

LONG BRANCH SEWERAGE AUTHORITY

Minutes of the Regular Meeting

December 18, 2013

I. and II. Opening and Attendance at Meeting.

A Regular Meeting of the Long Branch Sewerage Authority was called to order at 3:01p.m., prevailing time, on Wednesday, December 18, 2013 by the Chairman, Mr. Blaisdell in the Meeting Room at the Authority Administration Building, 150 Joline Avenue, Long Branch, New Jersey, attended by Mr. Booth, Mr. Mazza and Mr. Brown (who arrived at 3:10 p.m.). Mr. George was absent.

In addition to the Members of the Authority hereinabove-stated, there were present at said Regular Meeting the following professional attaches: Executive Director, Joseph A. Martone; John L. Bonello, Esq., Authority Counsel; John Van Dorpe, of the firm Maser Consulting, Authority Engineer; David Kaplan, Authority Auditor; Laurie Hartnett, PCC Officer; and Liz Vieira, Secretary.

III. Announcement Pursuant to New Jersey Open Public Meeting Act.

Adequate Notice of this Regular Meeting and of all Regular Meetings for the Year 2013, has been provided by publication thereof in the *Link* on February, 28, 2013, as a "legal" advertisement and in the *Asbury Park Press* on March 16, 2013, as a "legal" advertisement and by forwarding duplicates thereof on February 21, 2013, to the Clerks of the City of Long Branch, Borough of West Long Branch and Borough of Monmouth Beach for filing in their respective offices and for posting in a public place in each such Municipality.

IV. Public Participation.

There were no members of the public present.

On Motion by Mr. Booth, seconded by Mr. Blaisdell, and passed by the affirmative vote of all members present, no nays, two absent, no abstain; the Public Participation portion of the Meeting was closed.

V. As to the Minutes of the Regular Meeting of November 20, 2013

On Motion by Mr. Blaisdell, seconded by Mr. Booth, and passed by the affirmative vote of all members present, no nays, two absent, no abstain, the reading of the Minutes of the Regular Meeting of the Long Branch Sewerage Authority held on November 20, 2013 to be dispensed with and that such Minutes be, and they are hereby, approved as recorded and circulated.

VI. As to the Minutes of the Executive Session held on November 20, 2013 if any

None.

VII. Correspondence

Mr. Martone stated that he had nothing to report for correspondence. Nothing was marked for action.

**LIST OF CORRESPONDENCE FOR REGULAR MEETING
LONG BRANCH SEWERAGE AUTHORITY**

December 18, 2013

1. Certified Notice of Hearing received 11/21/13 from City of Long Branch, re: Seaview Towers LLC has applied to the Planning Board of the City of Long Branch for Preliminary and Final Major Site Plan Approval to construct a 12 story structure/ Known as 390-392 Ocean Ave / B 215 L 3, 4, 5.01, 5.02 and 6
2. Letter dated 11/19/13 received 11/21/13 from Law Office of Mr. Plosia, re: 2003 Richardson Matter / advising the Authority their intention to destroy the documents since it's after 7 years
3. Copy of Letter dated 11/21/13 received 11/22/13 from Maser Consulting to J. F. Kiely Construction, re: award for 2014 Annual Contract for Sanitary Sewer
4. Copy of Letter dated 11/21/13 received 11/22/13 from Maser Consulting to J. Fletcher Creamer & Son, Inc. re: award for 2014 Annual Contract for Sanitary Sewer
5. Copy of Letter dated 11/21/13 received 11/22/13 from Maser Consulting to Montana

Construction Corp. Inc., re: award for 2014 Annual Contract for Sanitary Sewer

6. Copy of Letter dates 11/21/13 received 11/22/13 from Maser Consulting to Mr. Tyrone Garrett, re: Gregory School Redevelopment- Phase II / B 332 L 1 /Approval is subject once requested documents are submitted
7. Copy of Letter dated 11/21/13 received 11/22/13 from Maser Consulting to Mark Woszczak Mechanical Contractors, re: 2014 Annual Contract for Sanitary Sewer Award to his company for \$57, 458.60
8. Letter dated 11/20/13 received 11/24/13 from John L. Kraft, re: Local Finance Board submitted Application
9. Letter dated 11/18/13 received 11/25/13 from Plymouth Rock, re: Claim Number 075701281957/ date loss 08/01/13/ denied the claim because Anthony Earl the driver was not listed as a driver and also was driving with a suspended license
10. Certified Letter dated 11/21/13 received 11/25/13 from James Berube, Counsellor at Law, re: Renovation and expansion plans for the Synagogue and site/ Deal Borough/ B 2 L 8.03, 9.01 &9.02 / address: 4 Ocean Ave, Deal NJ
11. Letter dated 11/21/13 received 11/25/13 from Zurich, re: Claim Number 2440101667/ claimant David Egan
12. Certified public notice received 11/27/13 from Borough of West Long Branch, re: Schneider & Nelson Application, LLC. / 270 State Highway 36 / B 67 L 3.2 / applicant seeks preliminary and final major site plan approval and a conditional use permit to construct underground Stormwater management chambers for additional vehicle storage
13. Certified public notice received 12/02/13 from Borough of West Long Branch, re: JAT Associates, LLP (Circle Infiniti) application for 17,957 squared foot addition to an exiting car dealership / Address 300 Highway 36 / L 7.01 B 67
14. Signed contract agreement received 12/02/13 from L & L Paving, re: Road Restoration Infrared Paving Restoration for a Period of One Year
15. Signed contract agreement received 12/03/13 from Freehold Cartage, Inc. re: Removal, Transport and Disposal of Sand, Grit and Bar Screen Screening for a Period of One Year
16. Business Credit Notification received 12/09/13 from Dun & Bradstreet, re: solicitation about business scores and ratings
17. Certified Letter dated 12/05/13 received 12/09/13 from West Long Branch Borough, re: variance application for 15 West Campbell Ave/ B 98 L 8
18. Certified Letter received 12/09/13 from City of Long Branch, re: Minor Subdivision for

B 120 L1 / 146 West End Court / Applicant Big Z Market

19. Certified Notice of Neighboring Landowners received 12/09/13 from Eatontown Ventures LLC., re: Extents of regulated wetlands for 54 Monmouth Rd West Long Branch/ B 68 L 6
20. Bulletin dated 12/06/13 received 12/09/13 from NJUAJI, re: Automobile ID Cards & WC Posting Notices
21. Letter dated 12/12/13 received 12/12/13 from Maser Consulting, re: Proposal for Professional Engineering Services for 2014 Collection System Rehabilitation Project
22. Letter dated 12/11/13 received 12/13/13 from New Jersey Dept. of Labor and Workforce, re: Wage and Hour Compliance Laws and Regulations for Flow Tight a Subcontractor of APS
23. Certification received 12/13/13 from New Jersey Dept. of Community Affairs, re: 2014 Budget Approval
24. Notice dated 12/11/13 received 12/16/13 from NJUAJIF, re: Copy of approved Year 2014 Budget of the New Jersey Utility Authorities Joint Insurance Fund
25. Certified Letter dated 12/13/13 received 12/16/13 from NJDEP, re: NJDEP Eliminated State PT Provider Contract
26. Letter dated 12/13/13 received 12/16/13 from Brown & Brown Insurance, re: 2014-2015 Insurance proposal
27. Agenda & Reports received 12/18/13 from NJUAJI, re: Meeting on 12/18/13 at 10:30AM in Toms River

On Motion by Mr. Blaisdell, seconded by Mr. Booth, and passed by the affirmative vote of all members present, no nays, two absent, no abstain, the attached List of Correspondence was ordered, received, and filed.

XIII. Report of Executive Director for November, 2013

Mr. Martone reported that the Authority must appoint a Public Agency Compliance Officer (P.A.C.O.). Mrs. Hartnett has performed the duties of this position in the past. The following resolution was presented:

RESOLUTION

Mr. Blaisdell offered the following Resolution and moved its adoption; seconded by Mr. Booth.

WHEREAS, the Long Branch Sewerage Authority (hereinafter the “Authority”) desires to appoint a Public Agency Compliance Officer as mandated by N.J.S.A. 10:5-31 et seq. under the direction of the Division of Contract Compliance and Equal Employment Opportunity, and

WHEREAS, as per the Division of Contract Compliance and Equal Employment Opportunity, this position must be appointed annually, and

WHEREAS, notice of this appointment shall be forwarded to the State of New Jersey, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that Laurie Hartnett is hereby designated Public Agency Compliance Officer (P.A.C.O.) for the Long Branch Sewerage Authority for the Year 2014.

ROLL CALL:

Mr. Blaisdell	- AYE
Mr. Booth	- AYE
Mr. Brown	- ABSENT
Mr. George	- ABSENT
Mr. Mazza	- AYE

Date: December 18, 2013

Mr. Martone explained that Mr. Vassallie has requested permission to attend an Advanced Wastewater Collections Course at Rutgers University. This course is required by the DEP in order to be approved for C-2 Collection System test and license. The following resolution was presented:

RESOLUTION

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Blaisdell.

WHEREAS, Joseph Vassallie has requested permission to attend the Advanced Wastewater Collections Course II at Rutgers University, and

WHEREAS, it is to the benefit of the Long Branch Sewerage Authority to have its employees continue their education and obtain licenses, and

NOW, THEREFORE, BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY, that the request of Joseph Vassallie to attend Advanced Wastewater Collections Course II at Rutgers University in the amount of \$795.00 has been approved, and

BE IT FURTHER RESOLVED that the participant will follow the rules for "Schooling" covered in the appropriate Article in their contract.

ROLL CALL:

- Mr. Blaisdell - AYE
- Mr. George - AYE
- Mr. Booth - ABSENT
- Mr. Brown - ABSENT
- Mr. Mazza - AYE

Date: December 13, 2013
R2.12-18

Mr. Martone reported that the demolition of 134 Joline Ave. is now complete. The vacant lot has been restored back to its original grade.

Mr. Martone had nothing further to report.

On Motion by Mr. Blaisdell, seconded by Mr. Booth, and passed by the affirmative vote of all members present, no nays, two absent, no abstain, the report of the Executive Director, as prepared and submitted, is hereby approved and ordered received and filed and made part of the Minutes of this Meeting.

IX. As to Bills submitted for payment by Long Branch Sewerage Authority for the Month of November 2013

The following Resolution was moved by Mr. Booth, seconded by Mr. Mazza, and passed by the affirmative vote of all members present, no nays, two absent, no abstain.

RESOLUTION

BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY IN SESSION AT A REGULAR MEETING THEREOF ON THIS 18th DAY OF DECEMBER 2013 PURSUANT TO NOTICE AT WHICH AT LEAST A QUORUM IS PRESENT, the List of Bills for the month of November 2013 are found regular and payment of each and all, thereof is authorized to be paid out of the Revolving Fund, General Funds, Revenue Fund or Collection Account as indicated on the said List of Bills attached to the Executive Director's Report.

X. Report by Authority Counsel of the Activities of that Office and of Actions taken since November 20, 2013

Mr. Bonello explained that he met with Mr. Martone with regards to APS, but there is nothing new to report. They are waiting for feedback from APS.

On Motion by Mr. Blaisdell, seconded by Mr. Booth, and passed by the affirmative vote of all members present, no nays, two absent, no abstain, all actions taken, dispositions made by the Authority Counsel of and with regard to each and all of the foregoing items be, and they are in all respects approved, confirmed, and ratified.

XI. Report by Authority Auditor of the Activities of that Office and of Actions taken since November 20, 2013

Let the record reflect that Mr. Brown arrived.

Mr. Kaplan reported that the 2014 Budget adoption was submitted to the State and there was one comment which was addressed. There were no number changes and clearance was given to adopt the new 2014 Budget. The following resolution was presented:

2014 ADOPTED BUDGET RESOLUTION

LONG BRANCH SEWERAGE AUTHORITY

FISCAL YEAR: FROM JANUARY 1, 2014 TO DECEMBER 31, 2014

WHEREAS, the Annual Budget and Capital Budget for the Long Branch Sewerage Authority for the fiscal year beginning January 1, 2014 and ending December 31, 2014 has been presented for adoption before the governing body of the Long Branch Sewerage Authority at its open public meeting of December 18, 2013; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$7,038,260.00 Total Appropriations, including any Accumulated Deficit, if any, of \$7,038,260.00 and Total Unreserved Net Assets utilized of \$None; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$8,037,320.00 and Total Unreserved Net Assets planned to be utilized of \$None and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Long Branch Sewerage Authority, at an open public meeting held on December 18, 2013 that the Annual Budget and Capital Budget of the Long Branch Sewerage Authority for the fiscal year beginning January 1, 2014 and ending December 31, 2014 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the

introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

David G. Brown, Secretary

December 18, 2013

<u>Governing Body Member:</u>	<u>Recorded</u>			<u>VOTE</u>
	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
	Mr. Blaisdell			
	Mr. Booth			
	Mr. Brown			
	Mr. Mazza			Mr. George

Date: December 18, 2013
R3.12-13

Mr. Kaplan explained that this next resolution is a budget transfer that is required to adjust various line items from the 2013 budget. The following resolution was presented:

RESOLUTION

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Blaisdell.

WHEREAS, the Long Branch Sewerage Authority anticipates exceeding certain line items in its 2013 Budget, and

WHEREAS, the Authority’s Auditor, Mr. Kaplan has recommended an adjustment be made to these Line Items in the form of a Budget Transfer Resolution, and

WHEREAS, the Executive Director has prepared documentation outlining these line items for transfer, which is attached hereto and made a part hereof, and

WHEREAS, the Executive Director has certified that there are funds available from other Budget Line Items for these budget adjustments, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that it hereby approves the Budget Transfer as submitted by the Executive Director and made a part here to, and

BE IT FURTHER RESOLVED that the Authority Executive Director and/or Chairman are hereby authorized to sign any documents necessary to effectuate the purposes of this Resolution.

ROLL CALL:

Mr. Blaisdell	- AYE
Mr. George	- ABSENT
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Mazza	- AYE

Date: December 18, 2013
R4.12-18
Exhibit A

Mr. Kaplan stated that these next two resolutions are concerning the bond sale. First resolution is to authorize the bond sale for the 2014 Project. The bond sale is not to exceed \$9,400,000.00. The second resolution is the findings and recommendations issued by the Local Finance Board. Both Mr. Kaplan and Mr. Martone testified at the Local Finance Board hearing last week and received favorable feedback from the Local Finance Board Members. Mr. Martone wanted to thank Mr. Kaplan for an excellent job in presenting and explaining to the Local Finance Board Members why the Authority opted to go with a tradition bond rather than a NJIET bond. The Local Finance Board Members were very impressed and issued the findings and recommendations. The following resolutions were presented:

**BOND RESOLUTION OF THE LONG BRANCH
SEWERAGE AUTHORITY DETERMINING TO PROVIDE
FUNDS TO UNDERTAKE IMPROVEMENTS TO ITS
WASTEWATER TREATMENT PLANT AND
COLLECTION SYSTEM THAT WILL PROVIDE
MITIGATION AND RESILIENCY TO THE AUTHORITY'S
SYSTEM, DETERMINING THE ESTIMATED COST
THEREOF, AND DETERMINING TO ISSUE BONDS OR
NOTES TO FINANCE THE COST THEREOF**

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has determined to provide funds to undertake the following improvements to its wastewater treatment plant and

collection system that will provide mitigation and resiliency to the Authority's system: electrical system improvements including a new motor control center and switchgear in the inlet building and new feeder and duct banks for the motor control center in the blower building; equipment controls, including new raw sewage pump controls and VFD's in the inlet building; replacement of equipment damaged by Hurricane Sandy including pumps and miscellaneous equipment; emergency response to address Federal Emergency Management Agency issues and emergency operational issues; replacement of fans, air handler units and pumps in various buildings in the treatment plant; raising of equipment and access hatches to prevent future flooding; modification of existing structures to prevent future flooding; painting of internal building walls; outfall pipe inspection and repairs; sealing of existing building doors and access points to prevent future flooding; purchase of diesel pumps to be used in the event of a power outage or flood; collection system improvements which will reduce infiltration and inflow (I/I) and/or correct on-going maintenance problems; construction of a parking lot, fence and security gates; and, the purchase of adjacent properties to provide necessary land and buffer area (collectively, the "2014 Project"); now therefore,

BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY as follows:

Section 1. The Authority hereby determines to undertake the 2014 Project as described above. The estimated cost of the 2014 Project is not exceeding \$9,400,000. The Authority hereby determines to issue bonds or notes in an amount not exceeding \$9,400,000 to finance the 2014 Project in accordance with the Sewerage Authorities Law, in particular N.J.S.A. 40:14A-10.

Section 2. In anticipation of the issuance of bonds, the Authority may issue its project notes from time to time to provide funds for the costs of the Project.

Section 3. A copy of this Bond Resolution shall be filed and published in accordance with the provisions of N.J.S.A. 40:14A-14.

Section 4. All matters with respect to the bonds authorized by this bond resolution shall be determined by subsequent resolutions of the Authority.

Section 5. This resolution shall take effect immediately.

RECORDED VOTE

AYES: Mr. Blaisdell, Mr. Booth, Mr. Brown and Mr. Mazza

NAYES:

ABSTAIN:

ABSENT: Mr. George

Secretary's Certification

I hereby certify that this is a true copy of a resolution passed at the meeting held on December 18, 2013.

David G. Brown, Secretary

RESOLUTION OF THE LONG BRANCH SEWERAGE AUTHORITY CONCERNING REVIEW OF FINDINGS AND RECOMMENDATIONS OF THE LOCAL FINANCE BOARD MADE AT A MEETING OF SAID BOARD ON DECEMBER 11, 2013 IN ACCORDANCE WITH N.J.S.A. 40A:5A-7

WHEREAS, the findings and recommendations issued by the Local Finance Board (the "Board") in connection with a proposed financing of the Long Branch Sewerage Authority (the "Authority") have been filed with the Secretary of the Authority, and a copy has been received by each member of the

governing body;

WHEREAS, N.J.S.A. 40A:5A-7 requires that the governing body of the Authority shall certify by resolution to the Board that the members thereof have personally reviewed the findings and recommendations;

WHEREAS, the members of the governing body of the Authority have personally reviewed the Board's findings and recommendations on the proposed project financing as evidenced by group affidavit of the governing body; and,

WHEREAS, failure to comply with this requirement may subject the members of the Authority to the penalty provisions of R.S. 52:27BB-52; now, therefore,

BE IT RESOLVED that the governing body of the Authority hereby states that it has complied with the requirements of N.J.S.A. 40A:5A-7 and does hereby submit a certified copy of this resolution and the required affidavit to the Board to show evidence of said compliance.

RECORDED VOTE

AYES: Mr. Blaisdell, Mr. Booth, Mr. Brown and Mr. Mazza

NAYES:

ABSTAIN:

ABSENT: Mr. George

Secretary's Certification

I hereby certify that this is a true copy of a resolution passed at the meeting held on December 18, 2013.

David G. Brown, Secretary

On Motion by Mr. Mazza, seconded by Mr. Booth, and passed by the affirmative vote of all members present, no nays, one absent, no abstain, all actions taken, and dispositions made by Authority Auditor of and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

XII. As to Insurance Committee.

Mr. Martone reported that prior to the meeting a proposal was received from the Authority's insurance broker Brown and Brown which will be addressed at the next meeting.

XIII. Report, if any, by Investment Committee.

The investments are as listed.

On Motion by Mr. Blaisdell, seconded by Mr. Booth, and passed by the affirmative vote of three members present, no nays, one absent, one abstain (Mr. Brown); the Authority Investments were approved and made.

XIV. Transfers, if any.

The following Resolution was moved by Mr. Blaisdell, seconded by Mr. Booth, and passed by the affirmative vote of three members present, no nays, one absent, one abstain (Mr. Brown), approving the Authority Transfers for the month of November 2013 as listed.

RESOLUTION

BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY IN SESSION AT A REGULAR MEETING THEREOF ON THIS 18th DAY OF DECEMBER 2013 PURSUANT TO NOTICE AT WHICH AT LEAST A QUORUM IS PRESENT that the Authority hereby approves the Transfers made for the month of November 2013 as submitted by the Executive Director and orders said report received and filed.

XV. Old Business.

A. Engineer's Report on Redevelopment Projects

1. Mr. Van Dorpe reported that nothing new was received. There are two projects pending which will be reviewed and presented at the next meeting.

B. Future Capital Improvement Program

Mr. Van Dorpe stated that the Authority's engineer didn't have a meeting with APS last week; therefore he didn't have much to report. He did explain that one critical issue is the heat tracing of the insulation. APS responded that they assumed that the item was deleted and Maser confirmed that it was approved in January under change order number three. There are a few other punch items that are being reviewed.

C. Storm Damage and Claims

Mrs. Hartnett reported that there is nothing really new since last meeting. The Authority was told that the 1,000,000.00 is in and is obligated to the Authority. It's an on going process that will take time.

D. WWTP Blower Building Modifications

Mr. Van Dorpe reported that the blower building is complete and there is a request for payment. Mr. Martone stated that the meters are not working as of yet. A representative from ABB will come in this week to go over the start up of the meters.

XVI. New Business

Mr. Van Dorpe presented Maser Consulting's proposal for the 2014 Collection System Rehabilitation Project. He stated that the proposal costs are for the professional engineering services which include land surveying services, design, bidding, and inspection of the 2014

Collection System Rehabilitation Project. This project will replace approximately 14,280 L.F. of 8” through 12” sewers and replaces / installs approximately 80 Manholes.

The project is to be approximately \$3.2M. The board questioned the percent of the engineer’s fees in Maser’s proposal. The board requested that Maser Consulting revise the original proposal to only include design costs and bidding costs at this time. The following resolution was presented:

RESOLUTION

Mr. Mazza offered the following Resolution and moved its adoption; seconded by Mr. Blaisdell.

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore received a proposal from Maser Consulting for the 2014 Collection System Rehabilitation Project professional engineer services ; and

WHEREAS, the Authority concluded to approve only Phase I and Phase II of the proposal; and

WHEREAS, phase I covers the preparation of the Design documents for a total lump sum of \$175,000.00 and Phase II covers the Bidding Services for a total lump sum of \$3,500.00 as specified on the list attached hereto and made a part hereof, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purpose, as per the certification attached hereto and made a part hereof, and

NOW, THEREFORE, BE IT RESOLVED that:

1. The Long Branch Sewerage Authority hereby awards Maser Consultant the proposal for the 2014 Collection System Rehabilitation Project professional engineer services in the total amount of \$178,500.00 for Phase I and II, subject to Maser Consulting complying with all of the requirements of the terms and conditions of the prepared in proposal.
2. The Authority is authorized to enter into a contract with Maser Consulting for the purpose expressed hereinabove.
3. The Authority Chairman and/or Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. Blaisdell - AYE
Mr. George - ABSENT
Mr. Booth - AYE
Mr. Brown - AYE
Mr. Mazza - AYE

Date: December 18, 2013
R7.12-18
Exhibits B & C

XVII. Miscellaneous Suggestions for the Good of the Authority

XIII. Adjournment at 3:45 p.m.

There being no further business, on Motion by Mr. Blaisdell, seconded by Mr. Brown, and passed by the affirmative vote of all members present, no nays, one absent, no abstain, the meeting was adjourned at 3:45 p.m.

Respectfully submitted,

David G. Brown, Secretary

Joseph A. Martone, Executive Director