday party for its employees, board members and professionals on Wednesday December 14, 2016 at 12 noon in the conference room at 150 Joline Ave and,

WHEREAS, the holiday party allowance is not to exceed \$700.00

NOW, THEREFORE, BE IT RESOLVED by the Members of the Long Branch Sewerage Authority that it approves the 2016 holiday party.

ROLL CALL:

Mr. Blaisdell -
Mr. George -
Mr. Brown -
Mr. Booth -
Mr. Mazza -

Date: November 16, 2016

R

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in various circumstances, and

WHEREAS, this public body is of the opinion that such circumstances presently exist,

NOW, THEREFORE BE IT RESOLVED by the Long Branch Sewerage Authority as follows:

1. The Public shall be excluded from discussion and action upon the hereinafter subject matters.
2. The general nature of the subject matter to be discussed is as follows:
3. It is anticipated at this time that the above-stated subject matters will be made public when the matters are resolved.
4. This Resolution shall take effect immediately.

ROLL CALL:

Mr. Blaisdell	-
Mr. Booth	-
Mr. Brown	-
Mr. George	-
Mr. Mazza	-

Date:
ResExSess