

**AGENDA  
LONG BRANCH SEWERAGE AUTHORITY**

**Regular Meeting**

**FEBRUARY 21, 2018**

I. Opening of meeting at \_\_\_\_\_ p.m. by \_\_\_\_\_

II. Notation of attendance

<b>Name</b>	<b>Position</b>	<b>In</b>	<b>Out</b>
Thomas George	Chairman		
Michael Booth	Vice-Chairman		
James Mazza	Secretary		
David Brown	Treasurer		
L. Frank Blaisdell	Asst. Secretary/ Treas.		
Thomas Roguski	Executive Director		
David Kaplan	Auditor		
John L. Bonello	Counsel		
John Van Dorpe	Engineer		
Susan Brasefield	Engineer		
Liz Vieira	Secretary		

III. Announcement by presiding officer, pursuant to New Jersey Open Public Meetings Act, that

Adequate Notice of this Regular Meeting and of all Regular Meetings for the Year 2017, has been provided by publication thereof in the *Link* on February 23, 2017, as a "legal" advertisement and in the *Asbury Park Press* on February, 25 2017, as a "legal" advertisement and by forwarding duplicates thereof on February 17, 2017, to the Clerks of the City of Long Branch, Borough of West Long Branch and Borough of Monmouth Beach for filing in their respective offices and for posting in a public place in each such Municipality.

IV. Appointment of Board Member (Mr. George)

A. Report by Counsel as to:

1. Appointment by Resolution of Council
2. Filing in Office of Secretary of State
3. Qualification by Oath before City Clerk

B. Welcome by Presiding Officer

V. Organization for Year Commencing February 1, 2018

- A. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
that Long Branch Sewerage Authority organize itself for the year  
commencing February 1, 2018 pursuant to Laws and Statutes of  
the State of New Jersey in such case made and provided.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

B. Call by Chairman for Nominations and Elections of Officers for Statutory Term

1. Nominations for Chairman – Mr. Thomas George

- a. by \_\_\_\_\_ seconded by \_\_\_\_\_
- b. by \_\_\_\_\_ seconded by \_\_\_\_\_

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
that nominations for Chairman close.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

2. Nominations for Vice-Chairman – Mr. Michael Booth

- a. by seconded by
- b. by seconded by

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
that nominations for Vice-Chairman close.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

3. Nominations for Secretary – Mr. James Mazza

- a. by seconded by
- b. by seconded by

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
that nominations for Secretary close.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

4. Nominations for Treasurer- Mr. David Brown

- a. by seconded by
- b. by seconded by

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
that nominations for Treasurer close.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

5. Nominations for Assistant Secretary-Treasurer- Mr. Frank Blaisdell

- a. by \_\_\_\_\_ seconded by \_\_\_\_\_
- b. by \_\_\_\_\_ seconded by \_\_\_\_\_

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
that nominations for Assistant Secretary-Treasurer close.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

C. Elections

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
that elections of Officers for the statutory term commencing February 2018 now  
be held by (open) (closed) ballot.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

Note 1 – If there is but one nomination for any one or more of the  
offices, the following should be offered

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
that the formalities of election be waived and the nominee(s) declared elected  
to the Office(s) of the Long Branch Sewerage Authority to which he (they) has  
(have) been nominated for the statutory term commencing in February.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

Note 2 - In the event of contest for any office, the Chairman shall  
appoint a Judge and two Tellers if by closed vote or an Umpire if by  
open vote.

Note 3 - If there are more than one nomination for Chairman, the  
Chairman or Acting Chairman shall vacate the Chair after appointing a  
Member who is not a candidate for the office of Chairman to act as  
Chairman pro tem. Immediately after the election for Chairman is  
over, the Chairman pro tem shall step down and the new Chairman  
assume his duties.

Note 4 - Elections for other Offices shall be held in the same order in  
which nominations for Office were received.

- D. Appointment, by Chairman, of Budget and Finance Committee  
Comprised of Two Members
- E. Appointment, by Chairman, of Legal and Administrative Committee  
Comprised of Two Members
- F. Appointment, by Chairman, of Engineering Committee  
Comprised of Two Members
- G. Appointment, by Chairman, of Insurance Committee  
Comprised of Two Members
- H. Appointment, by Chairman, of Human Resource Committee  
Comprised of Two Members

### **COMMITTEES FOR YEAR 2018**

- 1. BUDGET & FINANCE  
  
Chairman – Michael Booth  
L. Frank Blaisdell
- 2. LEGAL & ADMINISTRATIVE  
  
Chairman – James Mazza  
Thomas George
- 3. ENGINEERING  
  
Chairman – David Brown  
James Mazza
- 4. INSURANCE  
  
Chairman – L. Frank Blaisdell  
Michael Booth
- 5. HUMAN RESOURCES  
  
Chairman – Thomas George  
David Brown

I. Designation of Official Newspapers

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

J. Professional Appointments

LIST OF PROFESSIONAL:

- |                    |   |
|--------------------|---|
| A. John Bonello    | Manna & Bonello (legal)                               |
| B. David Kaplan    | Wiss & Company (auditor)                              |
| C. Jason Capizzi   | Waters, McPherson & McNeill (Bond council)            |
| D. John Hall       | Halls & Associate (Legal)                             |
| E. Arthur Thibault | Apruzzese, McDermott, Mastro & Murphy (labor council) |
| F. Dominic Cinelli | Brown & Brown   |
| G. John Van Dorpe  | Maser Consulting                                      |
| H. Scott Thompson  | Safenet Solutions LLC.                                |

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

K. Scheduling of Regular Meetings for the Year 2018

Wednesday, March 21, 2018	-	3:00 pm
Wednesday, April 18, 2018	-	5:00 pm
Wednesday, May 16, 2018	-	3:00 pm
Wednesday, June 20, 2018	-	3:00 pm
Wednesday, July 18, 2018	-	3:00 pm
Wednesday, August 15, 2018	-	3:00 pm
Wednesday, September 19, 2018	-	3:00 pm
Wednesday, October 17, 2018	-	3:00 pm
Wednesday, November 14, 2018	-	3:00 pm
Wednesday, December 19, 2018	-	3:00 pm
Wednesday, January 16, 2019	-	3:00 pm
Wednesday, February 20, 2019	-	3:00 pm

Thomas George  
Chairman

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

L. Bank Account Resolution

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

M. Cash Management Plan

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

VI. Public Participation

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ that this item of the Agenda be closed.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

VII. As to Minutes of the Regular Meeting of January 17, 2018

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ that the reading of the minutes of the Regular Meeting of the Long Branch Sewerage Authority held on, January 17, 2018 be dispensed with, and that such Minutes be, and they are hereby, approved as recorded and circulated.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	



VIII. As to Minutes of the Executive Session held on January 17, 2018 **(NONE)**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ that the reading of the minutes of the Executive Session held on January 17, 2018, be dispensed with, and that such Minutes be, and they are hereby, approved as recorded and circulated.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

IX. Correspondence

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, as to items to be received and filed.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

**LIST OF CORRESPONDENCE FOR REGULAR MEETING  
LONG BRANCH SEWERAGE AUTHORITY**

**FEBRUARY 21, 2018**

1. Copy of a letter dated 1/18/18 received 1/18/18 from Thomas Roguski to Frank Monteforte, L&T Developers RB, re: Estimated Construction Costs and Connection Fees for 365 Pacific Ave. / Block 371 Lot 9.
2. Agenda and Reports for the JIF Meeting held at the Toms River MUA on January 24, 2018
3. Certified Notice of Hearing received 01/18/18 from Ansell Grimm & Aaron, re: 136 Monmouth Rd / West Long Branch Application (NOT LBSA)
4. Application for Conceptual Review dated 12/07/17 received 01/22/18 from Ocean Holdings, LLC. , re: Ocean Blvd & Ocean Ave / Block 417 Lots 4, 5.01, 12 &13 Total of 26 Residential Units
5. Letter dated 01/19/18 received 01/22/18 from Apruzzese, McDermott, Mastro & Murphy, re: Professional Labor Counsel Appointment for 2018
6. Application for Conceptual Review dated 01/15/18 received 01/24/18 from InSite Engineering/ Applicant Stavola Associates, re: Beachfront North Homes / Block 302 Lots 12,13,14, & 15/ Total of 12 Residential Units
7. Letter dated 01/03/18 received 01/25/18 from the NJDEP, re: notification to comply with the Community Right to Know Reporting Requirements to the Worker and Community Right Act
8. Application for Conceptual Review dated 11/20/17 received 01/25/18 from DKD Investments, LLC re: 20 Third Ave / SICA Bldg/ 13 Residential & 5 Store / Office
9. Letter dated 01/22/18 received 01/25/18 from Hall & Associates, re: Professional Special Counsel Appointment for 2018
10. Letter received 01/26/18 from Brown and Brown, re: Professional Risk Manager
11. Temporary Disconnection dated 01/29/18 received 01/29/18 from Ikey Levy, re: 233 Cedar Ave / Block 99 Lot 4
12. Copy of letter dated 01/29/18 received 01/29/18 from Thomas Roguski to Dennis Parker( InSite Engineering, LLC.) re: Request for Service Availability for 170 Ocean Ave / Block 218 Lot 6
13. Copy of letter dated 01/29/18 received 01/29/18 from Thomas Roguski to Chris Amato (Ocean Holdings, LLC) re: The Reef Development / Connection fees / escrow for Ocean Blvd / Ocean Ave and Seaview Place/ Block 417 Lots 4, 5.01, 12 & 13

14. Application for Individual Connection of Residential dated 01/30/18 received 01/30/18 from Grace Betesh, re: 401 Clarence Ave/ Block 68 Lot 11
15. Copy of letter dated 01/30/18 received 01/30/18 from Thomas Roguski to Enny Aminain, re: Request for Service Availability / Sewer for Pax Plaza Court/ Block 281, Lots 1, 2.01, 3, 5, 11 & 13
16. Long Branch Police Report dated 01/08/18 received 01/30/18 from Jorge A. Cruz, re: Broken Water Pipe at 200 Joline Ave/ Block 398 Lot 18
17. Copy of letter dated 01/31/18 received 01/31/18 from Thomas Roguski to Jorge A. Cruz, re: 200 Joline Ave / Block 398 Lot 18
18. Letter dated 01/31/18 received 01/31/18 from SafeNet Solutions, Scott Thompson re: IT/ Programmer Services/ Appointment for 2018
19. Application for Conceptual Review received 02/01/18 from Menachem Learning Institute, Inc. / 620-624 Ocean Ave/ Block 124 Lots 3,4, 5.01, 5.02, 6, 7, & 8
- 20) Letter dated 01/22/18 received 02/02/18 from East Point Engineering, re: Application for New Sewer Connection – Resubmission/ Transit Village / Block 228 Lot 32, 33, 34 & 35 / Pavilion/ Third Ave
- 21) Copy of letter dated 01/29/18 received 02/02/18 from Manna & Bonello to Wiss & Company, LLC, re: Long Branch Sewerage Authority / Fiscal Year Ending 12/31/2017
- 22) Letter dated 02/02/18 received 02/05/18 from the City of Long Branch, re: Mr. George Oaths of Office /Resolutions approval for another five (5) year term
- 23) OPRA request dated 02/05/18 received 02/05/18 from Philip Rosenbach/ Berman Rosenbach, P.C. / re: Requesting all information with regards to the SAMTD Acquisitions Cooper Ave Renewal, LLC
- 24) Letter dated 12/20/17 received 02/05/18 from Arcadis, re: Response Action Outcome Package/ Multiple Response Action Outcomes and Forms/ Former Long Branch Manufactured Gas Plant Site/ Seaview Ave Site NJ GAS Project
- 25) Notice of Amendment Review Committee received 02/07/18 from Monmouth County Planning Board, re: Amendment Review Committee / Wednesday February 7, 2018 /11AM
- 26) Letter dated 01/30/18 received 02/07/18 from Maser Consulting, re: 2018 Agreement for Professional Engineering Services/ MC Project No. LBS-001
- 27) Letter dated 02/06/18 received 02/07/18 from Maser Consulting, re: WWTP Electrical System Improvements/ Payment Request # 2 for \$32,663.40 to Thomas Controls Inc.

**ACTION**

**ACTION**

28) Letter dated 02/08/18 received 02/08/18 from Maser Consulting, re: 2014 Collection System Rehabilitation Project- Payment No. 17 FINAL for \$57,596.89/ CLOSE OUT PROJECT

**ACTION**

29) Letter dated 02/08/18 received 02/08/18 from Maser Consulting, re: DKD Investments LLC/ SICA Bldg / 20 Third Ave / Block 276 Lots 7,9,13 &14 / Sewer Application Approval

30) Certified Notice of Public Hearing received 02/09/18 from the City of Long Branch Planning Board, re: Applicant is seeking minor subdivision approval and also to consolidate a portion of existing block 4, lot 9/ Property addresses are 100 and 120 Lincoln Ave / Block 4 Lots 5,9,13

31) Certified Public Notice received 02/09/18 from the Borough Of West Long Branch, re: 2 Virginia Terrace/ NOT LBSA SEWER

32) Certified Public Notice received 02/09/18 from the Borough of West Long Branch, re: 16 West Campbell Ave. / NOT LBSA SEWER

33) Certified Letter dated 01/20/18 received 02/09/18 from State of NJDEP, re: March 2018 Non- Potable Water PT Study

**ACTION**

34) Letter dated 02/13/18 received 02/13/18 from Maser Consulting, re: Stavola Associates / Beachfront North Homes / Block 302 Lots 12, 13, 14 & 15 / Sewer Application Approval (12 Proposed Units less 10 existing Units) 2 total New Equivalent Units

**ACTION**

35) Letter dated 02/13/18 received 02/13/18 from Maser Consulting, re: Menachem Learning Institute, Inc./ Chabad Of the Shore / 602-624 Ocean Ave /Block 124 Lots 3, 4,5,01,502,6,7 &8/ Sewer Application Approval (Commercial/ Retail Space 200 seat Synagogue)

36) Copy of Letter dated 02/14/18 received 02/14/18 from Maser Consulting to Brent N. Papi, re: Transit Village/ 231 Third Ave, LLC./ Block 228 Lots 32,33,34,35 & 39.01/ Sewer for 46 Proposed Units -- 5 existing Units= 41 Net Units

X. Report of Executive Director for January 2018

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ that the same, as prepared and submitted, is approved and ordered received and filed and made a part of the Minutes of this Meeting

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XI. As to Bills submitted for payment by Long Branch Sewerage Authority for the Month of January 2018

Resolution by \_\_\_\_\_, seconded by \_\_\_\_\_ that the Schedule of Bills for the month of January 2018 prepared and submitted by the Executive Director for approval, is found regular and payment of each and all thereof, be, and it is, hereby, authorized to be made out of funds of Authority as the same are, or may become, available for such purpose.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XII. Report by Authority Counsel of the Activities of that Office and of Actions taken since January 17, 2018

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ that all actions taken and dispositions made by Authority Counsel, of with regard and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XIII. Report by Authority Auditor of the Activities of that Office and of Actions taken since January 17, 2018

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ that all actions taken by Authority Auditor, of and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XIV. As to Insurance Committee

1. Report, if any
2. Action, if any

XV. Report, if any, by Investment Committee

Resolution by \_\_\_\_\_, seconded by \_\_\_\_\_ that the Investments be approved and made.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XVI. Transfers, if any

Resolution by \_\_\_\_\_, seconded by \_\_\_\_\_ that the List of Transfers, as submitted, is approved, ordered, received and filed and made a part of the Minutes of this Meeting.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XVII. Old Business

A. Engineer's Report on Redevelopment Projects

1. Report, if any
2. Action, if any

B. Future Capital Improvement Program

1. Report, if any
2. Action, if any

Collection Systems Rehabilitation

1. Report, if any
2. Action, if any

Electrical Substation

1. Report, if any
2. Action, if any

XVIII. New Business

XIX. Miscellaneous Suggestions for Good of Authority

XX. Adjournment at \_\_\_\_\_ o'clock p.m.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ that the meeting be adjourned.

Blaisdell Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT

## RESOLUTION

\_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by  
\_\_\_\_\_

**WHEREAS**, the Long Branch Sewerage Authority, hereinafter "the Authority", is required to publish legal notices in accordance with law, and

**WHEREAS**, the Authority desires to name a newspaper as the official newspaper for the purpose of legal publication; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Long Branch Sewerage Authority hereby designates the *Asbury Park Press*, *the Link News*, and the *Star Ledger* as its official newspapers, for the purpose of legal publications to be published on behalf of the Long Branch Sewerage Authority.

### ROLL CALL:

Mr. George -  
Mr. Booth -  
Mr. Brown -  
Mr. Mazza -  
Mr. Blaisdell -

Date: February 21, 2018  
R1.2-18



## RESOLUTION

\_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by \_\_\_\_\_

**WHEREAS**, the Long Branch Sewerage Authority has a need to acquire the services of an Attorney as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5, and

**WHEREAS**, the Executive Director has determined and certified in writing that the value of the acquisition will exceed \$17,500, and

**WHEREAS**, the anticipated term of this contract is one (1) year, and

**WHEREAS**, John L. Bonello, Esq., for the firm Manna & Bonello, has submitted a proposal dated December 19, 2017 indicating he will provide Legal Services as per his letter, attached hereto and made a part hereof, and

**WHEREAS**, John L. Bonello, Esq. for the firm Manna & Bonello has completed and submitted a Business Entity Disclosure Certification which certifies that John L. Bonello, Esq. for the firm Manna & Bonello has not made any reportable contributions to a political or candidate committee in the City of Long Branch in the previous one year, and that the contract will prohibit John L. Bonello, Esq. for the firm Manna & Bonello from making any reportable contributions through the term of the contract, and

**NOW, THEREFORE, BE IT RESOLVED** that Long Branch Sewerage authorizes the Executive Director and/or Chairman to enter into a contract with John L. Bonello, Esq. for the firm Manna & Bonello as described herein, and

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution, and

**BE IT FURTHER RESOLVED** that the Authority shall publish notice of this professional services appointment pursuant to N.J.S.A. 40A:11-5.

ROLL CALL:

Mr. George -  
Mr. Booth -  
Mr. Brown -  
Mr. Mazza -  
Mr. Blaisdell -

Date: February 21, 2018

R2.2-18

Exhibits

## RESOLUTION

\_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by \_\_\_\_\_

**WHEREAS**, the Long Branch Sewerage Authority has a need to acquire the services of a Certified Public Accountant or a Registered Municipal Accountant as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5, and

**WHEREAS**, the Executive Director has determined and certified in writing that the value of the acquisition will exceed \$17,500, and

**WHEREAS**, the anticipated term of this contract is one (1) year, and

**WHEREAS**, Wiss & Company has submitted a proposal dated January 1, 2018 indicating they will provide Auditing Services as per the attached Professional Services Contract, attached hereto and made a part hereof, and

**WHEREAS**, Wiss & Company has completed and submitted a Business Entity Disclosure Certification which certifies that Wiss & Company has not made any reportable contributions to a political or candidate committee in the City of Long Branch in the previous one year, and that the contract will prohibit Wiss & Company from making any reportable contributions through the term of the contract, and

**NOW, THEREFORE, BE IT RESOLVED** that Long Branch Sewerage authorizes the Executive Director and/or Chairman to enter into a contract with Wiss & Company, as described herein, and

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution, and

**BE IT FURTHER RESOLVED** that the Authority shall publish notice of this professional services appointment pursuant to N.J.S.A. 40A:11-5.

ROLL CALL:

Mr. George -  
Mr. Booth -  
Mr. Brown -  
Mr. Mazza -  
Mr. Blaisdell -

Date: February 21, 2018  
R3.2-18  
Exhibits

## RESOLUTION

\_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by \_\_\_\_\_

**WHEREAS**, the Long Branch Sewerage Authority has a need to acquire the services of a Bond Counsel as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5, and

**WHEREAS**, the Executive Director has determined and certified in writing that the value of the acquisition will exceed \$17,500, and

**WHEREAS**, the anticipated term of this contract is one (1) year, and

**WHEREAS**, Jason Capizzi, Esq. from Waters, McPherson and McNeill has submitted a proposal dated December 19, 2017, indicating he will provide Bond Counseling Services as per his letter, attached hereto and made a part hereof, and

**WHEREAS**, Jason Capizzi, Esq. from Waters, McPherson and McNeill has completed and submitted a Business Entity Disclosure Certification which certifies that Jason Capizzi, Esq. from Waters, McPherson and McNeill has not made any reportable contributions to a political or candidate committee in the City of Long Branch in the previous one year, and that the contract will prohibit Jason Capizzi, Esq. from Waters, McPherson and McNeill from making any reportable contributions through the term of the contract, and

**NOW, THEREFORE, BE IT RESOLVED** that Long Branch Sewerage authorizes the Executive Director and/or Chairman to enter into a contract with Jason Capizzi, Esq. from Waters, McPherson and McNeill as described herein, and

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution, and

**BE IT FURTHER RESOLVED** that the Authority shall publish notice of this professional services appointment pursuant to N.J.S.A. 40A:11-5.

ROLL CALL:

Mr. George -  
Mr. Booth -  
Mr. Brown -  
Mr. Mazza -  
Mr. Blaisdell -

Date: February 21, 2018

R4.2-18

Exhibits

## RESOLUTION

\_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by \_\_\_\_\_

**WHEREAS**, the Long Branch Sewerage Authority has a need to acquire the services of an Environmental Attorney as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5, and

**WHEREAS**, the Executive Director has determined and certified in writing that the value of the acquisition will exceed \$17,500, and

**WHEREAS**, the anticipated term of this contract is one (1) year, and

**WHEREAS**, the firm Hall & Associates has submitted a proposal dated January 22, 2018, indicating they will provide Environmental Attorney Services as per their Agreement, attached hereto and made a part hereof, and

**WHEREAS**, the firm Hall & Associates has completed and submitted a Business Entity Disclosure Certification which certifies that Hall & Associates has not made any reportable contributions to a political or candidate committee in the City of Long Branch in the previous one year, and that the contract will prohibit Hall & Associates from making any reportable contributions through the term of the contract, and

**WHEREAS**, the Executive Director has certified that there are funds available for this purchase as per the certification attached hereto and made a part hereof, and

**NOW, THEREFORE, BE IT RESOLVED** that Long Branch Sewerage authorizes the Executive Director and/or Chairman to enter into a contract with Hall & Associates as described herein, and

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution, and

**BE IT FURTHER RESOLVED** that the Authority shall publish notice of this professional services appointment pursuant to N.J.S.A. 40A:11-5.

### ROLL CALL:

Mr. George -  
Mr. Booth -  
Mr. Brown -  
Mr. Mazza -  
Mr. Blaisdell -

Date: February 21, 2018  
R5-2.18  
Exhibits

## RESOLUTION

\_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by \_\_\_\_\_

**WHEREAS**, the Long Branch Sewerage Authority has a need to acquire the services of a Labor Attorney as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5, and

**WHEREAS**, the Executive Director has determined and certified in writing that the value of the acquisition will exceed \$17,500, and

**WHEREAS**, the anticipated term of this contract is one (1) year, and

**WHEREAS**, Arthur R. Thibault, Jr., Esq. for the firm Apruzzese, McDermott, Mastro & Murphy has submitted a proposal dated January 19, 2018 indicating they will provide Labor Counsel Services as per their Agreement, attached hereto and made a part hereof, and

**WHEREAS**, Arthur R. Thibault, Jr., Esq. for the firm Apruzzese, McDermott, Mastro & Murphy has completed and submitted a Business Entity Disclosure Certification which certifies that Arthur R. Thibault, Jr., Esq. for the firm Apruzzese, McDermott, Mastro & Murphy has not made any reportable contributions to a political or candidate committee in the City of Long Branch in the previous one year, and that the contract will prohibit Arthur R. Thibault, Jr., Esq. for the firm Apruzzese, McDermott, Mastro & Murphy from making any reportable contributions through the term of the contract, and

**WHEREAS**, the Executive Director has certified that there are funds available for this purchase as per the certification attached hereto and made a part hereof, and

**NOW, THEREFORE, BE IT RESOLVED** that Long Branch Sewerage authorizes the Executive Director and/or Chairman to enter into a contract with Arthur R. Thibault, Jr., Esq. for the firm Apruzzese, McDermott, Mastro & Murphy as described herein, and

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution, and

**BE IT FURTHER RESOLVED** that the Authority shall publish notice of this professional services appointment pursuant to N.J.S.A. 40A:11-5.

### ROLL CALL:

Mr. George -  
Mr. Booth -  
Mr. Brown -  
Mr. Mazza -  
Mr. Blaisdell -

Date: February 21, 2018

R6.2-18

Exhibits

## RESOLUTION

\_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by \_\_\_\_\_

**WHEREAS**, the Long Branch Sewerage Authority has a need to acquire a Insurance Agent as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5, and

**WHEREAS**, the Executive Director has determined and certified in writing that the value of the acquisition will exceed \$17,500, and

**WHEREAS**, the anticipated term of this contract is one (1) year, and

**WHEREAS**, the firm Brown & Brown Insurance has submitted a proposal dated January 26, 2018, indicating they will provide Insurance Services as per their Agreement, attached hereto and made a part hereof, and

**WHEREAS**, the firm Brown & Brown Insurance has completed and submitted a Business Entity Disclosure Certification which certifies that Brown & Brown Insurance has not made any reportable contributions to a political or candidate committee in the City of Long Branch in the previous one year, and that the contract will prohibit the firm Brown & Brown Insurance from making any reportable contributions through the term of the contract, and

**WHEREAS**, the Executive Director has certified that there are funds available for this purchase as per the certification attached hereto and made a part hereof, and

**NOW, THEREFORE, BE IT RESOLVED** that Long Branch Sewerage authorizes the Executive Director and/or Chairman to enter into a contract with the firm Brown & Brown Insurance as described herein, and

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution, and

**BE IT FURTHER RESOLVED** that the Authority shall publish notice of this professional services appointment pursuant to N.J.S.A. 40A:11-5.

### ROLL CALL:

Mr. George -  
Mr. Booth -  
Mr. Brown -  
Mr. Mazza -  
Mr. Blaisdell -

Date: February 21, 2018

R7.2-18

Exhibits

## RESOLUTION

\_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by \_\_\_\_\_

**WHEREAS**, the Long Branch Sewerage Authority has a need to acquire the services of a Licensed Professional Engineer as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5, and

**WHEREAS**, the Executive Director has determined and certified in writing that the value of the acquisition will exceed \$17,500, and

**WHEREAS**, the anticipated term of this contract is one (1) year, and

**WHEREAS**, John Van Dorpe of the firm Maser Consulting has submitted a proposal dated January 3, 2018 indicating they will provide Engineering Services as per the attached Agreement for Professional Engineering Services, attached hereto and made a part hereof, and

**WHEREAS**, John Van Dorpe of the firm Maser Consulting has completed and submitted a Business Entity Disclosure Certification which certifies that John Van Dorpe of the firm Maser Consulting has not made any reportable contributions to a political or candidate committee in the City of Long Branch in the previous one year, and that the contract will prohibit John Van Dorpe of the firm Maser Consulting from making any reportable contributions through the term of the contract, and

**NOW, THEREFORE, BE IT RESOLVED** that Long Branch Sewerage authorizes the Executive Director and/or Chairman to enter into a contract with John Van Dorpe of the firm Maser Consulting as described herein, and

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution, and

**BE IT FURTHER RESOLVED** that the Authority shall publish notice of this professional services appointment pursuant to N.J.S.A. 40A:11-5.

### ROLL CALL:

Mr. George -  
Mr. Booth -  
Mr. Brown -  
Mr. Mazza -  
Mr. Blaisdell -

Date: February 21, 2018  
R8.2-18  
Exhibits

## RESOLUTION

\_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by \_\_\_\_\_

**WHEREAS**, the Long Branch Sewerage Authority has a need to acquire the services of a Licensed Professional for IT/ Programmer services as non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5, and

**WHEREAS**, the Executive Director has determined and certified in writing that the value of the acquisition will exceed \$17,500, and

**WHEREAS**, the anticipated term of this contract is one (1) year, and

**WHEREAS**, Scott Thompson of Safenet Solutions, LLC. has submitted a proposal dated January 31, 2018 indicating they will provide IT/ Programmer Services as per the attached Agreement for IT/ Programmer Services, attached hereto and made a part hereof, and

**WHEREAS**, Scott Thompson of the Safenet Solutions, LLC. has completed and submitted a Business Entity Disclosure Certification which certifies that Scott Thompson of the Safenet Solutions, LLC. has not made any reportable contributions to a political or candidate committee in the City of Long Branch in the previous one year, and that the contract will prohibit Scott Thompson of the Safenet Solutions, LLC. from making any reportable contributions through the term of the contract, and

**NOW, THEREFORE, BE IT RESOLVED** that Long Branch Sewerage authorizes the Executive Director and/or Chairman to enter into a contract with Scott Thompson of the Safenet Solutions, LLC. as described herein, and

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution, and

**BE IT FURTHER RESOLVED** that the Authority shall publish notice of this professional services appointment pursuant to N.J.S.A. 40A:11-5.

### ROLL CALL:

Mr. George -  
Mr. Booth -  
Mr. Brown -  
Mr. Mazza -  
Mr. Blaisdell -

Date: February 21, 2018

R9.2-18

Exhibits



## RESOLUTION

\_\_\_\_\_ offered the following Resolution and moved its adoption;  
seconded by \_\_\_\_\_

**WHEREAS**, N.J.S.A. 10:4-18 requires public bodies at least once annually to post and distribute a schedule of the regular meetings of the public body for the succeeding year; and

**WHEREAS**, the schedule of regular meetings of the Long Branch Sewerage Authority, including dates, times and locations of meetings, up to and including the Authority 2019 annual reorganization meeting, is attached to the Resolution hereto and made a part hereof; and

**NOW, THEREFORE, BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY**, that the said schedule of meetings is approved by the Long Branch Sewerage Authority and said schedule of meetings shall be posted and distributed pursuant to N.J.S.A. 10:4-18.

**ROLL CALL:**

Mr. George -  
Mr. Booth -  
Mr. Brown -  
Mr. Mazza -  
Mr. Blaisdell -

Date: February 21, 2018

R10.2-18

Exhibit

**RESOLUTION**

\_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by  
\_\_\_\_\_

**BE IT RESOLVED** that the following are hereby designated as depositories of the Long Branch Sewerage Authority and that accounts be opened and maintained in the name of the Long Branch Sewerage Authority as follows:

**KEARNY FEDERAL SAVINGS**

LBSA - Revolving Fund, Collection Account  
LBSA - Revolving Fund, Payroll Checking Account  
LBSA - Revolving Fund Checking Account  
LBSA – Revolving Fund, EFT Checking Account  
LBSA – Treasurer Fund, Developer’s Escrow

**DESIGANTION OF DEPOSITORIES AND TRUSTEE BANKS**

Depository Bank: Investors Savings Bank  
Depository Bank: The Bank of New York Mellon  
Depository Bank: Kearny Federal Savings and Its Division  
Central Jersey Bank  
Depository Bank: New Jersey Cash Management Fund  
Trustee Bank: The Bank of New York Mellon

**ROLL CALL:**

Mr. George -  
Mr. Booth -  
Mr. Brown -  
Mr. Mazza -  
Mr. Blaisdell -

Date: February 21, 2018  
R11.2-18

## RESOLUTION

\_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by \_\_\_\_\_

**WHEREAS**, the Authority desires to adopt a Cash Management Plan pursuant to N.J.S.A. 40A:5-14, attached hereto and made apart hereof, and

**NOW, THEREFORE BE IT RESOLVED** by the Long Branch Sewerage Authority that the Authority hereby adopts the attached Cash Management Plan and that the Authority Executive Director is authorized to execute any documents to effectuate the purpose of this Resolution.

### ROLL CALL:

Mr. George -  
Mr. Booth -  
Mr. Brown -  
Mr. Mazza -  
Mr. Blaisdell -

Date: February 21, 2018

R12.2-18

Exhibit

**RESOLUTION**

Mr. \_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by Mr. \_\_\_\_\_.

**WHEREAS**, the Long Branch Sewerage Authority has received a Partial Payment Request, #2, from Thomas Controls, Inc. for the WWTP Electrical Systems Improvements, and

**WHEREAS**, this request for payment is in the amount of \$32,663.40, and

**WHEREAS**, the Authority Engineer, John Van Dorpe, has recommended payment of this request, per his letter dated February 6, 2018, attached hereto and made a part hereof, and

**NOW, THEREFORE, BE IT RESOLVED** by the Long Branch Sewerage Authority that it approves payment of request #2 to Thomas Controls, Inc. in the amount of \$32,663.40

**ROLL CALL:**

Mr. George            -  
Mr. Booth            -  
Mr. Brown            -  
Mr. Mazza            -  
Mr. Blaisdell        -

Date: February 21, 2018  
R13.2-18  
Exhibit

**RESOLUTION**

Mr. \_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by Mr. \_\_\_\_\_.

**WHEREAS**, the Long Branch Sewerage Authority has received a FINAL Payment Request, #17, from PM Construction for the WWTP Collection Systems Rehabilitation Project, and

**WHEREAS**, this request for payment is in the amount of \$57,596.89, and

**WHEREAS**, the Authority Engineer, John Van Dorpe, has recommended payment of this request, per his letter dated February 7, 2018, attached hereto and made a part hereof, and

**NOW, THEREFORE, BE IT RESOLVED** by the Long Branch Sewerage Authority that it approves a FINAL payment request #17 to P.M. Construction in the amount of \$57,596.89.

**ROLL CALL:**

- Mr. George -
- Mr. Booth -
- Mr. Brown -
- Mr. Mazza -
- Mr. Blaisdell -

Date: February 21, 2018  
R14.2-18  
Exhibit

**RESOLUTION**

Mr. \_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by Mr. \_\_\_\_\_.

**WHEREAS**, the Long Branch Sewerage Authority has received a Close Out Request, from P.M. Construction for the 2014 Collection System Rehabilitation Project, and

**WHEREAS**, this request closes out the project, and

**WHEREAS**, the Authority Engineer, John Van Dorpe, has recommended the close out of this project, per his letter dated February 7, 2018, attached hereto and made a part hereof, and

**NOW, THEREFORE, BE IT RESOLVED** by the Long Branch Sewerage Authority that it approves the close out of the 2014 Collection System Rehabilitation Project in the amount of \$57,596.89.

**ROLL CALL:**

- Mr. George -
- Mr. Booth -
- Mr. Brown -
- Mr. Mazza -
- Mr. Blaisdell -

Date: February 21  
R15.2-18  
Exhibit

**RESOLUTION**

Mr. \_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by Mr.  
\_\_\_\_\_

**WHEREAS**, DKD Investments, LLC has applied for a commercial sewer connection for 20 Third Avenue (SICA BLDG), Block 276, Lot 7,9,13 & 14, and

**WHEREAS**, the application was accompanied by the necessary plans and specifications, and

**WHEREAS**, Authority Engineer, John Van Dorpe has reviewed the plans and specifications and has recommended that the application be conditionally approved in his letter dated February 8, 2018, attached hereto and made a part hereof, and

**WHEREAS**, there is adequate capacity to service the request, and

**NOW, THEREFORE, BE IT RESOLVED** by the Long Branch Sewerage Authority that the application of DKD Investments, LLC for connection to the sewerage system be and the same is hereby approved conditionally as per the letter of the Authority Engineer dated February 8, 2018 and upon the payment of all requisite fees, including but not limited to 50% of the total connection fee due prior to issuance of the City of Long Branch Building Permit and the remaining 50% due prior to issuance of any Certificate of Occupancy.

**ROLL CALL:**

Mr. George -  
Mr. Booth -  
Mr. Brown -  
Mr. Mazza -  
Mr. Blaisdell -

Date: February 21, 2018

R16.2-18

Exhibit

**RESOLUTION**

Mr. \_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by Mr.

**WHEREAS**, Stavola Associates has applied for a commercial sewer connection for Beachfront North Homes, Block 302, Lot 12,13,14 & 15 and

**WHEREAS**, the application was accompanied by the necessary plans and specifications, and

**WHEREAS**, Authority Engineer, John Van Dorpe has reviewed the plans and specifications and has recommended that the application be conditionally approved in his letter dated February 13, 2018, attached hereto and made a part hereof, and

**WHEREAS**, there is adequate capacity to service the request, and

**NOW, THEREFORE, BE IT RESOLVED** by the Long Branch Sewerage Authority that the application of Stavola Associates for connection to the sewerage system be and the same is hereby approved conditionally as per the letter of the Authority Engineer dated February 13, 2018 and upon the payment of all requisite fees, including but not limited to 50% of the total connection fee due prior to issuance of the City of Long Branch Building Permit and the remaining 50% due prior to issuance of any Certificate of Occupancy.

**ROLL CALL:**

- Mr. George -
- Mr. Booth -
- Mr. Brown -
- Mr. Mazza -
- Mr. Blaisdell -

Date: February 21, 2018

R17.2-18

Exhibit



## RESOLUTION

Mr. \_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by Mr.  
\_\_\_\_\_

**WHEREAS**, Menachem Learning Institute, Inc. has applied for a commercial sewer connection for Chabad of the Shore/ 602-624 Ocean Ave, Block 124, Lot 3,4,5.01,5.02,6,7 &8, and

**WHEREAS**, the application was accompanied by the necessary plans and specifications, and

**WHEREAS**, Authority Engineer, John Van Dorpe has reviewed the plans and specifications and has recommended that the application be conditionally approved in his letter dated February 13, 2018 attached hereto and made a part hereof, and

**WHEREAS**, there is adequate capacity to service the request, and

**NOW, THEREFORE, BE IT RESOLVED** by the Long Branch Sewerage Authority that the application of Menachem Learning Institute, Inc. for connection to the sewerage system be and the same is hereby approved conditionally as per the letter of the Authority Engineer dated February 13, 2018 and upon the payment of all requisite fees, including but not limited to 50% of the total connection fee due prior to issuance of the City of Long Branch Building Permit and the remaining 50% due prior to issuance of any Certificate of Occupancy.

### ROLL CALL:

Mr. George -  
Mr. Booth -  
Mr. Brown -  
Mr. Mazza -  
Mr. Blaisdell -

Date: February 21, 2018

R18.2-18

Exhibit

## RESOLUTION

\_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by \_\_\_\_\_

**WHEREAS**, the Long Branch Sewerage Authority (hereinafter "the Authority") requires to purchase Gas Cleaning Media required for its Cogeneration Combined Heat and Power (CHP) System, pursuant to N.J.A.C. 5:34-9.1 Purchase of Proprietary Goods or Services, and

**WHEREAS**, the referenced Gas Cleaning Media has been previously determined by testing of the raw gas and the media has been customized for the Authority's specific raw gas cleaning requirements for proper operation of the Cogeneration Combined Heat and Power (CHP) System, and

**WHEREAS**, the referenced Gas Cleaning Media is proprietary and specifically required to clean the Authority's raw gas for the proper operation of the Cogeneration Combined Heat and Power (CHP) System, and

**WHEREAS**, the Gas Cleaning Media is specially customized for the specific gas cleaning needs of the Cogeneration Combined Heat and Power (CHP) System, and the use of Gas Cleaning Media other than the proprietary one will undermine the functionality or operational performance of the existing Cogeneration Combined Heat and Power (CHP) System; and

**WHEREAS**, the Authority has a substantial investment in Cogeneration Combined Heat and Power (CHP) System that warrants reliance on a specific manufacturer and vendor to maintain the value of the investment; and

**WHEREAS**, the Authority Executive Director has certified in writing that the goods are of a specialized nature and necessary for the proper operation of the Cogeneration Combined Heat and Power (CHP) System, per the certification attached hereto and made a part hereof, and

**NOW, THEREFORE BE IT RESOLVED**, by the Long Branch Sewerage Authority that the Authority is hereby authorized to purchase Gas Cleaning Media required for its Cogeneration Combined Heat and Power (CHP) System, and the Executive Director is authorized to sign any documents needed to effectuate this resolution.

### ROLL CALL:

Mr. George -  
Mr. Booth -  
Mr. Brown -  
Mr. Mazza -  
Mr. Blaisdell -

Date: February 21, 2018  
R19.2-18  
Exhibit

## RESOLUTION

\_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by \_\_\_\_\_

**WHEREAS**, the Long Branch Sewerage Authority (hereinafter "the Authority") desires to purchase Gas Cleaning Media for its Cogeneration Combined Heat and Power (CHP) System per quote # 01242018-1Q from Clean Methane Systems LLC, attached hereto and made a part hereof, and

**WHEREAS**, the purchase is made per Resolution R19.2-18, dated February 21, 2018, attached hereto and made a part hereof, and

**WHEREAS**, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached hereto and made a part hereof, and

**NOW, THEREFORE BE IT RESOLVED**, by the Long Branch Sewerage Authority that the Authority is hereby authorized to purchase Gas Cleaning Media for its Cogeneration Combined Heat and Power (CHP) System in the amount of \$10,335.48 from Clean Methane Systems LLC, and the Executive Director is authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. George -  
Mr. Booth -  
Mr. Brown -  
Mr. Mazza -  
Mr. Blaisdell -

Date: February 21, 2018

R20.2-18

Exhibit

**RESOLUTION**

Mr. \_\_\_\_\_ offered the following resolution and moved its adoption; seconded by Mr. \_\_\_\_\_

**WHEREAS**, several of employees have requested permission to attend a Technology Transfer Seminar sponsored by NJWEA at the NJ Conference Center and Holiday Inn in East Windsor, NJ from March 5th through March 8th, and

**WHEREAS**, it is to the benefit of the Long Branch Sewerage Authority to have its employees continue their education and obtain licenses, and

**NOW, THEREFORE, BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY**, that this request to attend NJWEA Technology Transfer Seminars is hereby approved subject to the Executive Director's scheduling and approval of employees, and

**BE IT FURTHER RESOLVED** that the participants will follow the rules for "Schooling" covered in the appropriate Article in their Contract.

**ROLL CALL:**

Mr. George -  
Mr. Booth -  
Mr. Brown -  
Mr. Mazza -  
Mr. Blaisdell -

Date: February 21, 2018  
R21.2-18

**RESOLUTION**

Mr. \_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by Mr.

\_\_\_\_\_

**WHEREAS**, the Long Branch Sewerage Authority desires to have an affiliation/ membership with the New Jersey Association of Environmental Authorities (NJAEA), and

**WHEREAS**, it is to the benefit of the Long Branch Sewerage Authority to have such affiliation/membership, and

**WHEREAS**, the New Jersey Association of Environmental Authorities (NJAEA) annual membership dues are \$5,200.00, and

**NOW, THEREFORE, BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY**, that the request to enroll in the New Jersey Association of Environmental Authorities and payment of the associated annual membership dues in the amount of \$5,200.00 is hereby approved.

**ROLL CALL:**

Mr. George            -  
Mr. Booth            -  
Mr. Brown            -  
Mr. Mazza            -  
Mr. Blaisdell        -

Date: February 21, 2018  
R22.2-18

**RESOLUTION**

Mr. \_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by Mr. \_\_\_\_\_.

**WHEREAS**, the Long Branch Sewerage Authority realized connection fee revenue in excess of that originally anticipated in 2017, and

**WHEREAS**, the Authority desires to reserve these funds for future use, and

**NOW, THEREFORE, BE IT RESOLVED** by the Long Branch Sewerage Authority that it here approves the funds in the amount of \$1,292,625.16 for the reserve for rate stabilization and/or capital projects.

**ROLL CALL:**

- Mr. George -
- Mr. Booth -
- Mr. Brown -
- Mr. Mazza -
- Mr. Blaisdell -

Date: February 21, 2018  
R23.2-18  
Exhibit

**RESOLUTION  
RISK MANAGEMENT CONSULTANT**

\_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by \_\_\_\_\_

**WHEREAS**, the Long Branch Sewerage Authority is a member of the New Jersey Utility Authorities Joint Insurance Fund, and

**WHEREAS**, the bylaws of said Funds require that each Authority appoint a RISK MANAGEMENT CONSULTANT to perform various professional services as detailed in the bylaws; and

**WHEREAS**, the term of this Agreement shall be one (1) year. However, this agreement may be terminated by either party at any time by mailing to the other written notice, certified mail return receipt, calling for termination at not less than thirty (30) days thereafter; and

**WHEREAS**, the bylaws indicate a minimum fee equal to six percent (6%) of the Authority's assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the Authority; and

**WHEREAS**, the judgmental nature of the Risk Management Consultant's duties renders comparative bidding impractical; and

**NOW THEREFORE**, be it resolved that the Long Branch Sewerage Authority does hereby appoint a representative of Brown & Brown as its Risk Management Consultant in accordance with the Fund's by laws as attached hereto and made a part hereof, and

**BE IT FURTHER** resolved that the Governing Body are hereby authorized and directed to execute the Risk Management Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to NJSA 40A:11-5 (1) (a) (i).

**ROLL CALL:**

- Mr. Blaisdell -
- Mr. George -
- Mr. Booth -
- Mr. Brown -
- Mr. Mazza -

Date: February 21, 2018

R24.2-18

Exhibit

## RESOLUTION

Mr. \_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by Mr. \_\_\_\_\_.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in various circumstances, and

WHEREAS, this public body is of the opinion that such circumstances presently exist,

NOW, THEREFORE BE IT RESOLVED by the Long Branch Sewerage Authority as follows:

1. The Public shall be excluded from discussion and action upon the hereinafter subject matters.
2. The general nature of the subject matter to be discussed is as follows:
3. It is anticipated at this time that the above-stated subject matters will be made public when the matters are resolved.
4. This Resolution shall take effect immediately.

### ROLL CALL:

Mr. George -  
Mr. Booth -  
Mr. Brown -  
Mr. Mazza -  
Mr. Blaisdell -

Date: February 21, 2018  
ResExSess