

# LONG BRANCH SEWERAGE AUTHORITY

## Minutes of the Regular Meeting

June 18, 2014

### **I. and II. Opening and Attendance at Meeting.**

A Regular Meeting of the Long Branch Sewerage Authority was called to order at 3:00 p.m., prevailing time, on Wednesday, June 18, 2014 by the Chairman, Mr. Blaisdell, in the Meeting Room at the Authority Administration Building, 150 Joline Avenue, Long Branch, New Jersey, attended by Mr. Booth and Mr. Brown. Mr. George arrived at 3:23 and Mr. Mazza was absent.

In addition to the Members of the Authority hereinabove-stated, there were present at said Regular Meeting the following professional attaches: Executive Director, Joseph A. Martone; John L. Bonello, Esq., Authority Counsel; John Van Dorpe, of the firm Maser Consulting, Authority Engineer; David Kaplan, Authority Auditor; Laurie Hartnett, PCC Officer; and Nicole Woods, Secretary.

### **III. Announcement Pursuant to New Jersey Open Public Meeting Act.**

Adequate Notice of this Regular Meeting and of all Regular Meetings for the Year 2014, has been provided by publication thereof in the *Link* on February, 27, 2014, as a “legal” advertisement and in the *Asbury Park Press* on February 22, 2014, as a “legal” advertisement and by forwarding duplicates thereof on February 20, 2014, to the Clerks of the City of Long Branch, Borough of West Long Branch and Borough of Monmouth Beach for filing in their respective offices and for posting in a public place in each such Municipality.

### **IV. Public Participation.**

On Motion by Mr. Brown, seconded by Mr. Booth, and passed by the affirmative vote of all members present, no nays, two absent, no abstain; the Public Participation portion of the Meeting was closed.

### **V. As to the Minutes of the Regular Meeting of May 2014**

On Motion by Mr. Blaisdell, seconded by Mr. Booth, and passed by the affirmative vote of all members present, no nays, two absent, no abstain, the reading of the Minutes of the Regular Meeting of the Long Branch Sewerage Authority held on May 21, 2014 to be dispensed with and that such Minutes be, and they are hereby, approved as recorded and circulated.

**VI. As to the Minutes of the Executive Session held on May 21, 2014, if any**

None.

**VII. Correspondence**

The attached list of correspondence was reviewed by the Authority. Individual items were dealt with as follows:

Item #12 Mr. Martone discussed the lateral that was going to Deal on South Elberon Square has been relocated and is now coming to Long Branch and being billed by the Long Branch Sewerage Authority.

Item # 21 Mr. Martone explained that this item will be addressed under the Engineers report.

Mr. Martone had nothing further to report.

**LIST OF CORRESPONDENCE FOR REGULAR MEETING  
LONG BRANCH SEWERAGE AUTHORITY**

**June 18, 2014**

1. Certified Notice of Public Hearing dated 5/20/14 received 5/22/14, re: Block 131 Lot 14 / 95 West End Ave.
2. Certified Letter dated 5/21/14 received 5/22/14 from Peluso Castelluci & Weintraub, re: Block 69 Lot 1 / 205 Highway 36, West Long Branch
3. Letter dated 5/20/14 received 5/23/14 from Duke Root Control, re: Expired guarantee
4. Agenda and reports dated 5/28/14 received 5/27/14, re: Toms River MUA, 10:30AM
5. Letter dated 2/20/14 received 5/27/14 from New Jersey Utility Authorities Joint Insurance Fund, re: Actuarial Analysis of Loss and Loss Adjustment Expense Reserves
6. Letter dated 5/23/14 received 5/27/14 from Maser Consulting, re: Addendum #1 to the Primary Tank Influent System Re-Construction Specifications
7. Certified Public Notice received 6/2/14, re: Block 182 Lot 5 / 397 Bath Ave

8. Letter dated 5/29/14 received 6/2/14 from NJDEP, re: Laboratory Certification # 13270, Schedule of On- Site Audit
9. Letter dated 5/30/14 received 6/3/14 from Maser Consulting, Re: Outfall Anchor Replacement & Repair Project
10. Letter dated 6/2/14 received 6/3/14 from Manna & Bonello, Re: Brousell – 764 Ocean Avenue C1, Proof of Claim filed with US Bankruptcy Court
11. Invitation received 6/4/14 from The Long Branch Housing Authority, re: The Evolve Scholarship Awards and Fundraiser
12. Letter dated 6/2/14 received 6/5/14 from Leon S. Avakian, Inc., re: Elberon Area Drainage Improvements & Sanitary Sewer Relocation
13. Letter dated 6/3/14 received 6/5/14 from Birdsall & Laughlin, LLC, David Laughlin, Esq., re: Ocean Discharger Permit Appeals
14. Notice of Hearing received 6/6/14 from Louis Garippo, Jr. Esq., re: Block 267 Lot 12 / 75 Seventh Ave.
15. Letter dated 6/3/14 received 6/9/14 from New Jersey Department of Health, re: Appointment of Right to Know Coordinator.
16. Affidavit of Publication dated 6/5/14 received 6/9/14 from Asbury Park Press, re: Notice to Bidders for Outfall Anchor Replacement and Repair Project
17. Affidavit of Publication dated 6/5/14 received 6/9/14 from Asbury Park Press, re: Notice to Bidder for Parking Lot Construction Project
18. Affidavit of Publication dated 6/5/14 received 6/9/14 from Asbury Park Press, re: Notice to Bidders for Access Gates and Fence Replacement Project
19. Letter dated 6/5/14 received 6/9/14 from Birdsall & Laughlin, LLC, David Laughlin, Esq., re: Ocean Discharger Permit Appeals
20. Notice of Public Hearing dated 6/6/14 received 6/10/14 from Joseph Meehan, P.A., re: Block 105 Lot 19.01 / 420 Brighton Ave
21. Letter dated 6/10/14 received 6/10/14 from Maser Consulting, re: Primary Tank Influent System Reconstruction Contract Award
22. Notice of Hearing received 6/12/14 from Siciliano & Bransley, LLC, re: Block 27 Lot 10.01 / 112 Vozi Court

**ACTION**

23. Open Public Records Act Request dated 6/12/14 received 6/12/14 from Lyla Gray-Etherson, re: A Phase I Environmental Assessment of Pier Village, 1 Chelsea Ave.
24. Public Notice dated 4/18/14 received 6/13/14 from The English Group, LLC, re: Block 480 Lot 2.01 / 9 Bay Avenue

#### **ADDITIONAL CORRESPONDENCE**

25. Letter dated 6/13/14 received 6/16/14 from Maser Consulting, re: Collection Systems Rehabilitation – Phase III
26. Letter received 6/15/14 from Boynton & Boynton, re: Understanding National Healthcare Reform for Business Owners Seminar Wed. July 11<sup>th</sup> 8:00 – 9:30 am at Oyster Point
27. Letter dated 6/13/14 received 6/16/14 from Birdsall & Laughlin, LLC, re: Ocean Discharger Permit Appeals
28. Email dated 6/13/14 received 6/13/14 from iSqFt, re: OPRA Request for the Parking Lot Construction bid specifications.
29. Email received 6/17/14, re: 2014 EJIF Seminar, Staying in Compliance

#### **XIII. Report of Executive Director for May, 2014**

Mr. Martone reported that the compressors on the micro turbines are down. An engineer from Emerson Industries came to evaluate the problem. The engineer feels that the compressors are oversized and are not reaching the optimum temperature in excess of 230 degrees. Alex from APS Contracting has advised that two smaller compressors have been shipped and will be installed next week.

Mr. Martone explained that he and Mrs. Hartnett have been working on the Hydrogen SulfaTreat Tank, which contains media that removes Hydrogen Sulfide. The DEP permit requires the discharge be less than 100 ppm. Last month's reading was 70 ppm. Mr. Martone explained that a gas sample was taken and sent for analysis to confirm the readings. Once the readings are confirmed the media will need to be changed. Mr. Martone believes that APS contract requires them to change this media. Mrs. Hartnett received a quote from the manufacturer of approximately \$30,000.00, to change out the media and clean the tank.

Mr. Martone explained that Mrs. Uyeyama is now taking over the responsibilities of the retiring Mr. Steele. Part of her duties as Comptroller is to manage the State Health Benefit Plans, the Delta Dental Plans and the Public Employees' Retirement System. Mr. Martone recommends the following two resolutions.

## RESOLUTION

Mr. Blaisdell offered the following Resolution and moved its adoption; seconded by Mr. Booth

**WHEREAS**, Marion Uyeyama has been appointed as the Authority Comptroller, and, part of the Comptroller's duties is to manage the State Health Benefit Plans and Dental Plans for the Authority Employees and Retirees

**WHEREAS**, Mr. Martone recommended that Marion Uyeyama be appointed as the Plan Administrator for the State Health Benefit and the Delta Dental Plans, and

**NOW, THEREFORE, BE IT RESOLVED** by the Long Branch Sewerage Authority that it hereby approves Marion Uyeyama for the Plan Administrator for the State Health Benefit Plan and the Delta Dental Plan, effective July 1, 2014.

### ROLL CALL:

Mr. Blaisdell - AYE  
Mr. George - ABSENT  
Mr. Booth - AYE  
Mr. Brown - AYE  
Mr. Mazza - ABSENT

Date: June 18, 2014  
R1.6-14

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## RESOLUTION

Mr. Blaisdell offered the following Resolution and moved its adoption; seconded by Mr. Brown

**WHEREAS**, Marion Uyeyama has been appointed as the Authority Comptroller, and, part of the Comptroller's duties is to manage the Public Employees' Retirement System, and

**WHEREAS**, Mr. Martone recommended that Marion Uyeyama be appointed as the Certifying Officer for the Public

Employees' Retirement System, and

**NOW, THEREFORE, BE IT RESOLVED** by the Long Branch Sewerage Authority that it hereby approves Marion Uyeyama as the Certifying Officer for the Public Employees' Retirement System, effective July 1, 2014.

ROLL CALL:

Mr. Blaisdell - AYE  
Mr. George - ABSENT  
Mr. Booth - AYE  
Mr. Brown - AYE  
Mr. Mazza - ABSENT

Date: June 18, 2014  
R2.6-14

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Mr. Martone explained that the Jet Vacuum Truck is in need of replacement. The current truck is twelve years old and is beginning to fail. Mr. Martone would like to prepare bid specifications and solicit bids for a new truck and recommend the following resolution.

### **RESOLUTION**

Mr. Blaisdell offered the following Resolution and moves its adoption; seconded by Mr. Brown

WHEREAS, the Long Branch Sewerage Authority (herein after "the Authority") is in need of a new Jet Vacuum Truck, and

WHEREAS, the Authority has determined that purchase of said vehicle should be made by public bid in accordance with law, and

WHEREAS, it is required by law that the Authority advertise for said bids, and

**NOW, THEREFORE, BE IT RESOLVED** by the Long Branch Sewerage Authority that:

1. The Authority is authorized to develop specifications for the Jet Vacuum Truck

2. The Authority is authorized to advertise for bids for the above-described contracts.

3. The Authority Chairman and/or Executive Director are authorized to sign any documents to effectuate this resolution.

ROLL CALL:

Mr. Blaisdell - AYE  
Mr. George - ABSENT  
Mr. Booth - AYE  
Mr. Brown - AYE  
Mr. Mazza - ABSENT

Date: June 18, 2014  
R3.6-14

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Mr. Martone explained that the Variable Frequency Drives for the raw sewage pumps were damaged during hurricane Sandy. Funding for the replacement of these drives has been provided by the 2014 Revenue Bond. Mr. Martone recommends the following resolution.

**RESOLUTION**

Mr. Brown offered the following Resolution and moves its adoption; seconded by Mr. Booth

WHEREAS, the Long Branch Sewerage Authority (herein after “the Authority”) is in need of Variable Frequency Drives for the Raw Sewage Pump and

WHEREAS, the Authority has determined that said services should be made by public bid in accordance with law, and

WHEREAS, it is required by law that the Authority advertise for said bids, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that:

1. The Authority is authorized to develop

specifications for the Variable Frequency Drives

2. The Authority is authorized to advertise for bids for the above-described contracts.

3. The Authority Chairman and/or Executive Director are authorized to sign any documents to effectuate this resolution.

ROLL CALL:

Mr. Blaisdell - AYE  
Mr. George - ABSENT  
Mr. Booth - AYE  
Mr. Brown - AYE  
Mr. Mazza - ABSENT

Date: June 18, 2014  
R4.6-14

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Mr. Martone had nothing further to report.

On Motion by Mr. Booth, seconded by Mr. Blaisdell, and passed by the affirmative vote of all members present, no nays, two absent, no abstain, the report of the Executive Director, as prepared and submitted, is hereby approved and ordered received and filed and made part of the Minutes of this Meeting.

**IX. As to Bills submitted for payment by Long Branch Sewerage Authority for the Month of May 2014**

The following Resolution was moved by Mr. Blaisdell, seconded by Mr. Booth, and passed by the affirmative vote of all members present, no nays, two absent, no abstain.

**RESOLUTION**

BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY IN SESSION AT A REGULAR MEETING THEREOF ON THIS 18th DAY OF JUNE 2014 PURSUANT TO NOTICE AT WHICH AT LEAST A QUORUM IS PRESENT, the List of Bills for the month of May 2014 are found regular and payment of each and all, thereof is authorized to be paid out of the Revolving Fund, General Funds, Revenue Fund or Collection



Account as indicated on the said List of Bills attached to the Executive Director's Report.

**X. Report by Authority Counsel of the Activities of that Office and of Actions taken since May 21, 2014**

Mr. Bonello reported that he discussed the items addressed in resolutions presented by Mr. Martone in his report. Mr. Bonello also addressed an OPRA request received.

Mr. Bonello had nothing further to report.

On Motion by Mr. Blaisdell, seconded by Mr. Brown, and passed by the affirmative vote of all members present, no nays, two absent, no abstain, all actions taken, and dispositions made by the Authority Counsel of and with regard to each and all of the foregoing items be, and they are in all respects approved, confirmed, and ratified.

**XI. Report by Authority Auditor of the Activities of that Office and of Actions taken since May 21, 2014**

Mr. Kaplan had nothing to report.

On Motion by Mr. Brown, seconded by Mr. Booth, and passed by the affirmative vote of all members present, no nays, two absent, no abstain, all actions taken, and dispositions made by Authority Auditor of and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

**XII. As to Insurance Committee.**

None

**XIII. Report, if any, by Investment Committee.**

The investments are as listed.

On Motion by Mr. Booth, seconded by Mr. Blaisdell, and passed by the affirmative vote of two members present, no nays, two absent, one abstain (Mr. Brown); the Authority Investments were approved and made.

**XIV. Transfers, if any.**

The following Resolution was moved by Mr. Booth, seconded by Mr. Blaisdell, and passed by the affirmative vote of two members present, no nays, two absent, one abstain (Mr. Brown), approving the Authority Transfers for the month of May 2014 as listed.

**RESOLUTION**

BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY IN SESSION AT A REGULAR MEETING THEREOF ON THIS 18th DAY OF JUNE 2014 PURSUANT TO NOTICE AT WHICH AT LEAST A QUORUM IS PRESENT that the Authority hereby approves the Transfers made for the month of May 2014 as submitted by the Executive Director and orders said report received and filed.

**XV. Old Business.**

A. Engineer's Report on Redevelopment Projects

Mr. Van Dorpe reported that the Willow Avenue redevelopment has been approved and is ready to begin.

Mr. Van Dorpe reported that the Broadway redevelopment has been discussed and pending approvals.

Mr. Van Dorpe reported that Mr. Bonello is dealing with the APS contract negotiations.

B. Future Capital Improvement Program

Mr. Van Dorpe reported the status of the contract for the Blower Building modifications including the installation of the new pumps and controls. The contract is being finalized by the production of operation & maintenance manuals and the securing of the warranty agreements.

C. F.E.M.A.

Mrs. Hartnett and Mr. Kaplan reported that they heard via the radio that FEMA is moving forward with the payment of claims. Although the Authority has not been notified by FEMA with regards to the open claims and has not received any new payments.

D. OUTFALL REPAIRS

Mr. Van Dorpe reported that the specifications have been prepared and the bid opening is scheduled for July 2<sup>nd</sup>.

E. PRIMARY TANK INFLUENT SYSTEM RECONSTRUCTION PROJECT

Mr. Van Dorpe reported that the Primary Tank Influent System Reconstruction Project bids have been received, and recommends Allied Construction be awarded the contract. Mr. Van Dorpe recommends the following resolution.

Let the record reflect that Mr. George arrived.

**RESOLUTION**

Mr. Blaisdell offered the following Resolution and moved its adoption; seconded by Mr. Booth.

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for Primary Tank Influent System Reconstruction, and

WHEREAS, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award the contract for Primary Tank Influent System Reconstruction to the lowest responsible bidder, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, that

1. The Long Branch Sewerage Authority hereby awards its contract for Primary Tank Influent System Reconstruction to Allied Construction Group, Inc. in the amount of \$585,350.00, subject to the bidder complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with Allied Construction Group, Inc. for the purposes expressed hereinabove.

3. The Authority Chairman and Executive Director are authorized to sign any documents needed to effectuate this

resolution.

ROLL CALL:

Mr. Blaisdell	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. George	- AYE
Mr. Mazza	- ABSENT

Date: 6/18/14  
R5.6-14  
Exhibits A & B

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**XVI. New Business**

None

**XVII. Miscellaneous Suggestions for the Good of the Authority**

None

**XIII. Adjournment at 3:28 p.m.**

There being no further business, on Motion by Mr. Blaisdell, seconded by Mr. George, and passed by the affirmative vote of all members present, no nays, one absent, no abstain, the meeting was adjourned at 3:28 p.m.

Respectfully submitted,

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David G. Brown, Secretary

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Joseph A. Martone, Executive Director