

**AGENDA**  
**LONG BRANCH SEWERAGE AUTHORITY**  
**Regular Meeting**

**November 14, 2018**

- I. Opening of meeting at \_\_\_\_\_ p.m. by \_\_\_\_\_
- II. Notation of attendance

<b>Name</b>	<b>Position</b>	<b>In</b>	<b>Out</b>
Thomas George	Chairman		
Michael Booth	Vice-Chairman		
James Mazza	Secretary		
David Brown	Treasurer		
L. Frank Blaisdell	Asst. Secretary/ Treas.		
Thomas Roguski	Executive Director		
David Kaplan	Auditor		
John L. Bonello	Counsel		
John Von Dorpe	Engineer		
Sue Brasfield	Engineer		
Liz Vieira	Secretary		

- III. Announcement by presiding officer, pursuant to New Jersey Open Public Meetings Act, that

Adequate Notice of this Regular Meeting and of all Regular Meetings for the Year 2018, has been provided by publication thereof in the *Link* on March 1, 2018, as a “legal” advertisement and in the *Asbury Park Press* on February, 27 2018, as a “legal” advertisement and by forwarding duplicates thereof on February 22, 2018, to the Clerks of the City of Long Branch, Borough of West Long Branch and Borough of Monmouth Beach for filing in their respective offices and for posting in a public place in each such Municipality.

IV. Public Participation

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ that this item of the Agenda be closed.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

V. As to Minutes of the Regular Meeting of October 17, 2018

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ that the reading of the minutes of the Regular Meeting of the Long Branch Sewerage Authority held on, October 17, 2018 be dispensed with, and that such Minutes be, and they are hereby, approved as recorded and circulated.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

VI. As to Minutes of the Executive Session held on October 17, 2018, if any (**NONE**)

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ that the reading of the minutes of the Executive Session held on October 17, 2018, be dispensed with, and that such Minutes be, and they are hereby, approved as recorded and circulated.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

VII. Correspondence

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, as to items to be received and filed.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

**LIST OF CORRESPONDENCE FOR REGULAR MEETING  
LONG BRANCH SEWERAGE AUTHORITY**

**November 14, 2018**

**ACTION**

- 1) Letter dated 10/16/18 received 10/17/18 from Maser Consulting, re: 2019 Annual Contract Sanitary Sewer System Repairs and Service Lateral Installations
- 2) Letter dated 10/15/18 received 10/18/18 from NJDEP, re: Mandatory Online Renewal Reminder for 2019 for Physical Connection Permits Physical Connection Permit No:1583-WPC180002
- 3) Letter dated 10/15/18 received 10/22/18 from Campbell, Lipski & Dochney Attorneys at Law, re: Chiafullo, Louis v. Long Branch / Claim Number: 264-0070476-001/ File Number: 406942 (OLD CLAIM)
- 4) Letter dated 10/15/18 received 10/22/18 from Campbell, Lipski & Dochney Attorneys at Law, re: Egan, Dave v. Long Branch / Claim Number: 244-0101667-001/ File Number: 310926 (OLD CLAIM)
- 5) Copy of letter dated 10/22/18 received 10/23/18 from Maser Consulting to Richard DiFolco, JNR Engineering, re: BACC Builders/ Willow Ave Redevelopment/ Block 179 Lots 4 & 11/ Block 189 Lots 4 & 11
- 6) Transmittal dated 10/24/18 received 10/25/18 from FC Architects, re: Monmouth University- Magill Hall/ New Verizon Wireless Communications Bldg./ Block 39 Lot 8
- 7) Affidavit of Publication dated 10/23/18 received 10/25/18 from Asbury Park Press, re: Notice to Bidders for the Furnishing and Delivering Aluminum Hydroxide Chloride
- 8) Letter dated 10/29/18 received 10/29/18 from Thomas Roguski to Theresa Jasina at InSite Engineering, LLC., re: Request for Service Availability for 180 Morris Ave/ Block 228 Lots 38, 41 & 45
- 9) Letter dated 10/31/18 received 10/31/18 from Thomas Roguski to Frank Colasurdo Architects, Inc. re: Monmouth University – Magill Hall/ Verizon Wireless Communications Building Addition/ Block 39 Lot 8
- 10) Letter dated 10/30/18 received 11/01/18 from InSite Engineering, re: The Reef-Review Letter / Block 417 Lot 4, 5.01, 12 &13/ Engineering Inspection Fees Payment
- 11) Letter dated 11/02/18 received 11/02/18 from Tom Roguski, re: 283 Park Terrace Disconnection / Block 22.01 Lot 23

**ACTION**

- 12) Certified public notice received 11/05/18 from Jeffrey Resnikoff, Esquire, re: Variance Application for proposed two story warehouse building/ Block 341 Lot 2 / 163 Washington St
- 13) Memo dated 11/05/18 received 11/05/18 from PERMA Risk Management Services, re: 2018 Insurance Dividend
- 14) Copy of Letter dated 10/19/18 received 11/02/18 from Thomas J. Hirsch Esq. to John Bonello, re: Dynamic Ventures/ Request for Street Vacation along Third Ave in the Vicinity of Morris Ave

VIII. Report of Executive Director for October 2018

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ that the same, as prepared and submitted, is approved and ordered received and filed and made a part of the Minutes of this Meeting

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

IX. As to Bills submitted for payment by Long Branch Sewerage Authority for the Month of October 2018

Resolution by \_\_\_\_\_, seconded by \_\_\_\_\_ that the Schedule of Bills for the Month of October 2018 prepared and submitted by the Executive Director for approval, is found regular and payment of each and all thereof, be, and it is, hereby, authorized to be made out of funds of Authority as the same are, or may become, available for such purpose.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

X. Report by Authority Counsel of the Activities of that Office and of Actions taken since October 17, 2018.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ that all actions taken and dispositions made by Authority Counsel, of and with regard and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XI. Report by Authority Auditor of the Activities of that Office and of Actions taken since October 17, 2018.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ that all actions taken by Authority Auditor, of and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XII. As to Insurance Committee

1. Report, if any
2. Action, if any

XIII. Report, if any, by Investment Committee

Resolution by \_\_\_\_\_, seconded by \_\_\_\_\_ that the Investments be approved and made.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XIV. Transfers, if any

Resolution by \_\_\_\_\_, seconded by \_\_\_\_\_ that the List of Transfers, as submitted, is approved, ordered, received and filed and made a part of the Minutes of this Meeting.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XV. Old Business

A. Engineer's Report on Redevelopment Projects

1. Report, if any
2. Action, if any

B. Future Capital Improvement Program

1. Report, if any
2. Action, if any

C. Electrical Substation

1. Report, if any
2. Action, if any

XVI. New Business

XVII. Miscellaneous Suggestions for Good of Authority

XVIII. Adjournment at \_\_\_\_\_ o'clock p.m.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ that the meeting be adjourned.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

## RESOLUTION

\_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by  
\_\_\_\_\_

**WHEREAS**, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for Sanitary Sewer System Repairs and Service Lateral Installations, and

**WHEREAS**, in response thereto, the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

**WHEREAS**, in accordance with law, the Authority is required to award this contract to the lowest responsible bidder, and

**WHEREAS**, the Authority Executive Director has certified that there are funds available for this purpose, as per the certification attached to this Resolution hereto and made a part hereof, and

**NOW, THEREFORE, BE IT RESOLVED** that:

1. The Long Branch Sewerage Authority hereby awards its contract for Sanitary Sewer System Repairs and Service Lateral Installations to Mark Woszczak Mechanical Contractor Inc., in the amount of \$125,743.30 for a two (2) year contract subject to the bidder complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.
2. The Authority is authorized to enter into a contract with Mark Woszczak Mechanical Contractor Inc., for the purpose-expressed hereinabove.
3. The Authority Chairman and/or Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. George -  
Mr. Booth -  
Mr. Brown -  
Mr. Mazza -  
Mr. Blaisdell -

Date: November 14, 2018

R

Exhibit A, B



## RESOLUTION

Mr. \_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by \_\_\_\_\_.

**WHEREAS**, Mr. Isaac Levy (via Monmouth Custom Builders) has requested a termination of sewer service in an Application for Disconnection to the Executive Director dated September 5, 2018, attached hereto to this Resolution and made a part hereof, for said property at 283 Park Terrace being serviced by the Long Branch Sewerage Authority under account #289-0 and

**WHEREAS**, the Authority has verified that there are no buildings or structures currently on the property that are occupied, and

**WHEREAS**, this disconnection is conditional upon all service charges being paid to date, and

**NOW, THEREFORE, BE IT RESOLVED** by the Long Branch Sewerage Authority that it terminates service on said property as of the fourth quarter of 2018 and that an application for resumption of sewer service for said property at 283 Park Terrace shall be considered an application for sewer service, de novo, and subject to the procedures and costs set forth in the Rules and Regulations of the Long Branch Sewerage Authority, and

**BE IT FURTHER RESOLVED** that the Executive Director be authorized to execute any further documents or instruments necessary to affect this Resolution.

### ROLL CALL:

Mr. George -  
Mr. Booth -  
Mr. Brown -  
Mr. Mazza -  
Mr. Blaisdell -

Date: November 14, 2018

R

Exhibit C

**RESOLUTION**

Mr. \_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by Mr. \_\_\_\_\_.

**WHEREAS**, the Long Branch Sewerage Authority has received a Partial Payment Request, #11, from Thomas Controls, Inc. for the WWTP Electrical Systems Improvements, and

**WHEREAS**, this request for payment is in the amount of \$\_\_\_\_\_, and

**WHEREAS**, the Authority Engineer, John Van Dorpe, has recommended payment of this request, per his letter dated \_\_\_\_\_, attached hereto and made a part hereof, and

**NOW, THEREFORE, BE IT RESOLVED** by the Long Branch Sewerage Authority that it approves payment of request #11 to Thomas Controls, Inc. in the amount of \$\_\_\_\_\_

**ROLL CALL:**

Mr. George            -  
Mr. Booth            -  
Mr. Brown            -  
Mr. Mazza            -  
Mr. Blaisdell        -

Date: November 14, 2018

R

Exhibit D

**RESOLUTION**

Mr. \_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by Mr. \_\_\_\_\_.

**WHEREAS**, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for Furnishing and Delivery of Aluminum Hydroxide Chloride, and

**WHEREAS**, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

**WHEREAS**, in accordance with law, the Authority is required to award the contract for furnishing and delivery of aluminum hydroxide to the lowest responsible bidder, and

**WHEREAS**, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution hereto and made a part hereof.

**NOW, THEREFORE, BE IT RESOLVED**, that

1. The Long Branch Sewerage Authority hereby awards its contract for furnishing and delivery of aluminum hydroxide to \_\_\_\_\_ in the amount of \$\_\_\_\_\_ per gallon, subject to the bidder complying will all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.
2. The Authority is authorized to enter into a contract with \_\_\_\_\_, for the purposes expressed hereinabove.
3. The Authority Chairman and Executive Director are authorized to sign any documents needed to effectuate this resolution.

**ROLL CALL:**

Mr. George                 -  
Mr. Booth                 -  
Mr. Brown                -  
Mr. Mazza                -  
Mr. Blaisdell             -

Date: November 14, 2018

R

Exhibit E & F

## RESOLUTION

\_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by  
\_\_\_\_\_

**WHEREAS**, the Long Branch Sewerage Authority (hereinafter the “Authority”) desires to appoint a Public Agency Compliance Officer as mandated by N.J.S.A. 10:5-31 et seq. under the direction of the Division of Contract Compliance and Equal Employment Opportunity, and

**WHEREAS**, as per the Division of Contract Compliance and Equal Employment Opportunity, this position must be appointed annually, and

**WHEREAS**, notice of this appointment shall be forwarded to the State of New Jersey, and

**NOW, THEREFORE, BE IT RESOLVED** by the Long Branch Sewerage Authority that Thomas Roguski is hereby designated Public Agency Compliance Officer (P.A.C.O.) for the Long Branch Sewerage Authority for the Year 2019.

### ROLL CALL:

Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Mazza	-
Mr. Blaisdell	-

Date: November 14, 2018

R

**EASEMENT RESOLUTION TO FOLLOW**

## RESOLUTION

Mr. \_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by Mr.  
\_\_\_\_\_

**WHEREAS**, the Long Branch Sewerage Authority (hereinafter "the Authority") desires to purchase a 2019 Ford F150 Vehicle, through the State Purchasing Program, Contract #A88728 and

**WHEREAS**, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached hereto and made a part hereof, and

**NOW, THEREFORE BE IT RESOLVED**, by the Long Branch Sewerage Authority that the Authority is hereby authorized to purchase a 2019 Ford F150 Vehicle, in the amount of \$ \_\_\_\_\_ through the state contract program.

### ROLL CALL:

Mr. George -  
Mr. Booth -  
Mr. Brown -  
Mr. Mazza -  
Mr. Blaisdell -

Date: November 14, 2018

R

Exhibit G

## RESOLUTION

Mr. \_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by Mr. \_\_\_\_\_

**WHEREAS**, the Long Branch Sewerage Authority hereby authorizes a holiday party for its employees, board members and professionals on Wednesday December 12, 2018 at 12 noon in the conference room at 150 Joline Ave and,

**WHEREAS**, the holiday party allowance is not to exceed \$700.00

**NOW, THEREFORE, BE IT RESOLVED** by the Members of the Long Branch Sewerage Authority that it approves the 2018 holiday party.

### ROLL CALL:

Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Mazza	-
Mr. Blaisdell	-

Date: November 14, 2018

R

## RESOLUTION

Mr. \_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by Mr. \_\_\_\_\_.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in various circumstances, and

WHEREAS, this public body is of the opinion that such circumstances presently exist,

NOW, THEREFORE BE IT RESOLVED by the Long Branch Sewerage Authority as follows:

1. The Public shall be excluded from discussion and action upon the hereinafter subject matters.
2. The general nature of the subject matter to be discussed is as follows:
3. It is anticipated at this time that the above-stated subject matters will be made public when the matters are resolved.
4. This Resolution shall take effect immediately.

### ROLL CALL:

Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Mazza	-
Mr. Blaisdell	-

Date:  
ResExSess