

LONG BRANCH SEWERAGE AUTHORITY

Minutes of the Regular Meeting

October 18, 2017

I. and II. Opening and Attendance at Meeting.

A Regular Meeting of the Long Branch Sewerage Authority was called to order at 3:00 p.m., prevailing time, on Wednesday, October 18, 2017, by the Chairman, Mr. George in the Meeting Room at the Authority Administration Building, 150 Joline Avenue, Long Branch, New Jersey, attended by Mr. Booth, Mr. Brown and Mr. Mazza. Mr. Blaisdell attended via telephonic communication.

In addition to the Members of the Authority hereinabove-stated, there were present at said Regular Meeting the following professional attaches: Thomas Roguski, Executive Director, John L. Bonello, Esq., Authority Counsel; John Van Dorpe and Susan Brasfield, of the firm Maser Consulting, Authority Engineer; David Kaplan, Authority Auditor; and Elisabete Vieira, Secretary.

III. Announcement Pursuant to New Jersey Open Public Meeting Act.

Adequate Notice of this Regular Meeting and of all Regular Meetings for the Year 2017, has been provided by publication thereof in the *Link* on February 23, 2017, as a "legal" advertisement and in the *Asbury Park Press* on February, 25 2017, as a "legal" advertisement and by forwarding duplicates thereof on February 17, 2017, to the Clerks of the City of Long Branch, Borough of West Long Branch and Borough of Monmouth Beach for filing in their respective offices and for posting in a public place in each such Municipality.

IV. Public Participation.

Mr. Lepore from 38 Ocean Terrace addressed the board.

Mr. Lepore questioned Correspondence Item #3. Mr. Roguski explained that this was the response letter to the Takanassee Developers, LLC with regards to the fifty percent (50%) reduction of the performance bond that was approved at the September Board Meeting.

Mr. Lepore then questioned Correspondence Item #27. Mr. Roguski stated that at the September meeting there was a request from a developer with regards to the connection fees. The board decided to appoint a redevelopment special counsel to discuss all potential and up coming redevelopment projects and to give advice as to the best interest of the Authority.

Mr. Lepore stated that at the last meeting, Mr. Minoia told the board that his legal team would be in contact with Mr. Bonello to discuss the Broadway project. Mr. Lepore questioned Mr. Bonello to see if Mr. Minoia's legal team reached out to him. Mr. Bonello replied yes, and said it will be discussed under executive session.

Lastly Mr. Lepore questioned the Authority's budget resolution. He questioned Mr. Kaplan if the budget amounts are based on earnings and do part of those earnings come from the connection fees. He continued to say that if there is a fifty percent (50%) reduction on the connection fee for the Broadway project will that affect the budget. Mr. Kaplan replied that as he recalls from the last meeting the only fifty percent (50%) reduction mentioned is for the low income housing that is built by a non profit organization. Mr. Bonello also stated that the statute is very clear and only allows a fifty percent (50%) reduction on low income housing and for non profit.

Mr. Lepore had no further questions and thanked the board.

On Motion by Mr. George seconded by Mr. Booth, and passed by the affirmative vote of all members present, no nays, no absent, no abstain; the Public Participation portion of the Meeting was closed.

V. As to the Minutes of the Regular Meeting of September 20, 2017

On Motion by Mr. Booth, seconded by Mr. Brown, and passed by the affirmative vote of all members present, no nays, no absent, no abstain, the reading of the Minutes of the Regular Meeting of the Long Branch Sewerage Authority held on September 20, 2017 to be dispensed with and that such Minutes be, and they are hereby, approved as recorded and circulated.

VI. As to the Minutes of the Executive Session held on September 20, 2017, if any

None.

VII. Correspondence

The attached list of correspondence was reviewed by the Authority. Individual items were dealt with as follows:

Mr. Roguski explained that Correspondence Item #10 is an application for disconnection from Mr. Ciufu for 656 Broadway. Mr. Roguski stated that the applicant has disconnected the sewer line and is proposing to demo the building.

The following resolution was presented:

RESOLUTION

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Brown.

WHEREAS, Mr. Christopher Ciufu has requested a termination of sewer service in an Application for Disconnection to the Executive Director dated August 4, 2017, attached hereto to this Resolution and made a part hereof, for said property at 656 Broadway being serviced by the Long Branch Sewerage Authority under account #5626, and

WHEREAS, the Authority has verified that the buildings currently on the property are unoccupied, and

WHEREAS, Mr. Ciufu's contractor satisfactorily disconnected the sanitary sewer lateral servicing the property, and

WHEREAS, this disconnection is conditional upon all service charges being paid to date, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that it terminates service on said property as of the last quarter of 2017 and that an application for resumption of sewer service for said property shall be considered an application for sewer service, de novo, and subject to the procedures and costs set forth in the Rules and Regulations of the Long Branch Sewerage Authority, and

BE IT FURTHER RESOLVED that the Executive Director be authorized to execute any further documents or instruments necessary to affect this Resolution.

ROLL CALL:

Mr. George	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Mazza	- AYE
Mr. Blaisdell	- AYE

Date: October 18, 2017
R1.10-17
Exhibit A

Mr. Roguski had nothing further to report.

**LIST OF CORRESPONDENCE FOR REGULAR MEETING
LONG BRANCH SEWERAGE AUTHORITY**

October 18, 2017

- 1) Copy of letter dated 09/19/17 received 09/20/17 from Thomas Roguski to Monteforte Construction, Inc., re: Letter of Service Availability for 365 Pacific Ave / Block 371 Lot 9
- 2) Agenda and Reports for the JIF Meeting held at the Toms River MUA on September 27, 2017
- 3) Copy of letter dated 09/21/17 received 09/21/17 from Thomas Roguski to Takanassee Developers, LLC., re: Bond Reduction approval for Ocean Blvd between North Lake and South Lake Drives / Block 60 / Lots 11 to 13
- 4) Certified Public Notice of Hearing received 09/25/17 from the Borough of West Long Branch, re: 268 Norwood Ave/ Block 28 Lots 95 & 96 / Variance Application
- 5) Letter dated 09/21/17 received 09/25/17 from United Steel Workers, re: Blue color Bargaining Process
- 6) Letter dated 09/20/17 received 09/25/17 from Insite Engineering, re: Utility Availability Sewer/ 212 Ocean Ave/ Block 417 Lots 4, 5.01, 12 & 13
- 7) Affidavit of Publication received 09/25/17 from the Asbury Park Press, re: Notice to Bidders for the 2018 Annual Contract for Sanitary Sewer System Repairs
- 8) Letter dated 09/21/17 received 09/25/17 from Oswald Enterprises, Inc., re: Daily Rental T.V. Inspection and Vac-Con Equipment
- 9) Tort Claim dated 09/26/17 received 09/26/17 from Danielle Jenkins, re: 515 Sairs Ave/ Block 131 Lot 29/ Personal Damage Claim
- ACTION** 10) Inspection Report dated 09/26/17 received 09/28/17 from Tom Roguski, re: Application for Disconnection request from Mr. Christopher Ciufu for 656 Broadway / Block 241 Lot 1
- 11) Letter dated 09/27/17 received 09/28/17 from InSite Engineering, re: Prime LLC. Sewer Connection for 213-215 Third Ave/ Block 228 Lots 42 & 43.01
- 12) Letter dated 09/29/17 received 09/29/17 from Trina Peduto Colford, re: Official

retirement notice/ Retirement Date April 1, 2018

- 13) Copy of letter dated 10/2/17 received 10/2/17 from Tom Roguski to Mr. Hinton, re: Letter of Service Availability for 229 Seaview Ave / Block 398 Lot 6
- 14) Certified letter received 10/3/17 from the City of Long Branch Zoning Board, re: 185 Morris Ave/ Block 229 Lot 28 /Zoning application to demolish existing building and construct a 5-story multi-use building for apartments and commercial space
- 15) Letter dated 09/27/17 received 10/2/17 from Monmouth County Planning Board, re: Meeting Cancellation Notice and scheduled new meeting date
- 16) Application for new sewer dated 10/3/17 received 10/3/17 from Toby Yadid, re: 35 Lincoln Ave / Block 13 Lot 5.01 / request is for one (1) unit
- 17) Copy of letter dated 10/4/17 received 10/4/17 from Tom Roguski to Terry Fisher, re: Letter of Service Availability for 172 Long Branch Ave / Block 401 Lot 19
- 18) Copy of Certified letter dated 10/3/17 received 10/6/17 from Foss, San Filippo & Milne to the City of Long Branch, re: DKD Investors, LLC. / 20 Third Ave / Block 276 Lot 7,9,13 &14 / Application for Final Major Site Approval
- 19) Certified Public Notice received 10/6/17 from the City of Long Branch, re: 52 Sternberger Ave / Block 86 Lot 2 / Applicant seeks to amend a prior approval and construct a different single family house than previously approved
- 20) Invitation received 10/10/17 from Long Branch Community Advisory Panel, re: Former Manufactured Gal Plant at Long Branch Ave / Wednesday, November 8, 2017 @ 5:30 pm
- 21) Revised Plans dated 10/10/17 received 10/10/17 from InSite Engineering, re: SAMTD Acquisitions Cooper Avenue Urban Renewal LLC / Block 306, 307 Lot 1.01, 13, 16, 18 & 22
- 22) Letter dated 10/3/17 received 10/10/17 from Hardesty & Hanover, re: Central ADA, Contract Route 71 / A proposed highway project / Control Section Rt 49 (Sea Girt Ave) to Rt. 35 (Main St.)
- 23) Letter dated 10/3/17 received 10/11/17 from the State of NJDEP, re: Change in Personnel Request/ Josh Pelcher replaced Laurie Hartnett in the Laboratory Personnel List

ADDITIONAL CORRESPONDENCE

- 24) Certified Public Notice received 10/13/17 from the City of Long Branch, re: Variance application for 367 Willow Ave / Block 190 Lot 6

- 25) Certified letter dated 10/02/17 received 10/13/17 from Rushmore Management to NJDEP, re: 581 Patten Ave/ Block 484 Lot 1.01/ Application for a permit or approval to the NJDEP
- 26) Letter received 10/13/17 from Andrea Lane, re: Inquiring about LBSA property at 196 Long Branch Ave
- 27) Proposal dated 10/12/17 received 10/16/17 from Maraziti Falcon, LLP, re: Special Counsel on the Connection Fees
- 28) Certified Public Notice received 10/16/17 from Borough of West Long Branch, re: The Lutheran Church at 992 Broadway WLB (Not LBSA Sewer)
- 29) Letter dated 10/10/17 received 10/16/17 from State of NJDEP, re: Mandatory Online Renewal Reminder for 2018 for Physical Connection Permits
- 30) Letter dated 10/18/17 received 10/18/17 from Maser Consulting, re: WWTP Electrical System Improvements / JCP & L Fixed Cost Agreements / LBS-253

On Motion by Mr. Booth, seconded by Mr. Brown, and passed by the affirmative vote of all members present, no nays, no absent, no abstain, the attached List of Correspondence was ordered, received, and filed.

VIII. Report of Executive Director for September, 2017

Mr. Roguski stated that the bids were received for the annual contracts on October 4. He explained that there are currently two bids still under review, one is the Sanitary Sewer Systems Repair and the other is the Furnishing and Delivering Odor Control Media. He recommends the board approve all contracts with the exception of these two.

Mr. Bonello stated that these are the low bids for the ten (10) contracts and a motion was made to approve all as per the resolutions listed.

On Motion by Mr. Booth seconded by Blaisdell, and passed by the affirmative vote of all members present, no nays, no absent, no abstain; the approval of all yearly contracts per resolutions hereby, approved and listed below.

RESOLUTION

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Blaisdell.

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for sodium hypochlorite, and

WHEREAS, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award the contract for sodium hypochlorite to the lowest responsible bidder, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, that

1. The Long Branch Sewerage Authority hereby awards its contract for sodium hypochlorite to Miracle Chemical in the amount of \$0.964 per gallon, subject to the bidder complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with Miracle Chemical for the purposes expressed hereinabove.

3. The Authority Chairman and Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. George	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Mazza	- AYE
Mr. Blaisdell	- AYE

Date: October 18, 2017

R2.10-17

Exhibits B,C

RESOLUTION

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Blaisdell.

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for magnesium hydroxide slurry, and

WHEREAS, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award the contract for magnesium hydroxide slurry to the lowest responsible bidder, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution hereto and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, that

1. The Long Branch Sewerage Authority hereby awards its contract for magnesium hydroxide slurry to Premier Magnesia, in the amount of \$2.97 per gallon, subject to the bidder complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with Premier Magnesia, for the purposes expressed hereinabove.

3. The Authority Chairman and Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. George	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Mazza	- AYE
Mr. Blaisdell	- AYE

Date: October 18, 2017

R3.10-17

Exhibit D,E

RESOLUTION

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Blaisdell.

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for furnishing and delivery of aluminum hydroxide, and

WHEREAS, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award the contract for furnishing and delivery of aluminum hydroxide to the lowest responsible bidder, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution hereto and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, that

1. The Long Branch Sewerage Authority hereby awards its contract for furnishing and delivery of aluminum hydroxide to Main Pool & Chemical in the amount of \$2.27 per gallon, subject to the bidder complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with Main Pool & Chemical, for the purposes expressed hereinabove.

3. The Authority Chairman and Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. George	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Mazza	- AYE
Mr. Blaisdell	- AYE

Date: October 18, 2017

R4.10-17

Exhibit F,G

RESOLUTION

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Blaisdell.

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for dry polymer, and

WHEREAS, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award the contract for dry polymer to the lowest responsible bidder, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, that

1. The Long Branch Sewerage Authority hereby awards its contract for dry polymer to Polydyne, Inc. in the amount of \$1.62 per pound, subject to the bidder complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with Polydyne, Inc. for the purposes expressed hereinabove.

3. The Authority Chairman and Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. George - AYE
Mr. Booth - AYE
Mr. Brown - AYE
Mr. Mazza - AYE
Mr. Blaisdell - AYE

Date: October 18, 2017

R5.10-17

Exhibits H,I

RESOLUTION

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Blaisdell.

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for emulsion type polymer, and

WHEREAS, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award the contract for emulsion type polymer to the lowest responsible bidder, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, that

1. The Long Branch Sewerage Authority hereby awards its contract for emulsion type polymer to Polydyne, Inc. in the amount of \$0.99 per pound, subject to the bidder complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with Polydyne Inc. for the purposes expressed hereinabove.

3. The Authority Chairman and Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. George	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Mazza	- AYE
Mr. Blaisdell	- AYE

Date: October 18, 2017

R6.10-17

Exhibits J,L

RESOLUTION

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Blaisdell.

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for removal, transport and disposal of sand, grit and bar screen screenings to an approved site; and

WHEREAS, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award the contract for removal, transport and disposal of sand, grit and bar screen screenings to the lowest responsible bidder, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, that

1. The Long Branch Sewerage Authority hereby awards its contract for removal, transport and disposal of sand, grit and bar screen screenings to Freehold Cartage, Inc. in the amount of \$1,685.00 per 20 yard container removed and disposed of, subject to the bidder complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with Freehold Cartage, Inc. for the purposes expressed hereinabove.

3. The Authority Chairman and Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. George	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Mazza	- AYE
Mr. Blaisdell	- AYE

Date: October 18, 2017
R7.10-17
Exhibits M,N

RESOLUTION

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Blaisdell.

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for Furnishing Pump & Motor Repairs and Purchase of New Pumps & Motors; and

WHEREAS, in response thereto, the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award the contract for Furnishing Pump & Motor Repairs and Purchase of New Pumps & Motors to the lowest responsible bidder, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purpose, as per the certification attached hereto and made a part hereof, and

NOW, THEREFORE, BE IT RESOLVED that:

1. The Long Branch Sewerage Authority hereby awards its contract for Furnishing Pump & Motor Repairs and Purchase of New Pumps & Motors to Pilot Electric Co. Inc. in the amount of \$11,700.00 subject to the bidder complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.
2. The Authority is authorized to enter into a contract with Pilot Electric Co. Inc. for the purpose-expressed hereinabove.
3. The Authority Chairman and/or Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. George - AYE
Mr. Booth - AYE
Mr. Brown - AYE
Mr. Mazza - AYE
Mr. Blaisdell - AYE

Date: October 18, 2017
R8.10-17
Exhibits O,P

RESOLUTION

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Blaisdell.

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for Road Restoration & Infrared Paving Restoration, and

WHEREAS, in response thereto, the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award this contract to the lowest responsible bidder, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purpose, as per the certification attached hereto and made a part hereof, and

NOW, THEREFORE, BE IT RESOLVED that:

1. The Long Branch Sewerage Authority hereby awards its contract for Road Restoration Infrared Paving Restoration to L & L Paving Company, Inc., in the amount of \$15,000.00, subject to the bidder complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with, L & L Paving Company, Inc., for the purpose-expressed hereinabove.

3. The Authority Chairman and/or Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. George	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Mazza	- AYE
Mr. Blaisdell	- AYE

Date: October 18, 2017
R9.10-17
Exhibits Q,R

RESOLUTION

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Blaisdell.

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for Electrical Maintenance Services to an approved site; and

WHEREAS, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award the contract for Electrical Maintenance Services to the lowest responsible bidder, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, that

1. The Long Branch Sewerage Authority hereby awards its contract for Electrical Maintenance Services to Electro Maintenance, Inc. in the amount of \$78,500.00 subject to the bidder complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with Electro Maintenance, Inc. for the purposes expressed hereinabove.

3. The Authority Chairman and Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. George	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Mazza	- AYE
Mr. Blaisdell	- AYE

Date: October 18, 2017
R10.10-17
Exhibits S,T

RESOLUTION

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Blaisdell.

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for Surveillance Camera Maintenance Services; and

WHEREAS, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award the contract Surveillance Camera Maintenance Services to the lowest responsible bidder, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, that

1. The Long Branch Sewerage Authority hereby awards its contract for Surveillance Camera Maintenance Services to Integrated Systems & Services in the amount of \$8,688.00 subject to the bidder

complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with Integrated Systems & Services for the purposes expressed hereinabove.

3. The Authority Chairman and Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. George	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Mazza	- AYE
Mr. Blaisdell	- AYE

Date: October 18, 2017

R11.10-17

Exhibits U,V

Mr. Roguski reported that the 2017 Association of Environmental Authorities (AEA) Annual Meeting & Conference is scheduled for November 14, 2017 and November 15, 2017. Registration is open to all Board Members and Authority Staff wishing to attend.

The following resolution was presented:

RESOLUTION

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Brown.

WHEREAS, Thomas Roguski and several LBSA employees desire to attend the AEA Annual Conference to be held November 14, 2017 to November 15, 2017 at the Caesars in Atlantic City, and

NOW, THEREFORE, BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY THAT:

1. Thomas Roguski and any of the aforementioned employees who have the approval of Mr. Roguski and the Board, are authorized to attend the AEA Annual Conference to be held

November 14, 2017 to November 15, 2017 at the Caesars in Atlantic City

2. The Authority will pay all registration fees for this purpose including accommodations.

3. The Authority will allow a maximum amount of \$50.00 per day per person for reimbursable expenses.

4. The Authority will provide all transportation costs for attending the meeting.

5. Any Authority Commissioners are also authorized to attend if they so desire under the same terms and conditions.

ROLL CALL:

Mr. George	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Mazza	- AYE
Mr. Blaisdell	- AYE

Date: October 18, 2017
R12.10-17

Next Mr. Roguski stated that with all the currently ongoing and future redevelopment projects in the City and many questions/concerns thereto, the Authority along with Mr. Bonello met with Ms. Diane Alexander and Mr. Joseph J. Maraziti, Jr. of the Firm Maraziti Falcon, LLP, to discuss a proposal for Special Legal Counsel for the Redevelopment Applications.

Mr. Bonello stated that one of the purposes would be to advise the Authority on how to aid the developers with their redevelopment projects for all different types of sewer applications.

Ms. Alexander introduced herself and stated that her firm has been working in this area for thirty (30) to fifty (50) years and they represent Sewerage Authorities and Municipalities through out the State with respect to redevelopments either as a Special Counsel or General Counsel. She has been speaking through out the State with regards to connection fees and how they are established. A package was passed to all board members which includes a presentation that Ms. Alexander presented before the AEA, and is based on the connection fee statute.

Mr. Mazza questioned as to how familiar is she with the City of Long Branch, Ms. Alexander stated that she is only familiar with the City from memories of coming here as a child. She did tour the City recently and noticed all the redevelopment that has been accomplished. Then Mr. Mazza questioned her as to how familiar is she with lower Broadway, Ms. Alexander stated that it's quite different from what she recalls as a child. She stated that it's fantastic that redevelopment is coming to Long Branch and will serve the entire community. She explained that whether or not what the developer is asking for with regards to connection fees is fair and equitable is a different issue, but redevelopment is the way of the future. She mentioned redevelopment has transformed many places like Perth Amboy, Newark and even Hoboken.

Mr. Bonello questioned what can be done with regard to the connection fee statute to help this developer. Ms. Alexander stated that the law is very straight forward when it comes to connection fees. There is a connection fee calculation to follow, however there are considerations that can be adjusted such as payment dates, but the way the connection fee is laid out on the statutes is the way it has to be followed uniformly by everyone.

Mr. Bonello questioned that on the frame work of the Authority's rules and regulations; once we pass the statutory rule does she feel that there are items there that can be used to accommodate the developer to ease his cash flow (example to do it in phases, give credit or helping offsite with required improvements). Ms. Alexander replied that she would have to look at the Authority's rules and regulations and if there are any concessions, those would be the only ones, but not on the connection fee calculation. She continued to say that only non profit organizations are eligible for a connection fee reduction. Mr. Brown stated that as Mr. Bonello already addressed above there are ways to help a developer with the exception of the connection fee reduction and Ms. Alexander responded affirmatively.

Mr. George stated that Ms. Alexander is here today so that the Authority can discuss the retention of her service to aid on the right way of handling the connection fees to all developers.

Mr. Brown suggested the Board go into executive session.

Mr. Bonello questioned Ms. Alexander if she would feel comfortable going into executive session and answering questions. She answered affirmatively.

On Motion by Mr. George seconded by Booth, and passed by the affirmative vote of four members present, no nays, no absent, one abstain; to go into executive session for the purpose of discussing possible contract and possible litigation.

Mr. Bonello resumed the regular session.

Mr. Bonello presented the following resolution:

RESOLUTION

Mr. Brown offered the following Resolution and moved its adoption; seconded by Mr. Booth.

WHEREAS, the Long Branch Sewerage Authority has a need to acquire the services of a Special Legal Counsel as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5, and

WHEREAS, the Executive Director has determined and certified in writing that the value of the acquisition will not exceed \$17,500, attached hereto and made a part hereof, and

WHEREAS, the anticipated term of this contract is one (1) year, and

WHEREAS, Diane Alexander, Esq., for the firm Maraziti Falcon, LLP, has submitted a proposal, dated October 12, 2017, indicating they will provide Legal Services as per her letter, attached hereto and made a part hereof, and

WHEREAS, Maraziti Falcon, LLP shall provide Special Legal Counsel for Redevelopment Applications, on an as and if needed basis, and

NOW, THEREFORE, BE IT RESOLVED that Long Branch Sewerage authorizes the Executive Director and/or Chairman to enter into a contract with Diane Alexander, Esq., for the firm Maraziti Falcon, LLP, as described herein, and

BE IT FURTHER RESOLVED that the Authority shall award the contract to Maraziti Falcon, LLP as a non-fair and open pursuant to N.J.S.A. 19:44A-20.5,

ROLL CALL:

Mr. George	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Mazza	- ABSTAIN
Mr. Blaisdell	- AYE

Date: October 18, 2017

R13.10-17

Exhibits W, X

Mr. Roguski met with Mr. Kaplan, Authority Auditor, to prepare the proposed 2018 Budget. The proposed 2018 Budget will be presented to the Board at this meeting for the Board's consideration and approval.

Mr. Roguski stated that as reported previously, the City of Long Branch has requested that the Authority remove an inactive line in South Broadway (adjacent to the new CVS Pharmacy), which would allow for better storm water drainage in the City.

The following resolution was presented:

RESOLUTION

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. George.

WHEREAS, the City of Long Branch has requested, per their letter dated August 15, 2017, that the Authority remove an inactive line in South Broadway (adjacent to the new CVS Pharmacy), which would allow for better storm water drainage in the City, attached hereto and made a part hereof, and

WHEREAS, Mark Woszczak Mechanical Contractors the Authority's Sanitary Sewer Systems Repairs and Service Lateral Installations Annual Contractor, has provided an estimated quote of \$9,757.10 for the removal of such line, attached hereto and made a part hereof, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that it approves the removal of such line by Mark Woszczak Mechanical Contractor in the amount of \$9,757.10.

ROLL CALL:

Mr. George	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Mazza	- AYE
Mr. Blaisdell	- AYE

Date: October 18, 2017
R14.10-17
Exhibit Y, Z

Mr. Roguski had nothing further to report.

On Motion by Mr. Booth, seconded by Mr. Brown, and passed by the affirmative vote of all members present, no nays, no absent, no abstain, the report of the Executive Director, as prepared and submitted, is hereby approved and ordered received and filed and made part of the Minutes of this Meeting.

IX. As to Bills submitted for payment by Long Branch Sewerage Authority for the Month of September, 2017

The following Resolution was moved by Mr. Booth, seconded by Mr. Brown, and passed by the affirmative vote of all members present, no nays, no absent, no abstain.

RESOLUTION

BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY IN SESSION AT A REGULAR MEETING THEREOF ON THIS 18th DAY OF OCTOBER 2017 PURSUANT TO NOTICE AT WHICH AT LEAST A QUORUM IS PRESENT, the List of Bills for the month of September 2017 are found regular and payment of each and all, thereof is authorized to be paid out of the Revolving Fund, General Funds, Revenue Fund or Collection Account as indicated on the said List of Bills attached to the Executive Director's Report.

X. Report by Authority Counsel of the Activities of that Office and of Actions taken since September 20, 2017

Mr. Bonello worked with Mr. Roguski on many of the issues discussed at this meeting. He explained that there has been a request for the City to vacate a portion of street right of way by the Casey Jones Development, however the Authority has a sewer line in this area, therefore an easement is required. Mr. Bonello advised the developer and requested to see a copy of the proposed easement before any decision is made by the Authority.

Mr. Brown questioned as to where exactly the easement is and Mr. Roguski stated that it's at the Morris and Third Ave intersection.

Mr. Bonello also reviewed the two bids that are on hold at the moment for further evaluation which should be presented at the next meeting.

Mr. Bonello had nothing further to report.

On Motion by Mr. Booth, seconded by Mr. Brown, and passed by the affirmative vote of all members present, no nays, no absent, no abstain, all actions taken, and dispositions made by the Authority Counsel of and with regard to each and all of the foregoing items be, and they are in all respects approved, confirmed, and ratified.

XI. Report by Authority Auditor of the Activities of that Office and of Actions taken since September 20, 2017

Mr. Kaplan stated that the 2018 Budget is ready. He explained that the state of New Jersey requirements for the 2018 budget is that the budget must be introduced sixty (60) days prior to the end of the fiscal year. Once the state reviews the Budget they will notify of any comments they may have and the Authority should consider approving at the December 20, 2017 meeting.

He explained that the budget is very comparable to the 2017 Budget and the good news is that there is no rate increase for 2018. The Budget does provide everything that the Authority needs to operate efficiently. It provides for all the required debt service payments and for all the current outstanding issues. The budget also anticipates three hundred and forty thousand (\$340,000.00) of connection fees which is a conservative estimate.

He stated that there are some increases in the appropriations. The State is now asking to highlight any increases in an appropriation that is over 10%, and the Authority has two. The sludge and electricity appropriations are both over the 10%. Mr. Roguski explained that there is a new permit requirement which resulted in additional costs. Mr. Kaplan stated that even with these increases the Budget is about eighteen thousand dollars (\$18,000) less than the prior year.

Mr. Blaisdell questioned where is the three hundred and forty thousand (\$340,000.00) of connection fees coming from and Mr. Roguski stated that one project is the Takanassee Lake Developer which should be coming online next year, also the four developers and Pier Village Phase III.

Mr. Blaisdell then questioned if the redevelopment counsel decides to make it easier on the Broadway developers with a reduction on the connection fees, then where will the money come from to refund all of these others developers. Mr. Kaplan stated that he does not envision the redevelopment counsel approving a reduction but if that was to happen then it would come from retained earnings.

The following resolution was presented:

2018 AUTHORITY BUDGET RESOLUTION

Long Branch Sewerage Authority

FISCAL YEAR: FROM: January 1, 2018 TO: December 31, 2018

WHEREAS, the Annual Budget and Capital Budget for the Long Branch Sewerage Authority for the fiscal year beginning, January 1, 2018 and ending December 31, 2018 has been presented before the governing body of the Long Branch Sewerage Authority at its open public meeting of October 18, 2017; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$6,884,743, Total Appropriations, including any Accumulated Deficit if any, of \$ 7,344,743 and Total Unrestricted Net Position utilized of \$ 460,000 none; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$3,285,000 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$None; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Long Branch Sewerage Authority, at an open public meeting held on October 18, 2017 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Long Branch Sewerage Authority for the fiscal year beginning, January 1, 2018 and ending December 31, 2018 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Long Branch Sewerage Authority will consider the Annual Budget and Capital Budget/Program for adoption on December 20, 2017

October 18, 2017

(Secretary's Signature)

Governing Body
Member:

Recorded Vote

Aye	Nay	Abstain	Absent
Mr. George			
Mr. Booth			
Mr. Brown			
Mr. Mazza			
Mr. Blaisdell			

Mr. Kaplan had nothing further to report.

On Motion by Mr. Booth, seconded by Mr. Brown, and passed by the affirmative vote of all members present, no nays, no absent, no abstain, all actions taken, and dispositions made by Authority Auditor of and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

XII. Report, if any, by Investment Committee.

On Motion by Mr. Booth, seconded by Mr. Brown, and passed by the affirmative vote of all members present, no nays, no absent, no abstain, the Authority Investments were approved and made.

XIII. Transfers, if any.

The following Resolution was moved by Mr. Brown, seconded by Mr. Booth and passed by the affirmative vote of all members present, no nays, no absent, no abstain, approving the Authority Transfers for the month of September 2017 as listed.

RESOLUTION

BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY IN SESSION AT A REGULAR MEETING THEREOF ON THIS 18th DAY OF OCTOBER 2017 PURSUANT TO NOTICE AT WHICH AT LEAST A QUORUM IS PRESENT that the Authority hereby approves the Transfers made for the month of September 2017 as submitted by the Executive Director and orders said report received and filed.

XIV. Old Business.

A. Engineer's Report on Redevelopment Projects

Mr. Roguski reported that the Ocean Gate project for the one hundred sixty-five units (165) is moving forward, with revised plans received and under review. They finished televising the sewer lines and all the pieces are coming together. The Authority should issue approval on the next couple of weeks so the developer can apply for the TWA permits.

Mr. Roguski then reported that the Buy Rite revised plans for the liquor store on Third Ave were also received and are under review.

Lastly he stated that he reached out to the four developers' engineer to see where they stand with their offsite improvements which originally was to be installed this fall, but the engineer was not able to get in touch with his clients so it looks like this might be delayed into next year. They have been advised that the county has a road opening moratorium window that has to be considered.

B. Collection Systems Rehabilitation

Mrs. Brasfield reported that the only thing left on this project is the final paving at the intersection of Route 71. The DOT gave approval and the contractor is scheduling the paving.

D. Electrical Substation

Mr. Van Dorpe stated that the pre-construction meeting for the WWTP Electrical Project was held and the Authority received two fixed cost agreements from JCP & L for the temporary power and for the new transformer. Mr. Mazza questioned that he was under the impression that the Authority was going to use generators, and Mr. Van Dorpe responded that the generators will be used for temporary shut down but not for the whole project itself. Mr. Roguski stated that the good news is that the new transformer will then replace the old transformer.

The following resolutions were presented:

RESOLUTION

Mr. George offered the following Resolution and moved its adoption; seconded by Mr. Booth.

WHEREAS, the Long Branch Sewerage Authority has received a Fixed Cost Agreement Request, dated October 10, 2017, Work Request # 58832145, from Jersey Central Power & Light for necessary electrical utility work for the WWTP Electrical Systems Improvement Project, and

WHEREAS, Jersey Central Power & Light proposed to provide a new transformer to replace the current transformer and to provide a new temporary power service into the WWTP for use during construction, and

WHEREAS, the Long Branch Sewerage Authority Engineer, John Van Dorpe, PE, has reviewed the Fixed Cost Agreement Request and has indicated that the Agreement is complete and cost of which is reasonable in his letter dated October 18, 2017, attached hereto and made a part hereof, and

WHEREAS, this request for payment is in the amount of \$59,929.60, attached hereto and made a part hereof, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that it approves the request for payment to Jersey Central Power & Light in the amount of \$59,929.60.

ROLL CALL:

Mr. George	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Mazza	- AYE
Mr. Blaisdell	- AYE

Date: October 18, 2017
R16.10-17
Exhibit AA

RESOLUTION

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Mazza.

WHEREAS, the Long Branch Sewerage Authority has received a Fixed Cost Agreement Request, dated October 10, 2017, , Work Request # 58322877, from Jersey Central Power & Light for necessary electrical utility work for the WWTP Electrical Systems Improvement Project, and

WHEREAS, Jersey Central Power & Light proposes to relocate the new transformer from its temporary location to its permanent location, and

WHEREAS, the Long Branch Sewerage Authority Engineer, John Van Dorpe, PE, has reviewed the Fixed Cost Agreement Request and has indicated that the Agreement is complete and cost of which is reasonable in his letter dated October 18, 2017, attached hereto and made a part hereof, and

WHEREAS, this request for payment is in the amount of \$3,350.35, attached hereto and made a part hereof, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that it approves the request for payment to Jersey Central Power & Light in the amount of

\$3,350.35.

ROLL CALL:

Mr. George	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Mazza	- AYE
Mr. Blaisdell	- AYE

Date: October 18, 2017

R17.10-17

Exhibit BB

XV. New Business

Mr. Mazza indicated that all members should be present for at least ten (10) Board Meetings a year. Mr. Bonello stated that the open public meetings act states that electronic attendance is permitted.

XVI. Miscellaneous Suggestions for the Good of the Authority

None

XVII. Adjournment at 4:15 p.m.

There being no further business, on Motion by Mr. Booth, seconded by Mr. George, and passed by the affirmative vote of all members present, no nays, no absent, no abstain, the meeting was adjourned at 4:15 p.m.

Respectfully submitted,

James Mazza, Secretary

Thomas Roguski, Executive Director