

AGENDA
LONG BRANCH SEWERAGE AUTHORITY
Regular Meeting

May 16, 2018

I. Opening of meeting at _____ p.m. by _____

II. Notation of attendance

Name	Position	In	Out
Thomas George	Chairman		
Michael Booth	Vice-Chairman		
James Mazza	Secretary		
David Brown	Treasurer		
L. Frank Blaisdell	Asst. Secretary/ Treas.		
Thomas Roguski	Executive Director		
David Kaplan	Auditor		
John L. Bonello	Counsel		
John Von Dorpe	Engineer		
Sue Brasfield	Engineer		
Nicole Woods	Secretary		

III. Announcement by presiding officer, pursuant to New Jersey Open Public Meetings Act, that

Adequate Notice of this Regular Meeting and of all Regular Meetings for the Year 2018, has been provided by publication thereof in the *Link* on March 1, 2018, as a “legal” advertisement and in the *Asbury Park Press* on February, 27 2018, as a “legal” advertisement and by forwarding duplicates thereof on February 22, 2018, to the Clerks of the City of Long Branch, Borough of West Long Branch and Borough of Monmouth Beach for filing in their respective offices and for posting in a public place in each such Municipality.

IV. Public Participation

Motion by _____, seconded by _____ that this item of the Agenda be closed.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

V. As to Minutes of the Regular Meeting of April 18, 2018

Motion by _____, seconded by _____ that the reading of the minutes of the Regular Meeting of the Long Branch Sewerage Authority held on, April 18, 2018 be dispensed with, and that such Minutes be, and they are hereby, approved as recorded and circulated.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

VI. As to Minutes of the Executive Session held on April 18, 2018, if any

Motion by _____, seconded by _____ that the reading of the minutes of the Executive Session held on April 18, 2018, be dispensed with, and that such Minutes be, and they are hereby, approved as recorded and circulated.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

VII. Correspondence

Motion by _____, seconded by _____, as to items to be received and filed.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

**LIST OF CORRESPONDENCE FOR REGULAR MEETING
LONG BRANCH SEWERAGE AUTHORITY**

May 16, 2018

1. Certified legal notice dated 4/10/18 received 4/17/18 from Najarian Associates, re: Block 2701 Lots 67, 68 & 71 (Eatontown) and Block 68 Lots 3, 5 & 7 (West Long Branch)
2. Application for Commercial Sewer Service dated 4/18/18 received 4/19/18 from 15-17 Third Ave, LLC, re: 702 Broadway, Block 281 Lot 11
3. Fax dated 4/19/18 received 4/19/18 from Thomas J Hirsch, re: Block 229 Lot 28 / 185 Morris Ave.
4. Certified Form of Public Notice dated 4/17/18 received 4/20/18 from Stacie Harkavy, re: West Long Branch, Block 29 Lot 1.02 / 76 Brookwillow Ave.
5. Application for Temporary Disconnect dated 4/20/18 received 4/20/18 from Oceanic Homes LLC, re: Block 461 Lot 3.01 / 531 Long Branch Ave.
6. Certified Notice of Hearing dated 4/18/18 received 4/24/18 from Peter S. Falvo, Jr., Esq., re: West Long Branch, Block 71, Lots 14, 15 & 16 / 63 Summers Ave.
7. Certified Public Notice dated 4/18/18 received 4/24/18 from McOmber & McOmber, PC, re: Block 417, Lots 1&2 / 228 Ocean Ave.
8. Letter dated 4/20/18 received 4/25/18 from In Site Engineering, LLC, re: Utility Availability Request for Proposed Mixed Use Building, Block 417 Lots 1 & 2 / 228 Ocean Ave.
9. Letter dated 4/24/18 received 4/25/18 from East Point Engineering, LLC, re: Application for Sewer Lateral Replacement, 20 Third Ave / Block 276 Lots 7, 9, 13 & 14
10. Letter dated 4/24/18 received 4/25/18 from East Point Engineering, LLC, re: Application for New Sewer Connection – Resubmission #2, Transit Village, Block 228 / Lots 32, 33, 34 and 35
11. Letter dated 4/25/18 received 4/27/18 from Kennedy Consulting Engineers, LLC, re: Letter of Serviceability, Block 57 Lots 3, 4 & 4.01 / 933 Ocean Ave
12. Public Notice received 4/30/18 from Kathy Schmelz, City Clerk, re: Property Sale – Block 228 Lot 41 / 225 Third Ave
13. Meeting Cancellation Notice dated 4/26/18 received 4/30/18 from Monmouth County Planning Board, re: Meeting on Wednesday May 2, 2018

14. Certified Public Notice, dated November 29, 2017 received 4/30/18, re: West Long Branch Block 6 Lots 3 & 4 / 42 & 44 Victor Ave., re: Boundaries of the Property
15. Letter dated 4/27/18 received 5/1/18 from In-Site Engineering, re: Application for Sanitary Sewer connection Approval, Block 417 Lots 1 & 2, Aqua Vista
16. Application of Conceptual Review dated 4/27/18 received 5/1/18 from 228 Ocean Ave, LLC, re: Aqua Vista
17. Certified Letter dated 4/20/18 received 5/1/18 from State of New Jersey DEP, re: FY2019 Application and Certification Status
18. Letter dated 4/30/18 received 5/2/18 from JKR Engineering, re: Willow Ave Redevelopment, Block 149 lot 47 and Block 189 Lots 4 & 11
19. Application for Conceptual Review dated 4/30/18 received 5/2/18 from the Church of Christ the King Parish, re: Block 149 lot 47 and Block 189 Lots 4 & 11
20. Letter dated 4/30/18 received 5/2/18 from Kevin Hayes, re: 416 Willow Ave., Drainage Project Bid
21. Letter dated 5/7/18 received 5/7/18 from State of New Jersey Department of Environmental Protection, re: FY2008 Annual Fee Report
22. Letter dated 4/2018 received 5/7/18 from Municipal Excess Liability Joint Insurance Fund, re: 2019-2020 Employment Practices Liability Program
- ACTION** 23. Letter dated 5/7/18 received 5/7/18 from John Van Dorpe, re: WWTP Electrical System Improvements, Payment Request #5 for \$56,947.80 for Thomas Controls Inc.
24. Copy of a letter dated 5/10/18 received 5/10/18 from Thomas Roguski to New Jersey Department of Transportation, re: Emergency Sanitary Sewer Repair, Route 71
25. Copy of a letter dated 5/11/18 received 5/11/18 from Thomas Roguski to Michael Wilson, re: Letter of Service Availability, 231 Colman Ave, Block 365 Lot 16.02
26. Application for Temporary Disconnect dated 5/11/18 received 5/11/18 from Interglobal Construction, re: 1205 Ocean Ave, Block 14 Lot 2

VIII. Report of Executive Director for April 2018

Motion by _____, seconded by _____ that the same, as prepared and submitted, is approved and ordered received and filed and made a part of the Minutes of this Meeting

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

IX. As to Bills submitted for payment by Long Branch Sewerage Authority for the Month of April 2018

Resolution by _____, seconded by _____ that the Schedule of Bills for the Month of April 2018 prepared and submitted by the Executive Director for approval, is found regular and payment of each and all thereof, be, and it is, hereby, authorized to be made out of funds of Authority as the same are, or may become, available for such purpose.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

X. Report by Authority Counsel of the Activities of that Office and of Actions taken since April 18, 2018.

Motion by _____, seconded by _____ that all actions taken and dispositions made by Authority Counsel, of and with regard and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XI. Report by Authority Auditor of the Activities of that Office and of Actions taken since April 18, 2018.

Motion by _____, seconded by _____ that all actions taken by Authority Auditor, of and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XII. As to Insurance Committee

1. Report, if any
2. Action, if any

XIII. Report, if any, by Investment Committee

Resolution by _____, seconded by _____ that the Investments be approved and made.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XIV. Transfers, if any

Resolution by _____, seconded by _____ that the List of Transfers, as submitted, is approved, ordered, received and filed and made a part of the Minutes of this Meeting.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XV. Old Business

A. Engineer's Report on Redevelopment Projects

1. Report, if any
2. Action, if any

B. Future Capital Improvement Program

1. Report, if any
2. Action, if any

Electrical Substation

1. Report, if any
2. Action, if any

XVI. New Business

XVII. Miscellaneous Suggestions for Good of Authority

XVIII. Adjournment at _____ o'clock p.m.

Motion by _____, seconded by _____ that the meeting be adjourned.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____.

WHEREAS, the Long Branch Sewerage Authority has received a Partial Payment Request, #4, from Thomas Controls, Inc. for the WWTP Electrical Systems Improvements, and

WHEREAS, this request for payment is in the amount of \$56,947.80, and

WHEREAS, the Authority Engineer, John Van Dorpe, has recommended payment of this request, per his letter dated May 7, 2018, attached hereto and made a part hereof, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that it approves payment of request #5 to Thomas Controls, Inc. in the amount of \$56,947.80

ROLL CALL:

Mr. George -
Mr. Booth -
Mr. Mazza -
Mr. Brown -
Mr. Blaisdell -

Date: May 16, 2018
R1.5-18
Exhibit

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in various circumstances, and

WHEREAS, this public body is of the opinion that such circumstances presently exist,

NOW, THEREFORE BE IT RESOLVED by the Long Branch Sewerage Authority as follows:

1. The Public shall be excluded from discussion and action upon the hereinafter subject matters.

2. The general nature of the subject matter to be discussed is as follows:

3. It is anticipated at this time that the above-stated subject matters will be made public when the matters are resolved.

4. This Resolution shall take effect immediately.

ROLL CALL:

Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Mazza	-
Mr. Blaisdell	-

Date:

ResExSess