

LONG BRANCH SEWERAGE AUTHORITY

Minutes of the Regular Meeting

April 16, 2014

I. and II. Opening and Attendance at Meeting.

A Regular Meeting of the Long Branch Sewerage Authority was called to order at 5:00 p.m., prevailing time, on Wednesday, April 16, 2014 by the Chairman, Mr. Blaisdell, in the Meeting Room at the Authority Administration Building, 150 Joline Avenue, Long Branch, New Jersey, attended by Mr. Booth, Mr. Brown & Mr. Mazza. Mr. George was absent.

In addition to the Members of the Authority hereinabove-stated, there were present at said Regular Meeting the following professional attaches: Executive Director, Joseph A. Martone; John L. Bonello, Esq., Authority Counsel; John Van Dorpe, of the firm Maser Consulting, Authority Engineer; David Kaplan, Authority Auditor; Laurie Hartnett, PCC Officer; and Elisabete Vieira, Secretary.

III. Announcement Pursuant to New Jersey Open Public Meeting Act.

Adequate Notice of this Regular Meeting and of all Regular Meetings for the Year 2014, has been provided by publication thereof in the *Link* on February, 27, 2014, as a "legal" advertisement and in the *Asbury Park Press* on February 22, 2014, as a "legal" advertisement and by forwarding duplicates thereof on February 20, 2014, to the Clerks of the City of Long Branch, Borough of West Long Branch and Borough of Monmouth Beach for filing in their respective offices and for posting in a public place in each such Municipality.

IV. Public Participation.

There were no members of the public present.

On Motion by Mr. Booth, seconded by Mr. Blaisdell, and passed by the affirmative vote of all members present, no nays, one absent, no abstain; the Public Participation portion of the Meeting was closed.

V. As to the Minutes of the Regular Meeting of March 2014

On Motion by Mr. Booth, seconded by Mr. Blaisdell, and passed by the affirmative vote of all members present, no nays, one absent, no abstain, the reading of the Minutes of the Regular Meeting of the Long Branch Sewerage Authority held on March 19, 2014 to be dispensed with and that such Minutes be, and they are hereby, approved as recorded and circulated.

VI. As to the Minutes of the Executive Session held on March 19, 2014, if any

On Motion by Mr. Booth, seconded by Mr. Mazza, and passed by the affirmative vote of all members present, no nays, one absent, no abstain, the reading of the Minutes of the Executive Session of the Long Branch Sewerage Authority held on March 19, 2014 to be dispensed with and that such Minutes be, and they are hereby approved as recorded and circulated.

VII. Correspondence

The attached list of correspondence was reviewed by the Authority. Individual items were dealt with as follows:

Item# 12 Mr. Martone explained that the Connection Fee Calculation will be reviewed under Mr. Kaplan's report.

Mr. Martone had nothing further to report.

**LIST OF CORRESPONDENCE FOR REGULAR MEETING
LONG BRANCH SEWERAGE AUTHORITY**

April 16, 2014

- 1) Agenda and Reports received 03/21/14, re: Toms River MUA meeting on the 26th at 10:30AM
- 2) Certified Public Notice received 03/24/14, re: Long Branch City Zoning Ordinance to obtain Preliminary and Final Major Site Plan for 48 Marine Terrace and 144 Ocean Ave North / Block 301 Lot 4 & 7

- 3) Audit received 03/24/14 from David A. Kaplan, CPA, re: 2013 Audit Report
- 4) Copy of Letter dated 03/20/14 received 03/24/14 from Leon S. Avakian, Consulting Engineers, re: Columbia Drainage Improvements pre-construction meeting at the Municipal Building 344 Broadway on Wednesday, March 26, 2014 at 1:30PM
- 5) Letter dated 03/07/14 received 03/26/14 from JIF Insurance, re: Technology Risk Management Assessment and Best Practices Project
- 6) Binder dated 03/24/13 received 03/26/14 from Powell Capital Markets, re: \$9,150,000 Sewer Revenue Bond, Series 2014
- 7) Copy of Letter dated 03/24/14 received 03/28/14 from Leon S. Avakian, Consulting Engineers, re: Construction of Bank Stabilization around Lake Takanassee - meeting at the Municipal Building 344 Broadway on Wednesday, March 28, 2014 at 1:30PM
- 8) Letter dated 03/28/14 received 03/28/14 from MidAtlantic Engineering, re: Garfield Court / B 314 L 4, requesting to waive the requirement to provide concrete collars and metal covers over the sanitary cleanouts adjacent to the buildings
- 9) Certified letter dated 01/01/14 received 03/28/14 from WestTech, re: Claim on Bond – PRF761256300-for \$23,986/ remaining total balance for the project
- 10) Copy of letter dated 03/26/14 received 03/31/14 from John Kraft, to Internal Revenue Service Center, re: \$9,150,000 Sewer Bond, Series 2014/ Issue Date March 18, 2014 / Form 8038-G
- 11) Letter received 03/31/14 from BNY Mellon Bank, re: Transaction Fee Service increase
- ACTION** 12) Email dated 4/2/14 received 4/3/14 from David A. Kaplan, re: Connection Fees
- 13) Binder received from Mr. Kaplan on 4/4/14 regarding the Arbitrage Rebate Calculation for the \$1,810,000 Sewer Revenue Bonds, Series 2002A
- 14) Letter dated 4/3/14 received 4/4/14 from the NJDEP, re: 1st Time Extension Request granted until 4/1/15
- 15) Letter dated 4/4/14 received 4/7/14 from Dynamic Engineering, re: Revised Set of Plans from CVS Pharmacy / Block 289 Lot 1-5
- 16) Letter dated 4/3/14 received 4/7/14 from NJDEP, re: Renewed Physical Connection Permit No: 1583-WPC140001

- 17) Public Notice dated 4/4/14 received 4/9/14 from US Dept. of Homeland Security, re: Removal of the Regulations Governing the Operation Harbor Bay, Ship Channel at Somers Point, NJ and Intracoastal Waterway (NJICW)
- 18) Letter dated 03/31/14 received 04/10/14 from D & B (Dun & Bradstreet), re: Update of File 08-404-4551
- 19) Letter dated 04/07/14 received 04/10/14 from Kraft & Capizzi, re: Mr. Kraft would like to announce that Jason Capizzi, Esq. has become a partner with the firm, which has been renamed Kraft & Capizzi
- 20) Letter dated 4/9/14 received 4/10/14 from Maser Consulting, re: Partial Payment Request No. 42 / a payment was made of \$103,381.98 to APS against monies due in Partial Payment Request No. 42, therefore \$63,113.27 remains to be paid to APS Contracting
- 21) Copy of letter dated 4/9/14 received 4/10/14 from Maser Consulting, to NJDEP/ Mr. Eugene Chebra, re: Wastewater Treatment Plant Modifications/ Partial Payment Certificate No.42 for APS Contracting/ for \$166,495.25
- 22) Letter dated 4/11/14 received 4/14/14 from Maser Consulting, re: WWTP Mechanical Improvements Project Proposal for the planning, design, contract administration and project oversight for \$135,500.00 the total proposal estimated construction costs are around \$928,600.00
- 23) Letter dated 4/11/14 received 4/14/14 from Maser Consulting, re: WWTP Electrical Systems Improvements Project Proposal for the planning, design, contract administration and project oversight the total proposal is \$301,750.00, the total estimated construction costs are around \$1.5M
- 24) Letter dated 4/11/14 received 4/14/14 from Maser Consulting, re: WWTP Building Painting Project Proposal for the planning, design, contract administration and project oversight is \$30,750.00 the total estimated job cost are around \$200,000.00
- 25) Certified Notice of Hearing received 4/12/14 from the City of Long Branch Zoning Board, re: Application to construct a basketball court in their rear yard at 180 Bethel Ave / B 25 L7
- 26) Letter dated 4/2/14 received 4/12/14 from Boynton & Boynton, re: Professional guidance available to employers to efficiently manage their health benefits

XIII. Report of Executive Director for March, 2014

Mr. Martone reported that the Ocean Dischargers Group has come to an agreement with the NJDEP concerning the discharge permit. The following was presented:

RESOLUTION

Mr. Brown offered the following Resolution and moved its adoption; seconded by Mr. Booth.

WHEREAS, the New Jersey Department of Environmental Protection ("DEP") periodically reissues a New Jersey Pollution Discharge Elimination System ("NJPDES") permit ("permit") to the Long Branch Sewerage Authority ("Authority") for the discharge of pollutants into Atlantic Ocean in accordance with the Water Pollution Control Act, N.J.S.A. 58:10A-1 et seq.; and

WHEREAS, at the time of the last permit cycle, the Authority submitted a timely request for an adjudicatory hearing to contest certain conditions the DEP placed in the Authority's permit; and

WHEREAS, the Authority combined its appeal efforts with those of the other Ocean Dischargers to more efficiently handle the dispute; and

WHEREAS, after considerable time and effort, the DEP and the Ocean Dischargers have come to an agreement to resolve the pending appeals, the term and conditions of which are as set forth the Stipulation of Partial Settlement attached hereto and made a part hereof by reference; and

WHEREAS, the Executive Director and the Authority's counsel are of the opinion that the proposed settlement represents an appropriate, cost-effective resolution of the disputed permit issues and highly recommends the Authority to authorize entry into the same, and

WHEREAS, it is in the Authority's best interests to accept the proposed settlement and avoid the continuing costs and

uncertainty associated with the appeal process;

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that the statements contained in the foregoing preamble be and are hereby incorporated into this Resolution as if more fully set forth herein at length; and

BE IT FURTHER RESOLVED that the settlement of all pending permit appeal issues with the DEP in accordance with the terms of the Stipulation of Partial Settlement attached hereto and made a part hereof by reference be and is hereby approved; and

BE IT FURTHER RESOLVED that the Executive Director be and hereby is authorized and directed to execute such settlement documents as may be required to consummate the resolution of all outstanding appeal issues between the Authority and the DEP, including specifically the Stipulation of Partial Settlement attached hereto and made a part hereof by reference.

ROLL CALL:

Mr. Blaisdell - AYE
Mr. George - ABSENT
Mr. Booth - AYE
Mr. Brown - AYE
Mr. Mazza - AYE

Date: April 16, 2014
R1.4-14
Exhibit A

Mr. Martone explained that as a result of Hurricane Sandy, the Authority suspected some damage to the outfall pipe. An inspection was made by TNJ Marine back in 2013, which revealed loose or missing anchors and brackets. The Authority bid this repair which resulted in a cost much higher than the estimate. Mr. Martone recommended the following resolution:

RESOLUTION

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Brown.

WHEREAS, the Long Branch Sewerage Authority (hereinafter "the Authority") is in need of specifications for the repairs to the Authority's Ocean Outfall Pipeline which was damaged as result of Hurricane Sandy, and

WHEREAS, this project was bid last year but resulted in a cost much higher than the estimate, and

NOW, THEREFORE BE IT RESOLVED by the Long Branch Sewerage Authority that the Authority engineer Maser Consulting is hereby authorized to modify the Bid Specifications and prepare to advertise for the Ocean Outfall Pipeline Repairs.

ROLL CALL:

Mr. Blaisdell	- AYE
Mr. George	- ABSENT
Mr. Brown	- AYE
Mr. Booth	- AYE
Mr. Mazza	- AYE

Date: April 16, 2014
R2.4-14

Mr. Martone reported that the Authority's engineers have been designing a new piping layout to replace the old hydraulic splitter box. This project was also included in the Sewer Revenue Bonds, Series 2014 financing. The following resolution was presented:

RESOLUTION

Mr. Booth offered the following Resolution and moves its adoption; seconded by Mr. Mazza.

WHEREAS, the Long Branch Sewerage Authority (herein after "the Authority") desires to advertise and bid for a new Hydraulic Splitter Box, and

WHEREAS, the Authority has determined that said services should be made by public bid in accordance with law, and

WHEREAS, it is required by law that the Authority advertise for said bids, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that:

1. The Authority is authorized to advertise for bids for the above-described contract.
2. The Authority Chairman and/or Executive Director are authorized to sign any documents to effectuate this resolution.

ROLL CALL:

Mr. Blaisdell	- AYE
Mr. George	- ABSENT
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Mazza	- AYE

Date: April 16, 2014
R3.4-14

Mr. Martone stated that as mentioned at the last board meeting, the Authority was approached by MuniPay which is a division of Nationwide Payment Solutions (NPS). MuniPay offers an Alternative Payment Solution using credit cards. However, further review of their agreement has revealed many hidden costs that the Authority could be responsible for. Mr. Martone didn't recommend Alternative Payment Solution at this time. Mr. Blaisdell stated that a credit card payment option should be offered to the Authority customers. Mr. Martone will review this further and report at the next board meeting.

On Motion by Mr. Blaisdell, seconded by Mr. Booth, and passed by the affirmative vote of all members present, no nays, one absent, no abstain, the report of the Executive Director, as prepared and submitted, is hereby approved and ordered received and filed and made part of the Minutes of this Meeting.

IX. As to Bills submitted for payment by Long Branch Sewerage Authority for the Month of March 2014

The following Resolution was moved by Mr. Booth, seconded by Mr. Blaisdell, and passed by the affirmative vote of all members present, no nays, one absent, no abstain.

RESOLUTION

BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY IN SESSION AT A REGULAR MEETING THEREOF ON THIS 16th DAY OF APRIL 2014 PURSUANT TO NOTICE AT WHICH AT LEAST A QUORUM IS PRESENT, the List of Bills for the month of March 2014 are found regular and payment of each and all, thereof is authorized to be paid out of the Revolving Fund, General Funds, Revenue Fund or Collection Account as indicated on the said List of Bills attached to the Executive Director's Report.

X. Report by Authority Counsel of the Activities of that Office and of Actions taken since March 19, 2014

Mr. Bonello reported that he and Mr. Martone had a meeting with APS Contracting. APS Contracting must complete all the work before the Authority and APS can come to final agreement or conclusion.

Mr. Bonello had nothing further to report.

On Motion by Mr. Blaisdell, seconded by Mr. Brown, and passed by the affirmative vote of all members present, no nays, one absent, no abstain, all actions taken, and dispositions made by the Authority Counsel of and with regard to each and all of the foregoing items are, and they are in all respects approved, confirmed, and ratified.

XI. Report by Authority Auditor of the Activities of that Office and of Actions taken since March 19, 2014

Mr. Kaplan reported that he worked on a few different issues. He did an arbitrage charge calculation update for the Series 2002A bonds and the good news is that there was no arbitrage liability due at this time.

Mr. Kaplan explained that once the audit was done, he recalculated the sewer reconnection fee in accordance to the N.J.S.A. 40:14A-8. The following resolution was presented:

RESOLUTION

Mr. Blaisdell offered the following Resolution and moved its adoption; seconded by Mr. Booth.

WHEREAS, David A. Kaplan, Long Branch Sewerage Authority Auditor, has made a written report to the Authority dated April 2, 2014, attached hereto and made a part hereof, regarding the recalculation of the Authority's connection fee Pursuant to N.J.S.A. 40:14A-8; and

WHEREAS, said report recalculates the connection fee at \$4,393.00 per unit and a per gallon per day connection fee of \$28.26 per gallon for all non-residential connectors, and

WHEREAS, the reactivation fee will decrease from \$124.00 per unit to \$121.00 per unit, and

WHEREAS, this new connection fee will take effect upon ratification by the Authority after a public hearing scheduled for May 21, 2014, and

WHEREAS, N.J.S.A. 40:14A-8 requires that notice of the proposed change in the connection fee and the time and place of the public hearing be published in at least two newspapers and mailed to the clerk of each municipality serviced by the Authority at least twenty days before the date the hearing is held and the new connection fee may take effect, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that:

1. The Authority connection fee shall be increased from \$4,297.00 to \$4,393.00 per unit, and a per gallon per day connection fee of \$28.26 per gallon for all non-residential connectors, subject to ratification by the Authority after a public hearing scheduled for May 21, 2014 at 2:45 p.m., and that the Authority's Rules and Regulations are amended accordingly.

2. All other terms of the existing Rules and Regulations remain in full force and effect.

3. Pursuant to law, notice of the proposed connection fee and time and place of the connection fee public hearing shall be published in the Link and the Asbury Park Press and sent to clerks of the municipalities serviced by the Authority.

ROLL CALL:

Mr. Blaisdell - AYE
Mr. George - ABSENT
Mr. Brown - AYE
Mr. Booth - AYE
Mr. Mazza - AYE

Date: April 16, 2014
R4.4-14
Exhibit: B

Mr. Kaplan stated that the audit for the fiscal year of 2013 was completed and was filled with the State of New Jersey. He was happy to announce that all of the required reserves were met, and that the Authority is in a good financial position. An audit recommendation was made to close out the 2011 collection System Project with the New Jersey Environmental Infrastructure Trust and a corrective action plan was done. The following resolutions were presented:

RESOLUTION

Mr. Mazza offered the following Resolution and moved its adoption; seconded by Mr. Booth.

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made, and

WHEREAS, the annual audit report for the fiscal year ended December 31, 2013 has been completed and filed with the Long Branch Sewerage Authority pursuant to N.J.S.A 40A:5A-15, and

WHEREAS, N.J.S.A. 40A:5A-17 requires the governing body of each authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "General Comments" and "Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board, and

WHEREAS, the members of the governing body have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled "General Comments" and "Recommendations" in accordance with N.J.S.A. 40A:5A-17,

NOW, THEREFORE BE IT RESOLVED, that the governing body of the Long Branch Sewerage Authority hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended December 31, 2013, and specifically has reviewed the sections of the audit report entitled "General Comments" and "Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED that the Secretary of the Authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

IT IS HEREBY CERTIFIED THAT
THIS IS
A TRUE COPY OF THE
RESOLUTION PASSED
AT THE MEETING OF THE
LONG BRANCH
SEWERAGE
AUTHORITY HELD ON APRIL 16, 2014

David Brown

Secretary

April 16, 2014

R5.4-14

LOCAL AUTHORITIES GROUP AFFIDAVIT
PRESCRIBED BY THE NEW JERSEY LOCAL FINANCE
BOARD

AUDIT REVIEW CERTIFICATE

We, the members of the governing body of the Long Branch Sewerage Authority, being of full age and being duly sworn according to law, upon our oath depose and say:

1. We are duly appointed members of the Long Branch Sewerage Authority.

2. We certify, pursuant to N.J.S.A. 40A:5A-17, that we each reviewed the annual audit report for the fiscal year ended December 31, 2013, and specifically the sections of the audit report entitled "General Comments" and "Recommendations".

Print Name	Signature
L. Frank Blaisdell	_____
Thomas George	_____
Michael Booth	_____
David Brown	_____
James Mazza	_____

Sworn to and subscribed before me
This _____ day of _____, 2014.

R6.4-14

RESOLUTION

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Brown.

WHEREAS, the Long Branch Sewerage Authority (hereinafter "the Authority") has received an audit report for the year ended December 31, 2013, dated March 21, 2014, and

WHEREAS, said audit report contained one recommendation which is attached hereto and made a part hereof, and

WHEREAS, it is required by Federal and State audit guidelines to take formal action on a plan of remedial action for any audit recommendation, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority, that the Authority will adopt a corrective action plan, attached hereto and made a part hereof, which will be the implementation of every "corrective action" suggestions listed with the attached audit recommendations.

ROLL CALL:

Mr. Blaisdell	- AYE
Mr. George	- ABSENT
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Mazza	- AYE

Date: April 16, 2014
R7.4-14
Exhibits C & D

RESOLUTION

Mr. Blaisdell offered the following Resolution and moved its adoption; seconded by Mr. Booth.

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made, and

WHEREAS, the annual audit report for the fiscal year ended December 31, 2013 has been completed and filed with the Long Branch Sewerage Authority pursuant to N.J.S.A. 40A:5A-15, and

NOW, THEREFORE, BE IT RESOLVED that pursuant to N.J.S.A. 40A:5A-16 the Long Branch Sewerage Authority authorizes the publishing in a newspaper of a synopsis of the annual audit.

ROLL CALL:

Mr. Blaisdell	- AYE
Mr. George	- ABSENT
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Mazza	- AYE

Date: April 16, 2014
R8.4-14

Mr. Kaplan had nothing further to report.

On Motion by Mr. Mazza, seconded by Mr. Booth, and passed by the affirmative vote of all members present, no nays, one absent, no abstain, all actions taken, and dispositions made by Authority Auditor of and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

XII. As to Insurance Committee.

None

XIII. Report, if any, by Investment Committee.

The investments are as listed. Mr. Martone also reported that two CD's will be due next week, one in the amount of \$140,000.00 and the other in the amount of \$123,000.00. He explained that CD rates are very low and that the highest rate offer he received was from Central Jersey Bank. He will report on the investments at the next board meeting.

On Motion by Mr. Mazza, seconded by Mr. Booth, and passed by the affirmative vote of three members present, no nays, one absent, one abstain (Mr. Brown); the Authority Investments were approved and made.

XIV. Transfers, if any.

The following Resolution was moved by Mr. Blaisdell, seconded by Mr. Booth, and passed by the affirmative vote of three members present, no nays, one absent, one abstain (Mr. Brown), approving the Authority Transfers for the month of March 2014 as listed.

RESOLUTION

BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY IN SESSION AT A REGULAR MEETING THEREOF ON THIS 16th DAY OF APRIL 2014 PURSUANT TO NOTICE AT WHICH AT LEAST A QUORUM IS PRESENT that the Authority hereby approves the Transfers made for the month of March 2014 as submitted by the Executive Director and orders said report received and filed.

XV. Old Business.

A. Engineer's Report on Redevelopment Projects

Mr. Van Dorpe stated that he didn't have much to report. The CVS project is moving forward and the engineers review is almost complete.

B. Future Capital Improvement Program

Mr. Van Dorpe reported that Maser Consulting presented the Authority with three different proposals for the next capital improvement project. Mr. Martone explained that a total of nineteen (19) projects were included in the last bond issue. He had a meeting with the Authority engineers and it was concluded that it would be in the best interest of the Authority to combine most of these projects into just three major categories. The three major projects are WWTP Mechanical Improvements, WWTP Electrical Systems Improvements and the WWTP Building Painting Improvements. The proposals include planning, design, contract administration and project oversight from beginning to end at no extra charges from Maser Consulting. The following resolutions were presented:

RESOLUTION

Mr. Brown offered the following Resolution and moved its adoption; seconded by Mr. Blaisdell.

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore received a proposal from Maser Consulting for the WWTP Mechanical Improvements Project, and

WHEREAS, the Authority concluded to approve the planning, design, contract administration and project oversight, for the WWTP Mechanical Improvements Project in the amount of \$135,500.00, and as specified on the list attached hereto and made a part hereof, and

WHEREAS, the total proposal construction costs for the Mechanical Improvements Project would be approximately \$928,600, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purpose, as per the certification attached hereto and made a part hereof, and

NOW, THEREFORE, BE IT RESOLVED that:

1. The Long Branch Sewerage Authority hereby awards Maser Consultant the proposal for the WWTP Mechanical Improvements Project in the amount of \$135,500.00, subject to Maser Consulting complying with all of the requirements of the terms and conditions of the prepared in proposals.

2. The Authority is authorized to enter into a contract with Maser Consulting for the purpose expressed hereinabove.

3. The Authority Chairman and/or Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. Blaisdell - AYE
Mr. George - ABSENT
Mr. Booth - AYE
Mr. Brown - AYE
Mr. Mazza - AYE

Date: April 16, 2014
R9.4-14
Exhibits G & H

RESOLUTION

Mr. Mazza offered the following Resolution and moved its adoption; seconded by Mr. Booth.

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore received a proposal from Maser Consulting for the WWTP Electrical System Improvements Project, and

WHEREAS, the Authority concluded to approve the planning, design, contract administration and project oversight, for the WWTP Electrical System Improvements Project in the amount of \$301,750.00, and as specified on the list attached hereto and made a part hereof, and

WHEREAS, the total proposal construction costs for the Electrical System Improvements Project will be approximately \$1.55M, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purpose, as per the certification attached hereto and made a part hereof, and

NOW, THEREFORE, BE IT RESOLVED that:

1. The Long Branch Sewerage Authority hereby awards Maser Consultant the proposal for the WWTP Electrical System Improvements Project in the amount of \$301,750.00, subject to Maser Consulting complying with all of the requirements of the terms and conditions of the

prepared in proposals.

2. The Authority is authorized to enter into a contract with Maser Consulting for the purpose expressed hereinabove.

3. The Authority Chairman and/or Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. Blaisdell - AYE
Mr. George - ABSENT
Mr. Booth - AYE
Mr. Brown - AYE
Mr. Mazza - AYE

Date: April 16, 2014
R10.4-14
Exhibits G & H

RESOLUTION

Mr. Mazza offered the following Resolution and moved its adoption; seconded by Mr. Booth.

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore received a proposal from Maser Consulting for the WWTP Building Painting Project, and

WHEREAS, the Authority concluded to approve the planning, design, contract administration and project oversight, for the WWTP Building Painting Project in the amount of \$30,750.00 and as specified on the list attached hereto and made a part hereof, and

WHEREAS, the total proposal construction costs for the Building Painting Project would be approximately \$200,000.00, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purpose, as per the certification attached hereto and made a part hereof, and

NOW, THEREFORE, BE IT RESOLVED that:

1. The Long Branch Sewerage Authority hereby awards Maser Consultant the proposal for the WWTP Building Painting Project in the amount of \$30,750.00, subject to Maser Consulting complying with all of

the requirements of the terms and conditions of the prepared in proposals.

2. The Authority is authorized to enter into a contract with Maser Consulting for the purpose expressed hereinabove.

3. The Authority Chairman and/or Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. Blaisdell - AYE
Mr. George - ABSENT
Mr. Booth - AYE
Mr. Brown - AYE
Mr. Mazza - AYE

Date: April 16, 2014
R11.4-14
Exhibits I & J

C. F.E.M.A.

Mrs. Hartnett explained that the Authority had filled for an extension. The Authority's engineers believe that some of the work should be reimbursed and the time extension was approved.

XVI. New Business

None

XVII. Miscellaneous Suggestions for the Good of the Authority

Mr. Bonello requested the Board go into Executive Session at this time.

RESOLUTION

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Brown.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in various circumstances, and

WHEREAS, this public body is of the opinion that such circumstances presently exist,

NOW, THEREFORE BE IT RESOLVED by the Long Branch Sewerage Authority as follows:

1. The Public shall be excluded from discussion and action upon the hereinafter subject matters.

2. The general nature of the subject matter to be discussed is as follows:

PERSONNEL

3. It is anticipated at this time that the above-stated subject matters will be made public when the matters are resolved.

4. This Resolution shall take effect immediately.

ROLL CALL:

Mr. Blaisdell	- AYE
Mr. George	- ABSENT
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Mazza	- AYE

Date: April 16, 2014
ResExSess

Mr. Bonello resumed the regular session.

XIII. Adjournment at 6:20 p.m.

There being no further business, on Motion by Mr. Blaisdell, seconded by Mr. Brown, and passed by the affirmative vote of all members present, no nays, one absent, no abstain, the meeting was adjourned at 6:20 p.m.

Respectfully submitted,

David G. Brown, Secretary

Joseph A. Martone, Executive Director