

LONG BRANCH SEWERAGE AUTHORITY

Minutes of the Regular Meeting

September 20, 2017

I. and II. Opening and Attendance at Meeting.

A Regular Meeting of the Long Branch Sewerage Authority was called to order at 3:00 p.m., prevailing time, on Wednesday, September 20, 2017, by the Chairman, Mr. George in the Meeting Room at the Authority Administration Building, 150 Joline Avenue, Long Branch, New Jersey, attended by Mr. Booth and Mr. Brown. Mr. Blaisdell and Mr. Mazza were absent.

In addition to the Members of the Authority hereinabove-stated, there were present at said Regular Meeting the following professional attaches: Executive Director, Laurie Hartnett; Acting Executive Director, Thomas Roguski, John L. Bonello, Esq., Authority Counsel; Sue Brasefield and John Von Dorpe, of the firm Maser Consulting, Authority Engineer's; David Kaplan, of the firm Wiss & Co., Authority Auditor; and Elisabete Vieira, Secretary.

III. Announcement Pursuant to New Jersey Open Public Meeting Act.

Adequate Notice of this Regular Meeting and of all Regular Meetings for the Year 2017, has been provided by publication thereof in the *Link* on February 23, 2017, as a "legal" advertisement and in the *Asbury Park Press* on February, 25 2017, as a "legal" advertisement and by forwarding duplicates thereof on February 17, 2017, to the Clerks of the City of Long Branch, Borough of West Long Branch and Borough of Monmouth Beach for filing in their respective offices and for posting in a public place in each such Municipality.

IV. Public Participation.

Mr. Lepore from 38 Ocean Terrace addressed the board.

Mr. Lepore questioned item # 19 and item # 52 regarding the Long Branch Partners project. Mr. Roguski stated that item # 19 was a letter from the Authority to Mr. Nicholas Minoia, requesting that a sewer application be submitted before any further discussion with regards to the project. Item #52 was the submission of that application from Mr. Minoia to the Authority.

Mr. Lepore then questioned item #53. Mr. Roguski explained that the developer is entitled to a reduction on the original performance bond for any performed work that has been done up to date. Mr. Roguski stated that the sanitary main has been installed therefore the developer is entitled to a reduction on the bond.

Mr. Lepore then questioned the line items on the Budget Transfer Resolution. Mr. Roguski explained that they are within each individual budget category and it's an adjustment of the expenditures to date between line items.

Finally Mr. Lepore questioned the capital improvement project list item 3A that was mentioned at the last month's Board Meeting. Mr. Roguski stated that the Authority has some gravity sewer mains beneath the railroad tracks that need to be lined sometime in the future which will extend the lifetime of the line significantly and it's less costly than replacing the line.

Mr. Lepore had no other questions and thanked the board.

Mr. Minoia addressed the board. Mr. Minoia is one of the managing partners for Long Branch Partners LLC., who proposed to develop a project on Broadway.

Mr. Minoia stated that the Long Branch Partners LLC. owns about nine (9) acres of land on Broadway. He shared with the board the conceptual rendering pages of the project to give them an overview of what the project will look like once approved.

Mr. Minoia explained that the proposed project is to build a boulevard on Broadway and to include retail stores and residential units on both sides of the boulevard. The buildings will be five-stories high, consisting of four-stories of residential and one-story of retail. He continued to explain that the nine (9) acres would be divided into four (4) phases for a total of five hundred ninety (590) residential units and approximately 99,000 square feet of retail. Long Branch Partners LLC. are the conditional designated developer for this project which was signed last November. They are now negotiating the development agreement and plan on presenting it before the City of Long Branch Council within the next couple of weeks.

Mr. Minoia reported that there is close to twenty-two million dollars (22,000,000) of public financing for this project and also he stated that the City of Long Branch is doing some of the bond financing. He explained that a PILOT is also to be issued for the real estate properties long term.

He stated some of the reasons why he thinks the Authority should consider giving some "roll back" of the connection fee charges. Environmental issues being one of the reasons as there were about thirty-eight underground oil tanks that had to be removed and ground water contamination was found on some of the properties. He explained that this was an area designated for redevelopment for the past twenty-two (22) years, and that this is a very hard and challenging project due to the location and also all environmental expenses.

Mr. Minoia reported that the City of Long Branch recognizes the need to support this project in order for it to move forward. He explained that the City is aware that this is the missing link and if it's not completed and the bridge to the ocean is not built, Broadway will die one block at a time. He continued to explain that this is not an easy project to get financed due to the location and it being an urban redevelopment area.

Mr. Minoia stated that he would hope that the Authority cooperates with this project, and

- a) Issue credit for the units that have the reactivation fee at the moment which are a total of eighty-four (84) units;
- b) Approve a subsequent phase of this project for offsite affordable housing that is not part of this particular project, with a location yet to be determined. This affordable housing project will be an adjunct to the Broadway Project. Mr. Minoia requested that the connection fees be waived entirely for any and all of the affordable housing units, which will be about thirty (30) to forty (40) units; and,
- c) Waive sewer connection fees entirely on the market rate units for this project which they believe can be done by modifying the Authority Rules and Regulations based on all the unique project circumstances.

Mr. Minoia explained that there is no other parcel like this in the City of Long Branch, where it's been in need of redevelopment for twenty-two (22) years, and that the project is supported by public financing and a PILOT is in place. He believes there are many unique circumstances for the Authority to consider making a contribution for the long term benefit of the City and also the long term revenue to the Authority from the five hundred ninety (590) units plus the retail space.

Mr. Bonello stated that if Mr. Minoia's legal advisors can come up with any legal document as to how the Authority can or should act, they should contact him directly.

Mr. Brown questioned if Mr. Minoia is stating that he is working with the City, and indicated the City understands the importance of this link to Phase Three of Pier Village and the rest of Broadway. Mr. Minoia confirms that everyone is in agreement, that if this link is not completed, the rest of Broadway will start to fall apart.

Mr. Booth stated that he agrees with Mr. Minoia that this project will be a great addition to the City of Long Branch. Mr. Minoia responded that without this project the beach properties will not be successful especially if they are afraid of leaving their houses or their area.

Mr. Brown also agreed that this area is in much need of developing, and the Authority will do what is in their power to see that this project moves forward.

Mr. Van Dorpe agreed with Mr. Bonello and pointed out that the Board's decision needs to be within the law. Mr. Bonello explained that the rules and regulations are one thing but the statutory law is another and all the developers up to date have paid the full amount of the connection fees. Mr. Bonello stated that twenty years ago, the East of Ocean Ave was as bad as the West of Ocean Ave. Mr. Minoia disagreed stating that the ocean makes a huge difference and if the ocean was by Memorial or Liberty Street, he would not be asking for a reduction.

Mr. Bonello asked what the City has done for this project. Mr. Minoia stated that they have reduced the price of the city-owned property lots by fifty (50) percent. They are in the process of the bond financing for twenty-two millions dollars (22,000,000). Mr. Kaplan asked if this was RABS (Redevelopment Area Bonds) money, and Mr. Minoia replied yes. Mr. Kaplan also questioned if Mr. Minoia thought that the connection fee money could come from the RABS but Mr. Minoia was not sure. Mr. Minoia said the City will provide a 30 Year PILOT and they are working feverishly with all other approvals before they have the council meeting in November.

Mr. Bonello explained that the consensus of the Board is to do anything possible that they can within the law, but no one will violate the law. Mr. Bonello stated that he thinks there are two issues, one is waiving and the other one is accommodating. Accommodating is all with the discretion of the Board and they will do anything they can with deadlines and phasing. Waiving is a problem because you are in the same area as other developers. Mr. Minoia replied, how about a reduction and Mr. Bonello stated if there is a legal way / statute that authorizes the Authority to do a reduction, then the Board will definitely consider it. Mr. Kaplan asked if the area is the same as the ocean front development. Mr. Minoia responded that it's the same area but different district.

Mr. Minoia stated that he will have his legal team contact Mr. Bonello to discuss this further.

Mr. Minoia had nothing further to address and thanked the board on behalf of his partnership.

On Motion by Mr. Booth, seconded by Mr. Brown, and passed by the affirmative vote of all members present, no nays, two absent, no abstain; the Public Participation portion of the Meeting was closed.

VI. As to the Minutes of the Regular Meeting of August 16, 2017

On Motion by Mr. Booth, seconded by Mr. Brown, and passed by the affirmative vote of all members present, no nays, two absent, no abstain, the reading of the Minutes of the Regular Meeting of the Long Branch Sewerage Authority held on August 16, 2017 to be dispensed with and that such Minutes be, and they are hereby, approved as recorded and circulated.

VI. As to the Minutes of the Executive Session held on August 16, 2017, if any

None

VII. Correspondence

The attached list of correspondence was reviewed by the Authority. Individual items were dealt with as follows:

Mr. Roguski reported that item #53 is a Performance Bond Reduction request as it was previously stated under the public section. The following resolution was presented:

RESOLUTION

Mr. Booth offered the following Resolution and moved its adoption, seconded by Mr. Brown.

WHEREAS, the Long Branch Sewerage Authority (hereinafter the "Authority") desires to reduce a performance bond by fifty percent (50%) for Takanassee Developers, LLC Block 60 Lots 11 to 13, and

WHEREAS, the Staff Authority Engineer has recommended reducing the amount by fifty percent (50%) from \$68,234.60 to \$34,117.30 of said performance bond as per his letter dated September 18, 2017, attached hereto and made a part hereof, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that the Authority hereby authorizes to reduce performance bond by fifty percent (50%) from \$68,234.60 to \$34,117.30 for Block 60 Lots 11 to 13 as per the recommendation of the Authority Engineer per the above referenced letter.

ROLL CALL:

Mr. George - AYE
Mr. Booth - AYE
Mr. Mazza - ABSENT
Mr. Brown - AYE
Mr. Blaisdell - ABSENT

Date: September 20, 2017
R1.9-17
Exhibit A

Mr. Roguski had nothing further to report under correspondence.

**LIST OF CORRESPONDENCE FOR REGULAR MEETING
LONG BRANCH SEWERAGE AUTHORITY**

September 20, 2017

- 1) Application for new sewer connection dated 08/17/17 received 08/17/17 from Craig Dudsak, re: 270 Ocean Ave / Block 216 Lot 16
- 2) Application for Temporary Disconnection dated 08/15/17 received 08/16/17 from Vincent Anello, re: 187 Second Ave / Block 227 Lot 13
- 3) Report of Compliance from Freehold Soil Conservation District received 08/16/17, re: final report of compliance
- 4) Agenda and Reports for the JIF Meeting held at the Toms River MUA on August 23, 2017
- 5) Letter dated 08/18/17 received 08/18/17 from FEMA, re: Flood Insurance Policy risk and important changes/ Boiler Admin Bldg
- 6) Letter dated 08/18/17 received 08/18/17 from FEMA, re: Flood Insurance Policy risk and important changes/ Joline Plant
- 7) Letter dated 08/18/17 received 08/18/17 from FEMA, re: Flood Insurance Policy risk and important changes/ Grit Chamber
- 8) Letter dated 08/18/17 received 08/18/17 from FEMA, re: Flood Insurance Policy risk and important changes/ Pump Station
- 9) Letter dated 08/18/17 received 08/18/17 from FEMA, re: Flood Insurance Policy risk and important changes/ Inlet Bldg
- 10) Copy of letter dated 08/21/17 received 08/21/17 from Thomas Roguski to Michael Dailey, re: 270 Ocean Ave / Block 216 Lot 16 / Letter of Service Availability
- 11) Letter dated 08/15/17 received 08/21/17 from the City of Long Branch Department of Public Works, re: a sewer line located on South Broadway that has been abandoned and no longer operational
- 12) Temporary Disconnection dated 08/22/17 received 08/22/17 from Carmen Lozada, re: 231 3rd Ave LLC. / Block 228 Lot 35
- 13) Temporary Disconnection dated 08/22/17 received 08/22/17 from Carmen Lozada, re: 169 Pavilion Ave / Block 228 Lot 33
- 14) Temporary Disconnection dated 08/22/17 received 08/22/17 from Carmen Lozada, re: 165 Pavilion Ave / Block 228 Lot 34
- 15) Temporary Disconnection dated 08/22/17 received 08/22/17 from Carmen Lozada, re: 157 Pavilion Ave / Block 228 Lot 32

- 16) Class Action Notice received 08/22/17 from United States District Court Middle District of FL, re: DJM Advisory Group/ NOT Related WITH LBSA
- 17) Email copy received 08/24/17 from Thomas Roguski to Mr. Benscoter, re: Questionnaire for Route 36 Bridge, over Troutmans Creek
- 18) Email copy received 08/24/17 from Thomas Roguski to Mr. Withers, re: Route 36 Pavement Resurfacing, ADA and Safety Improvements
- 19) Copy of letter dated 08/25/17 received 08/25/17 from Tom Roguski to Nicholas Minoia, re: Broadway Place Development / Long Branch Partners, LLC.
- 20) Amendment Review Committee Notice received 08/28/17 from Monmouth County Planning Board, re: Wednesday September 6, 2017 Meeting
- 21) Letter received 8/28/17 from City of Long Branch Fire Marshal, re: NJ Uniform Fire Code Certificate of Inspection, Head Works Building (Bldg. "G")
- 22) Letter received 8/28/17 from City of Long Branch Fire Marshal, re: NJ Uniform Fire Code Certificate of Inspection, Grit Inlet Building #1&2 (Bldg. C)
- 23) Letter received 8/28/17 from City of Long Branch Fire Marshal, re: NJ Uniform Fire Code Certificate of Inspection, Sludge Handling Building (Bldg. B)
- 24) Letter received 8/28/17 from City of Long Branch Fire Marshal, re: Notice of Violations and Order to Correct, for Pump / Blower Building (Bldg. E)
- 25) Letter received 8/28/17 from City of Long Branch Fire Marshal, re: Notice of Violations and Order to Correct, for Garage Building (Bldg "F")
- 26) Letter received 8/28/17 from City of Long Branch Fire Marshal, re: Notice of Violations and Order to Correct, Administrative Building (Bldg. A)
- 27) Copy of letter dated 08/30/17 received 08/30/17 from Thomas Roguski to Kathy Schmelz, Office of the City Clerk, re: Vacation of a Portion of the Right-of-Way along Third Ave in Vicinity of Morris Ave
- 28) Certified Legal Notice received 08/31/17 from the Long Branch Zoning Board, re: Applicant proposes to construct a 2.5 story home/ 1205 Ocean Ave / Block 14 Lot 2
- 29) Certified Legal Notice received 08/31/17 from the Borough of West Long Branch, re: Applicant seeks to abandon its previous approval / applied for new variances WLB Borough / Block 28 Lot 96
- 30) Certified Public Hearing Notice received 09/06/17 from the City of Long Branch, re: Application for a variance to construct a tennis court at 111 Park Ave / B 27 L 4.01
- 31) Copy of email sent on 09/06/17 received 09/06/17 from Tom Roguski to Colleen M Richwall, re: Route 71, Bridge over NJ Transit: Initial Contact Letter

- 32) Application for sewer dated 09/08/17 received 09/08/17 from Capital Development Corp., re: 132 Chelton Ave / Block 410 Lot 8.02 / Single Family House
- 33) Application for sewer dated 09/08/17 received 09/08/17 from Capital Development Corp., re: 136 Chelton Ave / Block 410 Lot 8.01 / Single Family House
- 34) Affidavit of Publication dated 09/07/17 received 09/11/17 from Asbury Park Press, re: Furnishing and Delivering Aluminum Hydroxide Chloride
- 35) Affidavit of Publication dated 09/07/17 received 09/11/17 from Asbury Park Press, re: Surveillance Camera Maintenance Services
- 36) Affidavit of Publication dated 09/07/17 received 09/11/17 from Asbury Park Press, re: Furnishing and Delivering Emulsion Type Polymer
- 37) Affidavit of Publication dated 09/07/17 received 09/11/17 from Asbury Park Press, re: Furnishing and Delivering Magnesium Hydroxide Slurry
- 38) Affidavit of Publication dated 09/07/17 received 09/11/17 from Asbury Park Press, re: Electrical Maintenance Services
- 39) Affidavit of Publication dated 09/07/17 received 09/11/17 from Asbury Park Press, re: Furnishing and Delivering Sodium Hypochlorite
- 40) Affidavit of Publication dated 09/07/17 received 09/11/17 from Asbury Park Press, re: Furnishing and Delivering Dry Polymer
- 41) Affidavit of Publication dated 09/07/17 received 09/11/17 from Asbury Park Press, re: Furnishing and Delivering Odor Control Media
- 42) Affidavit of Publication dated 09/07/17 received 09/11/17 from Asbury Park Press, re: Removal, Transport and Disposal of Sand, Grit and Bar Screen Screenings
- 43) Affidavit of Publication dated 09/07/17 received 09/11/17 from Asbury Park Press, re: Road Restoration (Infrared Paving Restoration)
- 44) Affidavit of Publication dated 09/07/17 received 09/11/17 from Asbury Park Press, re: Furnishing Pump and Motor Repairs and Purchase of New Pumps and Motors
- 45) Bankruptcy Court Notice 09/11/17 from United States Bankruptcy, re: Avaya Inc.
- 46) New application dated 09/12/17 received 09/12/17 from Paul Kiernan, re: 47 Morris Ave/ Block 221 Lot 1 / Single House
- 47) Temporary Disconnection dated 08/15/17 received 09/13/17 from Susan Balina, re: 114 Shrewsbury Dr / Block 451 Lot 25
- 48) Letter dated 09/11/17 received 09/13/17 from Maser Consulting, re: WWTP Electrical System Improvements Execution of Contract
- 49) Certified Notice of Public Hearing received 09/14/17 from the City of Long Branch, re:

Applicant proposes to amend prior approval for the property in order to reconfigure the proposed drainage, amend the building elevations and reconfigure the proposed driveway / 59 Fourth Ave / Block 277 Lot 20

- ACTION**
- 50) OPRA request dated 09/14/17 received 09/15/17 from Laura Santos of Property Debt Research, re: 437 West End Ave / Block 160 Lot 32/ Requesting a copy of the most recent bill
 - 51) OPRA request dated 09/14/17 received 09/15/17 from Laura Santos of Property Debt Research, re: 437 West End Ave / Block 160 Lot 32/ Requesting any open permits, fees, liens etc
 - 52) Application for conceptual review received 09/15/17 from Long Branch Partners, LLC., re: Broadway Place Project
 - 53) Letter dated 09/18/17 received 09/18/17 from Tom Roguski, re: Takanassee Developers, LLC / Block 60 Lots 11, 11.02, 12.02 & 13 / Performance Bond Reduction to 50%
 - 54) Certified Legal Notice received 09/18/17 from the City of Long Branch Zoning Board of Adjustment, re: 1 Plaza Court / Block 60 Lot 2/ Various Variances were granted
 - 55) Certified Notice of Public Hearing dated 09/18/17 from the City of Long Branch, re: 117 Wall St/ Block 15 Lots 21-26/ Applicant is seeking to expand existing cemetery/ NOT LBSA SEWER
 - 56) Application for temporary disconnection dated 09/18/17 received 09/18/17 from Vincenzo LoGuidice, re: 56 Avery Ave / Block 136 Lot 11,12
 - 57) Application for residential connection dated 09/18/17 received 09/18/17 from Vincenzo LoGuidice, re: 56 Avery Ave / Block 136 Lot 11,12

On Motion by Mr. George, seconded by Mr. Booth, and passed by the affirmative vote of all members present, no nays, no absent, two abstain, the attached List of Correspondence was ordered, received, and filed.

VIII. Report of Executive Director for August, 2017

Mr. Roguski reported that in the past month the Specifications for the annual contracts have been advertised with the bid openings scheduled for October 4, 2017.

Mr. Roguski stated that a meeting has been scheduled with Mr. Kaplan, Authority Auditor, for October 6, 2017 to prepare the proposed 2018 Budget.

Next Mr. Roguski explained that the Authority's membership with the New Jersey Utility Authorities Joint Insurance Fund is due for renewal on January 1, 2018. The following resolutions were presented:

**RESOLUTION FOR RENEWAL OF MEMBERSHIP
IN THE
NEW JERSEY UTILITY AUTHORITIES JOINT INSURANCE FUND**

WHEREAS, the Long Branch Sewerage Authority is a member of the New Jersey Utility Authorities Joint Insurance Fund; and

WHEREAS, said renewed membership terminates as of December 31, 2017 unless earlier renewed by agreement between the Authority and the Fund; and

WHEREAS, the Authority desires to renew said membership:

NOW THEREFORE, be it resolved as follows:

1. The Long Branch Sewerage Authority agrees to renew its membership in the New Jersey Utility Authorities Joint Insurance Fund and to be subject to the Bylaws, Rules and Regulations, coverages, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the Fund.
2. The Governing Body shall be and hereby are authorized to execute the agreement to renew membership annexed hereto and made a part hereof and to deliver same to the New Jersey Utility Authorities Joint Insurance Fund evidencing the Authority's intention to renew its membership.

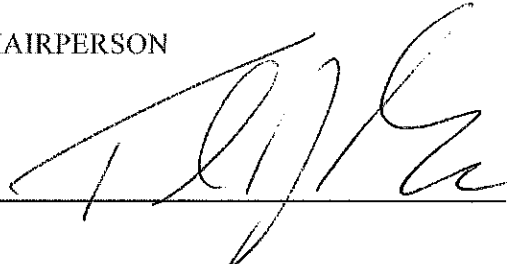
This Resolution agreed to this day of September 20, 2017 by
a vote of: Three Affirmative (Mr. George, Mr. Booth,
Mr. Brown)

Two Absent

**NICOLE WOODS
NOTARY PUBLIC OF NEW JERSEY
ID #2418614
My Commission Expires 3/19/2022**

CHAIRPERSON

Nicole Woods
ATTEST



9/20/17
DATE

**AGREEMENT TO RENEW MEMBERSHIP IN THE
NEW JERSEY UTILITY AUTHORITIES JOINT INSURANCE FUND**

WHEREAS, the New Jersey Utility Authorities Joint Insurance Fund (hereinafter the Fund) is a duly chartered Municipal Insurance Fund as authorized by NJSA 40A:10-36 et seq., and;

WHEREAS, the Long Branch Sewerage Authority is currently a member of said Fund, and;

WHEREAS, effective December 31, 2017, said membership will expire unless earlier renewed, and;

WHEREAS, the Governing Body of the Long Branch Sewerage Authority has resolved to renew said membership;

NOW THEREFORE, it is agreed as follows:

- 1. Long Branch Sewerage Authority hereby renews its membership in the New Jersey Utility Authorities Joint Insurance Fund for a three (3) year period, beginning January 1, 2018 and ending January 1, 2021.***
- 2. The Long Branch Sewerage Authority hereby ratifies and reaffirms the Indemnity and Trust Agreement, Bylaws and other organizational and operational documents of the New Jersey Utility Authorities Joint insurance Fund as from time to time amended and altered by the Department of Insurance in accordance with the Applicable Statutes and administrative regulations as if each and every one of said documents were re-executed contemporaneously herewith.**
- 3. The Long Branch Sewerage Authority agrees to be a participating member of the Fund for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership.**

4. In consideration of the continuing membership of the Long Branch Sewerage Authority in the New Jersey Utility Authorities Joint Insurance Fund, the New Jersey Utility Authorities Joint Insurance Fund agrees, subject to the continuing approval of the Commissioner of Banking & Insurance, to accept the renewal application of the Long Branch Sewerage Authority.
5. Executed the 20 day of ~~September~~ SEPTEMBER 2017 as the lawful and binding act and deed of the, which execution has been duly authorized by public vote of the governing body.

NICOLE WOODS
NOTARY PUBLIC OF NEW JERSEY
ID #2418614
My Commission Expires 3/19/2022

Nicole Woods
ATTEST

AUTHORITY CHAIRPERSON
[Signature]

NEW JERSEY UTILITY
AUTHORITIES JOINT INSURANCE
FUND

RESOLUTION

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. George.

WHEREAS, the Long Branch Sewerage Authority (hereinafter the "Authority") has entered into an agreement with the New Jersey Utility Authorities Joint Insurance Fund (NJUAJIF) effective January 1, 2012 to cover its insurance needs, and

WHEREAS, as per the Fund Bylaws, the Authority must appoint a Fund Commissioner who will receive the minutes and be kept apprised of the NJUAJIF meetings, and,

WHEREAS, Thomas Roguski was appointed the Executive Director on October 1, 2017, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority Mr. Roguski, Executive Director are hereby designated Fund Commissioners replacing Mrs. Hartnett as per the Bylaws of NJUAJIF.

ROLL CALL:

Mr. George	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Mazza	- ABSENT
Mr. Blaisdell	- ABSENT

Date: September 20, 2017
R4.9-17

Mr. George questioned if the Authority has shopped for new rates and Mr. Roguski responded no and stated that the consensus is once the Authority changed to JIF the savings for the Authority have been lower. He did speak with our insurance rep, Mr. Cinelli, to see if there is anything else the Authority can do for extra savings. Mr. Bonello replied by saying that he handles many other Authorities and they are all in the JIF program, which is about forty percent (40) savings from other insurances.

Mr. Roguski reported that a budget transfer is necessary and recommends the Board's approval to account for selected items required for the proper operation of the Authority. The following resolution was presented:

RESOLUTION

Mr. George offered the following Resolution and moved its adoption; seconded by Mr. Brown.

WHEREAS, the Long Branch Sewerage Authority anticipates exceeding certain line items in its 2017 Budget, and

WHEREAS, the Authority's Auditor, Mr. Kaplan has recommended an adjustment be made to these Line Items in the form of a Budget Transfer Resolution, and

WHEREAS, the Acting Executive Director has prepared documentation outlining these line items for transfer, which is attached hereto and made a part hereof, and

WHEREAS, the Acting Executive Director has certified that there are funds available from other Budget Line Items for these budget adjustments, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that it hereby approves the Budget Transfer as submitted by the Executive Director, and

BE IT FURTHER RESOLVED that the Authority Executive Director and/or Chairman are hereby authorized to sign any documents necessary to effectuate the purposes of this Resolution.

ROLL CALL:

Mr. George	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Mazza	- ABSENT
Mr. Blaisdell	- ABSENT

Date: September 20, 2017

R5.9-17

Exhibit B

Finally Mr. Roguski stated that the City of Long Branch has inquired if the Authority can remove an inactive line in South Broadway (adjacent to the new CVS Pharmacy), which would allow for better storm water drainage in the City. The Authority is currently reviewing this request and is working with our Contractor to estimate cost to do so.

Mr. Roguski had nothing further to report.

On Motion by Mr. George, seconded by Mr. Brown, and passed by the affirmative vote of all members present, no nays, two absent, no abstain, the report of the Executive Director, as prepared and submitted, is hereby approved and ordered received and filed and made part of the Minutes of this Meeting.

IX. As to Bills submitted for payment by Long Branch Sewerage Authority for the Month of August, 2017

The following Resolution was moved by Mr. Brown, seconded by Mr. Booth, and passed by the affirmative vote of all members present, no nays, two absent, no abstain.

RESOLUTION

BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY IN SESSION AT A REGULAR MEETING THEREOF ON THIS 20th DAY OF SEPTEMBER 2017 PURSUANT TO NOTICE AT WHICH AT LEAST A QUORUM IS PRESENT, the List of Bills for the month of September 2017 are found regular and payment of each and all, thereof is authorized to be paid out of the Revolving Fund, General Funds, Revenue Fund or Collection Account as indicated on the said List of Bills attached to the Executive Director's Report.

X. Report by Authority Counsel of the Activities of that Office and of Actions taken since August 16, 2017

Mr. Bonello stated that he worked with Mr. Roguski on a few issues that have been discussed at this meeting.

Mr. Bonello had nothing further to report.

On Motion by Mr. George, seconded by Mr. Booth, and passed by the affirmative vote of all members present, no nays, tow absent, no abstain, all actions taken, and dispositions made by the Authority Counsel of and with regard to each and all of the foregoing items be, and they are in all respects approved, confirmed, and ratified.

XI. Report by Authority Auditor of the Activities of that Office and of Actions taken since August 16, 2017

Mr. Kaplan reported that he worked on the transfers with the comptroller and a meeting is scheduled for October 6, 2017 to go over the 2018 Budget.

Mr. Kaplan had nothing further to report.

On Motion by Mr. Brown seconded by Mr. George and passed by the affirmative vote of all members present, no nays, two absent, no abstain, all actions taken, and dispositions made by Authority Auditor of and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

XII. As to Insurance Committee.

Status Quo

XIII. Report, if any, by Investment Committee.

The investments are as listed.

On Motion by Mr. Booth, seconded by Mr. Brown, and passed by the affirmative vote of three members present, no nays, two absent, no abstain, the Authority Investments were approved and made.

XIV. Transfers, if any.

The transfers are as listed.

The following Resolution was moved by Mr. Booth, seconded by Mr. Brown, and passed by the affirmative vote three members present, no nays, two absent, no abstain, approving the Authority Transfers for the month of August 2017 as listed.

RESOLUTION

BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY IN SESSION AT A REGULAR MEETING THEREOF ON THIS 20th DAY OF SEPTEMBER 2017 PURSUANT TO NOTICE AT WHICH AT LEAST A QUORUM IS PRESENT that the Authority hereby approves the Transfers made for the month of August 2017 as submitted by the Executive Director and orders said report received and filed.

XV. Old Business.

A. Engineer's Report on Redevelopment Projects

Mr. Roguski reported that he has been in contact with the engineer for the offsite project for the four developments on Ocean Ave., and the engineer is following up with his clients to check status. The plan is still to start this fall. Once the Authority has a firm date, we will then coordinate with Maser which will be doing all the inspections.

Also there was a meeting with the developer for Ocean Gate/ Cooper Ave. The Authority is working to finalize review of those plans and sewer connections for the one hundred sixty five (165) units

B. Future Capital Improvement Program

Mr. Roguski reported that there was a meeting with Maser Consulting and they went over the potential capital improvement projects going forward. The concentration is on the pump replacement project and potential wet well installation. Maser Consulting is working on quotation for the potential project.

C. Collection Systems Rehabilitation

Mr. Roguski stated that the only item that the Authority is waiting on is finishing up some pavement on Norwood and Park Avenues, but we have to wait for the road to settle before that can be finalized.

E. Electrical Substation

Mr. Van Dorpe said the pre-construction meeting is schedule for this month.

XVI. New Business

Mr. George questioned where does the Authority stand with the Blue and White Collar Union negotiations. Mr. Roguski stated that the Unions are working on their list of demands, and meetings between the parties will be scheduled in the near future.

XVII. Miscellaneous Suggestions for the Good of the Authority

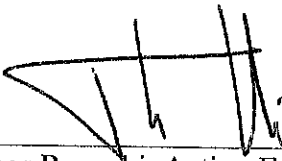
None

XVIII. Adjournment at 4:10 p.m.

There being no further business, on Motion by George, seconded by Booth, and passed by the affirmative vote of all members present, no nays, two absent, no abstain, the meeting was adjourned at 4:10 p.m.

Respectfully submitted,

James Mazza, Secretary



Thomas Roguski, Acting Executive Director