

**AGENDA**  
**LONG BRANCH SEWERAGE AUTHORITY**  
**Regular Meeting**

**October 17, 2018**

I. Opening of meeting at \_\_\_\_\_ p.m. by \_\_\_\_\_

II. Notation of attendance

<b>Name</b>	<b>Position</b>	<b>In</b>	<b>Out</b>
Thomas George	Chairman		
Michael Booth	Vice-Chairman		
James Mazza	Secretary		
David Brown	Treasurer		
L. Frank Blaisdell	Asst. Secretary/ Treas.		
Thomas Roguski	Executive Director		
David Kaplan	Auditor		
John L. Bonello	Counsel		
John Von Dorpe	Engineer		
Sue Brasfield	Engineer		
Nicole Woods	Secretary		

III. Announcement by presiding officer, pursuant to New Jersey Open Public Meetings Act, that

Adequate Notice of this Regular Meeting and of all Regular Meetings for the Year 2018, has been provided by publication thereof in the *Link* on March 1, 2018, as a “legal” advertisement and in the *Asbury Park Press* on February, 27 2018, as a “legal” advertisement and by forwarding duplicates thereof on February 22, 2018, to the Clerks of the City of Long Branch, Borough of West Long Branch and Borough of Monmouth Beach for filing in their respective offices and for posting in a public place in each such Municipality.

IV. Public Participation

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ that this item of the Agenda be closed.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

V. As to Minutes of the Regular Meeting of September 19, 2018

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ that the reading of the minutes of the Regular Meeting of the Long Branch Sewerage Authority held on, September 19, 2018 be dispensed with, and that such Minutes be, and they are hereby, approved as recorded and circulated.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

VI. As to Minutes of the Executive Session held on September 19, 2018, if any (**NONE**)

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ that the reading of the minutes of the Executive Session held on September 19, 2018, be dispensed with, and that such Minutes be, and they are hereby, approved as recorded and circulated.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

VII. Correspondence

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, as to items to be received and filed.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

**LIST OF CORRESPONDENCE FOR REGULAR MEETING  
LONG BRANCH SEWERAGE AUTHORITY**

**October 17, 2018**

1. Application for connection dated 9/17/18 received 9/19/18 from Sergio Lopes, re: 684 Joline Ave. / Block 347 Lot 2
2. Copy of a letter dated 9/20/18 received 9/20/18 from Thomas Roguski to Luiza Guazzelli, Dynamic Engineering Consultants, PC, re: Request for Service Availability for a Proposed Office Building at 678 Joline Ave / Block 342 Lot 7
3. Letter received 9/24/18 from City of Long Branch Fire Marshal, re: NJ Uniform Fire Code Certificate of Inspection, Administration Building (Bldg. "A")
4. Letter received 9/24/18 from City of Long Branch Fire Marshal, re: NJ Uniform Fire Code Certificate of Inspection, Garage Building (Bldg. "F")
5. Letter dated 9/24/18 received 9/25/18 from in-Site Engineering, re: The Reef – 1<sup>st</sup> Response, Block 417, Lots 4, 5.01, 12 & 13
6. Fax dated 9/27/18 received 9/27/18 from Mark Brockriede, re: 131 & 135-137 Brighton Avenue Demolition
7. Meeting Notice received 9/28/18 from Monmouth County Planning Board, re: Amendment Review Committee/ Date 10/3/18 / Place Hall of Records
8. Application for Residential Sewer Connection dated 9/28/18 received 9/28/18 from Monmouth Custom Builders, re: Block 26 Lot 1.16 / 32 Jim Lynch Drive
9. Certified Public Notice dated 9/26/18 received 10/3/18 from Robert D. Farber, Esq., re: Variance for 60 Norwood Ave / Block 9, Lot 16, Ocean (**NOT LBSA**)
- ACTION** 10. Letter dated 10/3/18 received 10/4/18 from Maser Consulting, re: Approval of The Westwood, 298 Westwood Ave / Block 186, Lots 2 & 4
11. Copy of a letter dated 10/5/18 received 10/5/18 from Thomas Roguski to Jessica Southard, In Site Engineering, re: Request for Service Availability for 27, 31, 35 & 37 Third Ave / Block 280, Lots 11.02, 12, 13 & 14
- ACTION** 12. Email dated 10/5/18 received 10/5/1 from Association of Environmental Authorities of New Jersey, re: Annual Meeting & Conference, November 13-14, 2018, Bally's Atlantic City.

13. Copy of a letter dated 10/8/18 received 10/9/18 from Maser Consulting to East Point Engineering, LLC, re: : Approval of The Westwood, 298 Westwood Ave / Block 186, Lots 2 & 4
14. Letter dated 10/9/18 received 10/9/18 from Thomas DeSeno, Esq., re: Gabriela Stanziale, Tort Claim Notice for a fall on July 11, 2018
15. Letter dated 10/3/18 received 10/9/18 from Association of Environmental Authorities, re: Invitation to Breakfast on 11/13/18 @ 8:30 am at Bally's in Atlantic City
16. Letter received 10/9/18 from The Department of Transportation, re: Route 36 Bridge over Troutman's Creek Bridge Replacement, City of Long Branch - Public Information Center on Thursday, October 18, 2018 from 4 – 7pm

VIII. Report of Executive Director for September 2018

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ that the same, as prepared and submitted, is approved and ordered received and filed and made a part of the Minutes of this Meeting

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

IX. As to Bills submitted for payment by Long Branch Sewerage Authority for the Month of September 2018

Resolution by \_\_\_\_\_, seconded by \_\_\_\_\_ that the Schedule of Bills for the Month of September 2018 prepared and submitted by the Executive Director for approval, is found regular and payment of each and all thereof, be, and it is, hereby, authorized to be made out of funds of Authority as the same are, or may become, available for such purpose.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

X. Report by Authority Counsel of the Activities of that Office and of Actions taken since September 19, 2018.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ that all actions taken and dispositions made by Authority Counsel, of and with regard and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XI. Report by Authority Auditor of the Activities of that Office and of Actions taken since September 19, 2018.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ that all actions taken by Authority Auditor, of and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XII. As to Insurance Committee

1. Report, if any
2. Action, if any

XIII. Report, if any, by Investment Committee

Resolution by \_\_\_\_\_, seconded by \_\_\_\_\_ that the Investments be approved and made.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XIV. Transfers, if any

Resolution by \_\_\_\_\_, seconded by \_\_\_\_\_ that the List of Transfers, as submitted, is approved, ordered, received and filed and made a part of the Minutes of this Meeting.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XV. Old Business

A. Engineer's Report on Redevelopment Projects

1. Report, if any
2. Action, if any

B. Future Capital Improvement Program

1. Report, if any
2. Action, if any

C. Electrical Substation

1. Report, if any
2. Action, if any

XVI. New Business

XVII. Miscellaneous Suggestions for Good of Authority

XVIII. Adjournment at \_\_\_\_\_ o'clock p.m.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ that the meeting be adjourned.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

**RESOLUTION**

Mr. \_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by Mr. \_\_\_\_\_.

**WHEREAS**, West Bath, LLC has applied for a commercial sewer connection for 298 Westwood Ave, Block 186, Lots 2 & 4, and

**WHEREAS**, the application was accompanied by the necessary plans and specifications, and

**WHEREAS**, Authority Engineer, John Van Dorpe has reviewed the plans and specifications and has recommended that the application be conditionally approved in his letter dated October 3, 2018, attached hereto and made a part hereof, and

**WHEREAS**, there is adequate capacity to service the request, and

**NOW, THEREFORE, BE IT RESOLVED** by the Long Branch Sewerage Authority that the application of West Bath, LLC. for connection to the sewerage system be and the same is hereby approved conditionally as per the letter of the Authority Engineer dated October 3, 2018, and upon the payment of all requisite fees, including but not limited to 50% of the total connection fee due prior to issuance of the City of Long Branch Building Permit and the remaining 50% due prior to issuance of any Certificate of Occupancy.

ROLL CALL:

- Mr. George -
- Mr. Booth -
- Mr. Brown -
- Mr. Mazza -
- Mr. Blaisdell -

Date: October 17, 2018

R  
Exhibit



## RESOLUTION

Mr. \_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by Mr. \_\_\_\_\_.

**WHEREAS**, Thomas Roguski and several LBSA employees desire to attend the AEA Annual Conference to be held November 13, 2018 to November 14, 2018 at the Bally's in Atlantic City, and

**NOW, THEREFORE, BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY THAT:**

1. Thomas Roguski and any of the aforementioned employees who have the approval of Mr. Roguski and the Board, are authorized to attend the AEA Annual Conference to be held November 13, 2018 to November 14, 2018 at the Bally's in Atlantic City
2. The Authority will pay all registration fees for this purpose including accommodations.
3. The Authority will allow a maximum amount of \$50.00 per day per person for reimbursable expenses.
4. The Authority will provide all transportation costs for attending the meeting.
5. Any Authority Commissioners are also authorized to attend if they so desire under the same terms and conditions.

### **ROLL CALL:**

Mr. George                 -  
Mr. Booth                 -  
Mr. Brown                -  
Mr. Mazza                -  
Mr. Blaisdell             -

Date: October 17, 2018  
R

**RESOLUTION**

Mr. \_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by \_\_\_\_\_.

**WHEREAS**, Mr. Isaac Levy (via Monmouth Custom Builders) has requested a termination of sewer service in an Application for Disconnection to the Executive Director dated September 7, 2018, attached hereto to this Resolution and made a part hereof, for said property at 293 Park Terrace being serviced by the Long Branch Sewerage Authority under account #290-0 and

**WHEREAS**, the Authority has verified that there are no buildings or structures currently on the property that are occupied, and

**WHEREAS**, this disconnection is conditional upon all service charges being paid to date, and

**NOW, THEREFORE, BE IT RESOLVED** by the Long Branch Sewerage Authority that it terminates service on said property as of the fourth quarter of 2018 and that an application for resumption of sewer service for said property shall be considered an application for sewer service, de novo, and subject to the procedures and costs set forth in the Rules and Regulations of the Long Branch Sewerage Authority, and

**BE IT FURTHER RESOLVED** that the Executive Director be authorized to execute any further documents or instruments necessary to affect this Resolution.

**ROLL CALL:**

Mr. George -  
Mr. Booth -  
Mr. Mazza -  
Mr. Brown -  
Mr. Blaisdell -

Date: October 17, 2018

R

Exhibit

**RESOLUTION**

Mr. \_\_\_\_\_ offered the following Resolution and moved its adoption; seconded Mr. \_\_\_\_\_.

**WHEREAS**, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for sodium hypochlorite, and

**WHEREAS**, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

**WHEREAS**, in accordance with law, the Authority is required to award the contract for sodium hypochlorite to the lowest responsible bidder, and

**WHEREAS**, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution and made a part hereof.

**NOW, THEREFORE, BE IT RESOLVED**, that

1. The Long Branch Sewerage Authority hereby awards its contract for sodium hypochlorite to Miracle Chemical in the amount of \$1.088 per gallon, subject to the bidder complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with Miracle Chemical for the purposes expressed hereinabove.

3. The Authority Chairman and Executive Director are authorized to sign any documents needed to effectuate this resolution.

**ROLL CALL:**

Mr. George -  
Mr. Booth -  
Mr. Brown -  
Mr. Mazza -  
Mr. Blaisdell -

Date: October 17, 2018

R  
Exhibits

## RESOLUTION

Mr. \_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by Mr. \_\_\_\_\_.

**WHEREAS**, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for magnesium hydroxide slurry, and

**WHEREAS**, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

**WHEREAS**, in accordance with law, the Authority is required to award the contract for magnesium hydroxide slurry to the lowest responsible bidder, and

**WHEREAS**, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution hereto and made a part hereof.

**NOW, THEREFORE, BE IT RESOLVED**, that

1. The Long Branch Sewerage Authority hereby awards its contract for magnesium hydroxide slurry to Premier Magnesia, in the amount of \$3.16 per gallon, subject to the bidder complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with Premier Magnesia, for the purposes expressed hereinabove.

3. The Authority Chairman and Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Mazza	-
Mr. Blaisdell	-

Date: October 17, 2018

R  
Exhibit

## RESOLUTION

Mr. \_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by Mr.

\_\_\_\_\_.

**WHEREAS**, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for dry polymer, and

**WHEREAS**, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

**WHEREAS**, in accordance with law, the Authority is required to award the contract for dry polymer to the lowest responsible bidder, and

**WHEREAS**, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution and made a part hereof.

**NOW, THEREFORE, BE IT RESOLVED**, that

1. The Long Branch Sewerage Authority hereby awards its contract for dry polymer to Polydyne, Inc. in the amount of \$2.058 per pound, subject to the bidder complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with Polydyne, Inc. for the purposes expressed hereinabove.

3. The Authority Chairman and Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Mazza	-
Mr. Blaisdell	-

Date: October 17, 2018

R  
Exhibits

## RESOLUTION

Mr. \_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by Mr. \_\_\_\_\_.

**WHEREAS**, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for emulsion type polymer, and

**WHEREAS**, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

**WHEREAS**, in accordance with law, the Authority is required to award the contract for emulsion type polymer to the lowest responsible bidder, and

**WHEREAS**, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution and made a part hereof.

**NOW, THEREFORE, BE IT RESOLVED**, that

1. The Long Branch Sewerage Authority hereby awards its contract for emulsion type polymer to Polydyne, Inc. in the amount of \$1.148 per pound, subject to the bidder complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with Polydyne Inc. for the purposes expressed hereinabove.

3. The Authority Chairman and Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Mazza	-
Mr. Blaisdell	-

Date: October 17, 2018

R

Exhibits

**RESOLUTION**

Mr. \_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by Mr.

\_\_\_\_\_

**WHEREAS**, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for removal, transport and disposal of sand, grit and bar screen screenings to an approved site; and

**WHEREAS**, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

**WHEREAS**, in accordance with law, the Authority is required to award the contract for removal, transport and disposal of sand, grit and bar screen screenings to the lowest responsible bidder, and

**WHEREAS**, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution and made a part hereof.

**NOW, THEREFORE, BE IT RESOLVED**, that

1. The Long Branch Sewerage Authority hereby awards its contract for removal, transport and disposal of sand, grit and bar screen screenings to Freehold Cartage, Inc. in the amount of \$1,650.00 per 20 yard container removed and disposed of, subject to the bidder complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.
2. The Authority is authorized to enter into a contract with Freehold Cartage, Inc. for the purposes expressed hereinabove.
3. The Authority Chairman and Executive Director are authorized to sign any documents needed to effectuate this resolution.

**ROLL CALL:**

Mr. George                 -  
Mr. Booth                 -  
Mr. Brown                -  
Mr. Mazza                -  
Mr. Blaisdell            -

Date: October 17, 2018

R

Exhibits

**RESOLUTION**

Mr. \_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by Mr. \_\_\_\_\_.

**WHEREAS**, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for Furnishing Pump & Motor Repairs and Purchase of New Pumps & Motors; and

**WHEREAS**, in response thereto, the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

**WHEREAS**, in accordance with law, the Authority is required to award the contract for Furnishing Pump & Motor Repairs and Purchase of New Pumps & Motors to the lowest responsible bidder, and

**WHEREAS**, the Authority Executive Director has certified that there are funds available for this purpose, as per the certification attached hereto and made a part hereof, and

**NOW, THEREFORE, BE IT RESOLVED** that:

1. The Long Branch Sewerage Authority hereby awards its contract for Furnishing Pump & Motor Repairs and Purchase of New Pumps & Motors to Pilot Electric Co. Inc. in the amount of \$11,680.00 subject to the bidder complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.
2. The Authority is authorized to enter into a contract with Pilot Electric Co. Inc. for the purpose-expressed hereinabove.
3. The Authority Chairman and/or Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. George                 -  
Mr. Booth                 -  
Mr. Brown                -  
Mr. Mazza                -  
Mr. Blaisdell            -

Date: October 17, 2018

R

Exhibits



## RESOLUTION

Mr. \_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by Mr. \_\_\_\_\_.

**WHEREAS**, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for Road Restoration & Infrared Paving Restoration, and

**WHEREAS**, in response thereto, the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

**WHEREAS**, in accordance with law, the Authority is required to award this contract to the lowest responsible bidder, and

**WHEREAS**, the Authority Executive Director has certified that there are funds available for this purpose, as per the certification attached hereto and made a part hereof, and

**NOW, THEREFORE, BE IT RESOLVED** that:

1. The Long Branch Sewerage Authority hereby awards its contract for Road Restoration Infrared Paving Restoration to L & L Paving Company, Inc., in the amount of \$17,000.00, subject to the bidder complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.
2. The Authority is authorized to enter into a contract with, L & L Paving Company, Inc., for the purpose-expressed hereinabove.
3. The Authority Chairman and/or Executive Director are authorized to sign any documents needed to effectuate this resolution.

### ROLL CALL:

Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Mazza	-
Mr. Blaisdell	-

Date: October 17, 2018  
R  
Exhibits

**RESOLUTION**

Mr. \_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by Mr. \_\_\_\_\_.

**WHEREAS**, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for Electrical Maintenance Services to an approved site; and

**WHEREAS**, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

**WHEREAS**, in accordance with law, the Authority is required to award the contract for Electrical Maintenance Services to the lowest responsible bidder, and

**WHEREAS**, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution and made a part hereof.

**NOW, THEREFORE, BE IT RESOLVED**, that

1. The Long Branch Sewerage Authority hereby awards its contract for Electrical Maintenance Services to Electro Maintenance, Inc. in the amount of \$78,100.00 subject to the bidder complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with Electro Maintenance, Inc. for the purposes expressed hereinabove.

3. The Authority Chairman and Executive Director are authorized to sign any documents needed to effectuate this resolution.

**ROLL CALL:**

Mr. George -  
Mr. Booth -  
Mr. Brown -  
Mr. Mazza -  
Mr. Blaisdell -

Date: October 17, 2018

R  
Exhibits

**RESOLUTION**

Mr. \_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by Mr. \_\_\_\_\_.

**WHEREAS**, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for Surveillance Camera Maintenance Services; and

**WHEREAS**, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

**WHEREAS**, in accordance with law, the Authority is required to award the contract Surveillance Camera Maintenance Services to the lowest responsible bidder, and

**WHEREAS**, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution and made a part hereof.

**NOW, THEREFORE, BE IT RESOLVED**, that

1. The Long Branch Sewerage Authority hereby awards its contract for Surveillance Camera Maintenance Services to Integrated Systems & Services in the amount of \$9,808.00 subject to the bidder complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with Integrated Systems & Services for the purposes expressed hereinabove.

3. The Authority Chairman and Executive Director are authorized to sign any documents needed to effectuate this resolution.

**ROLL CALL:**

Mr. George -  
Mr. Booth -  
Mr. Brown -  
Mr. Mazza -  
Mr. Blaisdell -

Date: October 17, 2018

R  
Exhibits

## RESOLUTION

Mr. \_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by Mr. \_\_\_\_\_.

**WHEREAS**, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for Furnishing and Delivering Odor Control Media, and

**WHEREAS**, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

**WHEREAS**, in accordance with law, the Authority is required to award the contract for Furnishing and Delivering Odor Control Media to the lowest responsible bidder, and

**WHEREAS**, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution and made a part hereof.

**NOW, THEREFORE, BE IT RESOLVED**, that

1. The Long Branch Sewerage Authority hereby awards its contract for Furnishing and Delivering Odor Control Media to Nichem in the amount of \$14,382.00, subject to the bidder complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with Nichem for the purposes expressed hereinabove.

3. The Authority Chairman and Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Mazza	-
Mr. Blaisdell	-

Date: October 17, 2018

R  
Exhibits

## RESOLUTION

Mr. \_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by  
Mr. \_\_\_\_\_.

BE IT RESOLVED by the Long Branch Sewerage Authority that it hereby ratifies and approves the hiring of Susan Mazzei, as a Clerk Typist, effective as of October 23, 2018, at a rate of compensation of \$14.99 per hour. This employment is conditional on passing the pre-employment efficiency, physical and drug & alcohol testing and submitting an acceptable driving abstract.

### ROLL CALL:

Mr. George -  
Mr. Booth -  
Mr. Brown -  
Mr. Mazza -  
Mr. Blaisdell -

Date: October 17, 2018

R

## RESOLUTION

Mr. \_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by Mr. \_\_\_\_\_.

**WHEREAS**, the Long Branch Sewerage Authority anticipates exceeding certain line items in its 2018 Budget, and

**WHEREAS**, the Authority's Auditor, Mr. Kaplan has recommended an adjustment be made to these Line Items in the form of a Budget Transfer Resolution, and

**WHEREAS**, the Executive Director has prepared documentation outlining these line items for transfer, which is attached hereto and made a part hereof, and

**WHEREAS**, the Executive Director has certified that there are funds available from other Budget Line Items for these budget adjustments, and

**NOW, THEREFORE, BE IT RESOLVED** by the Long Branch Sewerage Authority that it hereby approves the Budget Transfer as submitted by the Executive Director, and

**BE IT FURTHER RESOLVED** that the Authority Executive Director and/or Chairman are hereby authorized to sign any documents necessary to effectuate the purposes of this Resolution.

### ROLL CALL:

Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Mazza	-
Mr. Blaisdell	-

Date: October 17, 2018

R

Exhibit

# 2019 AUTHORITY BUDGET RESOLUTION

## Long Branch Sewerage Authority

**FISCAL YEAR: FROM:** January 1, 2019 **TO:** December 31, 2019

**WHEREAS**, the Annual Budget and Capital Budget for the Long Branch Sewerage Authority for the fiscal year beginning, January 1, 2019 and ending December 31, 2019 has been presented before the governing body of the Long Branch Sewerage Authority at its open public meeting of October 17, 2018; and

**WHEREAS**, the Annual Budget as introduced reflects Total Revenues of \$6,910,343, Total Appropriations, including any Accumulated Deficit if any, of \$ 7,360,343 and Total Unrestricted Net Position utilized of \$ 450,000 ; and

**WHEREAS**, the Capital Budget as introduced reflects Total Capital Appropriations of \$6,819,800 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$125,000; and

**WHEREAS**, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

**WHEREAS**, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

**NOW, THEREFORE BE IT RESOLVED**, by the governing body of the Long Branch Sewerage Authority, at an open public meeting held on October 17, 2018 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Long Branch Sewerage Authority for the fiscal year beginning, January 1, 2019 and ending December 31, 2019 is hereby approved; and

**BE IT FURTHER RESOLVED**, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

**BE IT FURTHER RESOLVED**, that the governing body of the Long Branch Sewerage Authority will consider the Annual Budget and Capital Budget/Program for adoption on December 29, 2018

October 17, 2018

\_\_\_\_\_  
(Secretary's Signature)

Governing Body  
Member:

Recorded Vote

Aye

Nay

Abstain

Absent

## RESOLUTION

Mr. \_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by Mr. \_\_\_\_\_.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in various circumstances, and

WHEREAS, this public body is of the opinion that such circumstances presently exist,

NOW, THEREFORE BE IT RESOLVED by the Long Branch Sewerage Authority as follows:

1. The Public shall be excluded from discussion and action upon the hereinafter subject matters.

2. The general nature of the subject matter to be discussed is as follows:

3. It is anticipated at this time that the above-stated subject matters will be made public when the matters are resolved.

4. This Resolution shall take effect immediately.

### ROLL CALL:

Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Mazza	-
Mr. Blaisdell	-

Date:  
ResExSess