

# LONG BRANCH SEWERAGE AUTHORITY

## Minutes of the Regular Meeting

May 20, 2015

### **I. and II. Opening and Attendance at Meeting.**

A Regular Meeting of the Long Branch Sewerage Authority was called to order at 3:00 p.m., prevailing time, on Wednesday, May 20, 2015, by the Treasurer, Mr. Booth in the Meeting Room at the Authority Administration Building, 150 Joline Avenue, Long Branch, New Jersey, attended by Mr. Mazza and Mr. Brown. Mr. George arrived at 3:05 p.m. Mr. Blaisdell was absent.

In addition to the Members of the Authority hereinabove-stated, there were present at said Regular Meeting the following professional attaches: Executive Director, Joseph A. Martone; John L. Bonello, Esq., Authority Counsel; John Van Dorpe, of the firm Maser Consulting, Authority Engineer; David Kaplan, Authority Auditor; Laurie Hartnett, PCC Officer; and Nicole Woods, Secretary.

### **III. Announcement Pursuant to New Jersey Open Public Meeting Act.**

Adequate Notice of this Regular Meeting and of all Regular Meetings for the Year 2015, has been provided by publication thereof in the *Link* on March 19, 2015, as a “legal” advertisement and in the *Asbury Park Press* on March 14, 2015, as a “legal” advertisement and by forwarding duplicates thereof on February 20, 2015, to the Clerks of the City of Long Branch, Borough of West Long Branch and Borough of Monmouth Beach for filing in their respective offices and for posting in a public place in each such Municipality.

### **IV. Public Participation.**

Mr. Lepore from 38 Ocean Terrace addressed the board.

Mr. Lepore inquired when the paving in the area of Marine and Ocean Terraces will be complete. Mr. Martone stated this job will be completed sometime in September.

Mr. Lepore requested clarification on two of the correspondence items, number sixteen (16) and twenty-three (23). Mr. Bonello explained that item number sixteen (16) is a notice from the Deal planning board regarding the Congregation Ohel Yaacob. The congregation is within two hundred (200) feet of the city limits and the Authority was notified of their planning board meeting. Mr. Martone explained that item number twenty-three (23) is a letter regarding a pre-construction meeting for the replacement of the boardwalk.

Mr. Lepore thanked the board.

On Motion by Mr. Booth, seconded by Mr. Brown, and passed by the affirmative vote of all members present, no nays, two absent, no abstain; the Public Participation portion of the Meeting was closed.

**V. As to the Minutes of the Regular Meeting of April 15, 2015**

On Motion by Mr. Booth, seconded by Mr. Brown, and passed by the affirmative vote of all members present, no nays, two absent, no abstain, the reading of the Minutes of the Regular Meeting of the Long Branch Sewerage Authority held on April 15, 2015 to be dispensed with and that such Minutes be, and they are hereby, approved as recorded and circulated.

Let the record reflect that Mr. George arrived.

**VI. As to the Minutes of the Executive Session held on April 15, 2015, if any**

On Motion by Mr. Booth, seconded by Mr. George, and passed by the affirmative vote of all members present, no nays, one absent, no abstain, the reading of the Minutes of the Executive Session of the Long Branch Sewerage Authority held on April 15, 2015 to be dispensed with and that such Minutes be, and they are hereby approved as recorded and circulated.

**VII. Correspondence**

The attached list of correspondence was reviewed by the Authority. Individual items were dealt with as follows:

Mr. Martone discussed item #26, a partial payment request No. 2 from MBE Mark III Electric, Inc. Mr. Van Dorpe explained the project is progressing well with more than fifty percent completion at this time.

Mr. Martone recommended the following resolution.

## **RESOLUTION**

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. George.

**WHEREAS**, the Long Branch Sewerage Authority has received a Partial Payment Request, # 2, from MBE Mark III Electric, Inc. for the WWTP Mechanical Improvements Project, and

**WHEREAS**, this request for payment is in the amount of \$173,626.60, and

**WHEREAS**, the Authority Engineer, John Van Dorpe, has recommended payment of this request, per his letter dated May 7, 2015, attached hereto and made a part hereof, and

**NOW, THEREFORE, BE IT RESOLVED** by the Long Branch Sewerage Authority that it approves payment of request # 2 to MBE Mark III Electric, Inc. in the amount of \$173,626.60.

### ROLL CALL:

Mr. Blaisdell	- ABSENT
Mr. George	- AYE
Mr. Brown	- AYE
Mr. Booth	- AYE
Mr. Mazza	- AYE

Date: May 20, 2015  
R1.5-15  
Exhibit A

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Mr. Martone explained that item #31 will be discussed in the Authority Auditor's report.

Mr. Martone discussed item #32, a partial payment request No. 1 from PM Construction for the 2014 Collection Systems Rehabilitation Project.

Mr. Martone recommended the following resolution.

## RESOLUTION

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. George.

**WHEREAS**, the Long Branch Sewerage Authority has received a Partial Payment Request, # 1, from P.M. Construction Corp. for the 2014 Collection Systems Rehabilitation Project, and

**WHEREAS**, this request for payment is in the amount of \$106,730.24, and

**WHEREAS**, the Authority Engineer, John Van Dorpe, has recommended payment of this request, per his letter dated May 13, 2015, attached hereto and made a part hereof, and

**NOW, THEREFORE, BE IT RESOLVED** by the Long Branch Sewerage Authority that it approves payment of request # 1 to P.M. Construction Corp. in the amount of \$106,730.24.

### ROLL CALL:

Mr. Blaisdell	- ABSENT
Mr. George	- AYE
Mr. Brown	- AYE
Mr. Booth	- AYE
Mr. Mazza	- AYE

Date: May 20, 2015  
R2.5-15  
Exhibit B

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Mr. Martone explained that item #34 is a unit change request for 105 Jeroleman Ave., from 2 units to 1. Mr. Martone explained that the house was a two family home damaged by Hurricane Sandy and has been demolished. The house will be rebuilt as a single family dwelling.

Mr. Martone recommended the following resolution.

## RESOLUTION

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. George.

**WHEREAS**, Ms. Vera Pizzo has requested a decrease in the number of units from two (2) to one (1) for service billing in an application to the Executive Director received May 15, 2015, which is attached hereto to this Resolution and made a part hereof, for said property being serviced by the Long Branch Sewerage Authority under account #465-007-000, and

**WHEREAS**, the Authority inspector has made a physical inspection of said property and is of the opinion that the property presently constitutes one (1) units for service billing, and

**NOW, THEREFORE, BE IT RESOLVED** by the Long Branch Sewerage Authority that the number of units for service billing on said property, which is known as 105 Jeroleman Ave, is hereby decreased from two (2) to one (1) as of the third quarter 2015 and that in the event of a change of use on said property, the Authority reserves its right to assess a connection or reconnection fee.

**BE IT FURTHER RESOLVED** that the Executive Director be authorized to execute any further documents or instruments necessary to effect this Resolution.

### ROLL CALL:

Mr. Blaisdell - ABSENT  
Mr. George - AYE  
Mr. Brown - AYE  
Mr. Booth - AYE  
Mr. Mazza - AYE

Date: May 20, 2015  
R3.5-15  
Exhibit C

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Mr. Martone discussed item #37, a change order and request for final payment for the Outfall Anchor Replacement and Repair Project. Mr. Martone explained that the change order is for a cost reduction of \$8,400.00.

Mr. Martone recommended the following resolutions.

### **RESOLUTION**

Mr. George offered the following Resolution and moved its adoption; seconded by Mr. Booth.

**WHEREAS**, the Long Branch Sewerage Authority (the "Authority") has undertaken the Outfall Anchor Replacement and Repair Project with Hydro-Marine Construction Co; and

**WHEREAS**, the inspecting engineer for the project, Maser Consulting, has recommended the approval of Change Order Number #1, in his letter dated May 18, 2015, attached hereto and made a part hereof, which extends the Project Completion Date to April 30, 2015, and decreases the cost by (\$8,400.00) to \$253,240.00 as a result of this Change Order.

**NOW, THEREFORE, BE IT RESOLVED** by the Long Branch Sewerage Authority that Change Order #1, attached hereto and made a part hereof, is hereby approved and that the Authority Executive Director is authorized to execute any documents necessary to effectuate this Resolution.

#### **ROLL CALL:**

Mr. Blaisdell	- ABSENT
Mr. George	- AYE
Mr. Brown	- AYE
Mr. Booth	- AYE
Mr. Mazza	- AYE

Date: May 20, 2015

R4.5-15

Exhibits D & E

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## RESOLUTION

Mr. George offered the following Resolution and moved its adoption; seconded by Mr. Booth.

**WHEREAS**, the Long Branch Sewerage Authority has received a Partial Payment Request, # 3 (final), from Hydro-Marine Construction Co. for the Outfall Anchor Replacement and Repair Project, and

**WHEREAS**, this request for payment is in the amount of \$234,188.80, and

**WHEREAS**, the Authority Engineer, John Van Dorpe, has recommended payment of this request, per his letter dated May 18, 2015, attached hereto and made a part hereof, and

**NOW, THEREFORE, BE IT RESOLVED** by the Long Branch Sewerage Authority that it approves payment of request #3 to Hydro-Marine Construction Co. in the amount of \$234,188.80.

### ROLL CALL:

Mr. Blaisdell	- ABSENT
Mr. George	- AYE
Mr. Brown	- AYE
Mr. Booth	- AYE
Mr. Mazza	- AYE

Date: May 20, 2015  
R5.5-15  
Exhibit F

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Mr. Martone discussed that item #38, an application for connection from Nelson Engineering Associates, Inc. for South Beach at Long Branch. Mr. Van Dorpe explained that this project will be forty-seven residential units, less two existing units, at the corner of North Bath Avenue and Ocean Boulevard.

Mr. Martone recommended the following resolution.

## RESOLUTION

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Brown.

**WHEREAS**, Nelson Engineering Associates Inc., has applied for sewer connection for the South Beach at Long Branch, Block 216, Lots 1-6, North Bath Avenue, Ocean Boulevard and Ocean Avenue, and

**WHEREAS**, a submission in the amount of \$197,685.00, based on a total of 45 equivalent units (47 proposed units less 2 existing) at the current rate of \$4,393.00 per equivalent unit.

**WHEREAS**, the application was accompanied by the necessary plans and specifications, and

**WHEREAS**, the Long Branch Sewerage Authority Engineer, John Van Dorpe, has reviewed the plans and specifications and has recommended that the application be conditionally approved in his letter dated May 18, 2015, attached hereto and made a part hereof, and

**WHEREAS**, there is adequate capacity to service the request, and

**NOW, THEREFORE, BE IT RESOLVED** by the Long Branch Sewerage Authority that the application of Nelson Engineering Associates Inc. for connection to the sewerage system be and the same is hereby approved conditionally as per the letter of the Authority Engineer dated May 18, 2015 and upon the payment of all requisite fees, including but not limited to 50% of the total connection fee due prior to issuance of the City of Long Branch Building Permit and the remaining 50% due prior to issuance of any Certificate of Occupancy.

### ROLL CALL:

Mr. Blaisdell	- ABSENT
Mr. George	- AYE
Mr. Brown	- AYE
Mr. Booth	- AYE
Mr. Mazza	- AYE

Date: May 20, 2015

R6.5-15

Exhibit G

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**LIST OF CORRESPONDENCE FOR REGULAR MEETING  
LONG BRANCH SEWERAGE AUTHORITY**

**May 20, 2015**

1. Letter dated 4/13/15 received via email on 4/17/15 (received certified mail on 4/27/15) from State of New Jersey Department of Environmental Protection, re: Final Surface Water Renewal Permit Action NJPDES Permit No. NJ0024783
2. Agenda and Reports received 4/17/15, re: Toms River MUA Meeting
3. Letter dated 4/10/15 received 4/17/15 from FEMA, re: Acknowledgement of Receipt for Pump Station, policy #FLD1300997
4. Letter dated 4/10/15 received 4/17/15 from FEMA, re: Acknowledgement of Receipt for Boiler/Admin Bldg, policy #FLD1301005
5. Letter dated 4/10/15 received 4/17/15 from FEMA, re: Acknowledgement of Receipt for policy #FLD1301000
6. Letter dated 4/10/15 received 4/17/15 from FEMA, re: Acknowledgement of Receipt for Grit Chamber, policy #FLD1301002
7. Letter dated 4/10/15 received 4/17/15 from FEMA, re: Acknowledgement of Receipt for Inlet Building, policy #FLD1300994
8. Letter dated 4/10/15 received 4/17/15 from FEMA, re: Acknowledgement of Receipt for Utility Building, policy #FLD1301006
9. Email dated 4/17/15 received 4/17/15 from Andrew Shaw from Harris Computer, re: Retirement Announcement
10. Letter dated 4/15/15 received 4/20/15 from NJ American Water, re: 192 Overlook Ave.
11. Letter dated 4/14/15 received 4/20/15 from Garden State Laboratories, Inc., re: Ammonia result for GSL report 350212022.0
12. Certified Public Notice dated 4/15/15 received 4/20/15 from DW Smith Associates, LLC, re: 12 Pullman Ave / B 29 L 13 & 14
13. Letter dated March 2015 received 4/22/15 from Municipal Excess Liability Joint Insurance Fund, re: New Jersey Safety Institute – Community Safety Leadership MEL Annual Report
14. Save the Date received from New Jersey Utility Authorities Joint Insurance Fund, re: Safety Expo 2015
15. Copy of a letter dated 4/20/15 received 4/24/15 to Monmouth County Clerk's Office from John L. Bonello, re: Westech Engineering, Inc. vs. APS Contracting, Inc., et als

16. Certified Borough of Deal Notice of Hearing received 4/29/15 from Congregation Ohel Yaacob, re: 4 Ocean Avenue, Deal, B 1.01 L1, B1 L2, 3 & 4, B2.01 L 1,2 & 3 in Deal as well as B2 L 8.03, 9.01 & 9.02 in Long Branch
17. Notice of Waiver Hearing to Property Owners Subdivision / Variance Application received 4/30/15 from Paul R. Edinger, Esq., re: 63 Community Place, B 237 L 19.01
18. Letter dated 4/26/15 received 5/1/15 from MBE Mark III Electric, Inc., re: Weekly Certified payroll reports
19. Affidavit of Publication dated 4/28/15 received 5/4/15 from The Link News, re: Notice of Regular Meetings for 2015 (reprint)
20. Affidavit of Publication dated 4/30/15 received 5/4/15 from The Link News, re: Summary of Synopsis of 2014 Audit Report
21. Letter dated 4/29/15 received 5/4/15 from United Steelworkers, re: Request for donations for the District 4 Educational Conference
22. Letter dated 4/28/15 received 5/4/15 from State of New Jersey Department of Environmental Protection, re: FY2016 renewal application
23. Copy of a Letter dated 5/5/15 received 5/5/15 to Mr. Jeff Brantly of George Harms Construction Co. Inc., from Gerald J. Freda, P.E., P.P. of Leon S. Avakian, Inc., re: Proposed Boardwalk Replacement
24. Certified Public Notice received 5/5/15 from Samuel & Joelle Engel, re: 270 Elberon Terrace, B 37 L19.01
25. Certified Public Notice received 5/5/15 from Paul R. Edinger, Esq., re: 63 Community Place, B 237 L19.01
26. Letter dated 5/7/15 received 5/7/15 from Maser Consulting P.A., re: Partial Payment Request No. 2 for MBE Mark III Electric
27. Registration packet received 5/8/15 from NJUAJIF and MELJIF, re: 2015 Safety Expos on June 5, 2015 and September 25, 2015
28. Copy of a Letter dated 5/5/15 received 5/8/15 to Ms. Lori Coe, President of All Surface Paving, Inc., from John Van Dorpe, Maser Consulting, re: Parking Lot Construction
29. Copy of a Letter dated 5/5/15 received 5/8/15 to Mr. Vic Eftimoski, President, Absolute Fence Services, Inc. from John Van Dorpe, Maser Consulting, re: Access Gates and Fence Replacement
30. Letter dated 5/8/15 received 5/11/15 from Allied Construction Group, Inc., re: April 2015 Monthly Reports

**ACTION**

**ACTION**

31. Letter dated 5/12/15 received 5/12/15 from David A. Kaplan, re: Annual Calculation of Connection Fee

**ACTION**

32. Letter dated 5/13/15 received 5/13/15 from Maser Consulting P.A., re: Partial Payment Request No. 1 for P.M. Construction

33. Affidavit of Publication dated 5/14/15 received 5/14/15 from Asbury Park Press, re: Staff Engineer Ad

**ACTION**

34. Application for a Unit Change dated 5/15/15 received 5/15/15 from Vera Pizzo, re: 105 Jeroleman Ave. / B465 L7.01

35. Letter dated 5/15/15 received 5/18/15 from State of New Jersey Department of Environmental Protection, re: Invoice for FY2015 New Jersey Pollutant Discharge Elimination Systems permit fee

36. Email dated 5/19/15 received 5/19/15 from Maser Consulting, re: Outfall Repairs Project Monthly Project Reports and Certified Payroll

**ACTION**

37. Letter dated 5/18/15 received 5/19/15 from Maser Consulting, re: Outfall Anchor Replacement Project, re: Change Order No. 1 and Partial Payment Request No. 3 (final)

**ACTION**

38. Letter dated 5/18/15 received 5/19/15 from Maser Consulting, re: South Beach at Long Branch, B216 L1-6, LBS-261

39. Email received 5/19/15 from New Jersey Utility Authority Joint Insurance Fund, re: 2015 Safety Expos

On Motion by Mr. Booth, seconded by Mr. Brown, and passed by the affirmative vote of all members present, no nays, one absent, no abstain, the attached List of Correspondence was ordered, received, and filed.

#### **VIII. Report of Executive Director for April 2015**

Mr. Martone discussed the resignation of Mr. Gregory Marra. Mr. Marra is retiring after 37 years of service with the Authority, the last twenty-eight of which have been in management.

Mr. Martone recommended the following resolution.

## RESOLUTION

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Brown.

**WHEREAS**, Gregory Marra has worked for the Long Branch Sewerage Authority for the past thirty-seven years, and

**WHEREAS**, Gregory Marra has submitted a letter of resignation effective June 1, 2015 attached hereto and made a part hereof, and

**WHEREAS**, the Members of the Long Branch Sewerage Authority wish to express their appreciation for his years of loyal service,

**NOW, THEREFORE, BE IT RESOLVED** that the Members of the Long Branch Sewerage Authority hereby accept the resignation of Gregory Marra, and

**BE IT FURTHER RESOLVED** that the Members of the Long Branch Sewerage Authority wish to thank

**Gregory Marra**

for his thirty-seven years of service to the Long Branch Sewerage Authority.

ROLL CALL:

Mr. Blaisdell	- ABSENT
Mr. George	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Mazza	- AYE

Date: May 20, 2015

R7.5-15

Exhibit H

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Mr. Martone stated that he and Mrs. Hartnett met with Mr. Michael Hornsby, the Chief Project Development Officer in charge of the NJ Energy Resilience Bank Program with the New Jersey Board of Public Utilities. Mrs. Hartnett explained that the state developed this program to aid with future power outages like the one following Hurricane Sandy. Mrs. Hartnett explained that while the Authority met all the parameters for the program certain things that were available to us were projects that we've already done. Mrs. Hartnett asked Mr. Hornsby if funding for a solar field would be available under this program. Mr. Hornsby explained while that is not part of the program we may be reimbursed for battery back-ups and storage. Mrs. Hartnett explained that since we have done many of the projects covered by this program already, the Authority would not benefit from this program at this time.

Mr. Booth inquired about the fountain on Broadway. Mr. Martone explained that he spoke to Mr. Woolley regarding the start up scheduled for tomorrow.

Mr. Martone had nothing further to report.

On Motion by Mr. Booth, seconded by Mr. George, and passed by the affirmative vote of all members present, no nays, one absent, no abstain, the report of the Executive Director, as prepared and submitted, is hereby approved and ordered received and filed and made part of the Minutes of this Meeting.

**IX. As to Bills submitted for payment by Long Branch Sewerage Authority for the Month of April 2015**

The following Resolution was moved by Mr. Booth, seconded by Mr. Brown, and passed by the affirmative vote of all members present, no nays, one absent, no abstain.

**RESOLUTION**

BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY IN SESSION AT A REGULAR MEETING THEREOF ON THIS 20th DAY OF MAY 2015 PURSUANT TO NOTICE AT WHICH AT LEAST A QUORUM IS PRESENT, the List of Bills for the month of April 2015 are found regular and payment of each and all, thereof is authorized to be paid out of the Revolving Fund, General Funds, Revenue Fund or Collection Account as indicated on the said List of Bills attached to the Executive Director's Report.

**X. Report by Authority Counsel of the Activities of that Office and of Actions taken since April 15, 2015**

Mr. Bonello explained that he worked with Mr. Martone on some personnel issues that will be discussed further in executive session.

On Motion by Mr. Booth, seconded by Mr. Brown and passed by the affirmative vote of all members present, no nays, one absent, no abstain, all actions taken, dispositions made by the Authority Counsel of and with regard to each and all of the foregoing items be, and they are in all respects approved, confirmed, and ratified.

**XI. Report by Authority Auditor of the Activities of that Office and of Actions taken since April 15, 2015**

Mr. Kaplan reported that the recalculation of the connection fee has been completed and the public hearing will be held on June 17, 2015 at 2:45pm. Mr. Kaplan recommended the following resolution.

**RESOLUTION**

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Brown.

**WHEREAS**, David A. Kaplan, Long Branch Sewerage Authority Auditor, has made a written report to the Authority dated May 12, 2015, attached hereto and made a part hereof, regarding the recalculation of the Authority's connection fee Pursuant to N.J.S.A. 40:14A-8; and

**WHEREAS**, said report recalculates the connection fee at \$4,544.00 per unit and a per gallon per day connection fee of \$23.91 per gallon for all non-residential connectors, and

**WHEREAS**, this new connection fee will take effect upon ratification by the Authority after a public hearing scheduled for June 17, 2015, and

**WHEREAS**, N.J.S.A. 40:14A-8 requires that notice of the proposed change in the connection fee and the time and place of the public hearing be published in at least two newspapers and mailed to the clerk of each municipality serviced by the Authority at least twenty days before the date the hearing is held and the new connection fee may take effect, and

**NOW, THEREFORE, BE IT RESOLVED** by the Long Branch Sewerage Authority that:

1. The Authority connection fee shall be increased from \$4,393.00 to \$4,544.00 per unit, and a per gallon per day connection fee of \$23.91 per gallon for all non-residential connectors, subject to ratification by the Authority after a public

hearing scheduled for June 17, 2015 at 2:45 p.m., and that the Authority's Rules and Regulations are amended accordingly.

2. All other terms of the existing Rules and Regulations remain in full force and effect.

3. Pursuant to law, notice of the proposed connection fee and time and place of the connection fee public hearing shall be published in the Link and the Asbury Park Press and sent to clerks of the municipalities serviced by the Authority.

ROLL CALL:

Mr. Blaisdell - ABSENT  
Mr. George - AYE  
Mr. Brown - AYE  
Mr. Booth - AYE  
Mr. Mazza - AYE

Date: May 20, 2015  
R8.5-15  
Exhibit I

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On Motion by Mr. Booth, seconded by Mr. Brown, and passed by the affirmative vote of all members present, no nays, one absent, no abstain, all actions taken, and dispositions made by Authority Auditor of and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

**XII. As to Insurance Committee.**

Status Quo.

**XIII. Report, if any, by Investment Committee.**

The investments are as listed.

On Motion by Mr. Booth, seconded by Mr. George, and passed by the affirmative vote of three members present, no nays, one absent, one abstain (Mr. Brown); the Authority Investments were approved and made.

**XIV. Transfers, if any.**

The following Resolution was moved by Mr. Booth, seconded by Mr. Mazza, and passed by the affirmative vote of three members present, no nays, one absent, one abstain (Mr. Brown), approving the Authority Transfers for the month of April 2015 as listed.

**RESOLUTION**

BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY IN SESSION AT A REGULAR MEETING THEREOF ON THIS 20th DAY OF MAY 2015 PURSUANT TO NOTICE AT WHICH AT LEAST A QUORUM IS PRESENT that the Authority hereby approves the Transfers made for the month of April 2015 as submitted by the Executive Director and orders said report received and filed.

**XV. Old Business.**

A. Engineer's Report on Redevelopment Projects

Mr. Van Dorpe stated that the South Beach project is the only project currently.

B. Future Capital Improvement Program

Mr. Van Dorpe had nothing to report.

C. Parking Lot

Mr. Van Dorpe reported that the parking lot has been seal coated, restriped and replaced one of the shrubs. This project will be closed out next month.

D. Primary Tank Influent (Allied Construction)

Mr. Van Dorpe reported that this project has been completed and will be closed out next meeting.

E. Fence & Gates

Mr. Van Dorpe explained that there is an issue with the installation of a wireless control for the front gate. The option of a hardwired application may need to be explored.

F. Outfall Anchor Replacement and Repair Project

Mr. Van Dorpe discussed under correspondence.



G. Flood Barriers

Mr. Van Dorpe explained that the shop drawings have been received and the equipment has been ordered and construction will begin in six weeks.

H. Mechanic Improvements

Mr. Van Dorpe stated that the project is moving along well.

I. Collection Systems Rehabilitation

Mr. Van Dorpe discussed under correspondence.

J. F.E.M.A.

Mrs. Hartnett had nothing to report.

**XVI. New Business**

Mr. Bonello requested the Board go into Executive Session at this time.

Mr. Van Dorpe and Mr. Kaplan were excused.

## RESOLUTION

Mr. George offered the following Resolution and moved its adoption; seconded by Mr. Booth.

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in various circumstances, and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist,

**NOW, THEREFORE BE IT RESOLVED** by the Long Branch Sewerage Authority as follows:

1. The Public shall be excluded from discussion and action upon the hereinafter subject matters.

2. The general nature of the subject matter to be discussed is as follows:

### *Personnel and Possible Litigation*

3. It is anticipated at this time that the above-stated subject matters will be made public when the matters are resolved.

4. This Resolution shall take effect immediately.

ROLL CALL:

Mr. Blaisdell	- ABSENT
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. George	- AYE
Mr. Mazza	- AYE

Date: May 20, 2015  
ResExSess

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Mr. Bonello resumed the regular session.

Mr. Bonello presented the following resolutions:

## **RESOLUTION**

Mr. Mazza offered the following Resolution and moved its adoption; seconded by Mr. Booth

**WHEREAS**, the Executive Director and the Human Resource Committee has established the position of Staff Engineer, and

**WHEREAS**, the position of Staff Engineer will be a union position represented by the Office and Professionals Employee International Union, and

**WHEREAS**, the Executive Director and the Human Resource Committee has established a salary guide, attached hereto and made a part hereof, and

**NOW THEREFORE, BE IT RESOLVED**, that the Authority hereby approves the aforementioned salary guide for the position of Staff Engineer

### ROLL CALL:

Mr. Blaisdell	- ABSENT
Mr. George	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Mazza	- AYE

Date: May 20, 2015

R9.5-15

Exhibit J

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## **RESOLUTION**

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Brown

**WHEREAS**, the Executive Director and the Human Resource Committee has advertised and interviewed applicants for the position of Staff Engineer, and

**WHEREAS**, Mr. Thomas Roguski , is a graduate of Rutgers School of Engineering with a Professional Engineering (PE) License, a Certified Municipal Engineer (CME) and has ten years of practical experience in the field, and

**WHEREAS**, the Executive Director and Human Resource Committee feel that Mr. Roguski will be the best suited for the position of Staff Engineer,

**NOW THEREFORE, BE IT RESOLVED**, by the Long Branch Sewerage Authority that it hereby ratifies and approves the hiring of Mr. Roguski as Staff Engineer effective 5/26/15, at a rate of compensation of \$39.93 per hour. This employment is conditional upon Mr. Roguski successfully completing a pre-employment physical, drug and alcohol testing.

### ROLL CALL:

Mr. Blaisdell	- ABSENT
Mr. George	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Mazza	- AYE

Date: May 20, 2015  
R10.5-15

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**XVII. Miscellaneous Suggestions for the Good of the Authority**

None

**XVIII. Adjournment at 3:55 p.m.**

There being no further business, on Motion by Mr. Booth, seconded by Mr. George, and passed by the affirmative vote of all members present, no nays, one absent, no abstain, the meeting was adjourned at 3:55 p.m.

Respectfully submitted,

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David G. Brown, Secretary

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Joseph A. Martone, Executive Director