

AGENDA
LONG BRANCH SEWERAGE AUTHORITY
Regular Meeting

June 19, 2019

- I. Opening of meeting at _____ p.m. by _____
- II. Notation of attendance

Name	Position	In	Out
Thomas George	Chairman		
Michael Booth	Vice-Chairman		
James Mazza	Secretary		
David Brown	Treasurer		
L. Frank Blaisdell	Asst. Secretary/ Treas.		
Thomas Roguski	Executive Director		
David Kaplan	Auditor		
John L. Bonello	Counsel		
John Van Dorpe	Engineer		
Sue Brasefield	Engineer		
Nicole Woods	Secretary		

- III. Announcement by presiding officer, pursuant to New Jersey Open Public Meetings Act, that

Adequate Notice of this Regular Meeting and of all Regular Meetings for the Year 2019, has been provided by publication thereof in the *Link* on February 28, 2019, as a “legal” advertisement and in the *Asbury Park Press* on February, 23 2019, as a “legal” advertisement and by forwarding duplicates thereof on February 21, 2019, to the Clerks of the City of Long Branch, Borough of West Long Branch and Borough of Monmouth Beach for filing in their respective offices and for posting in a public place in each such Municipality.

IV. Public Participation

Motion by _____, seconded by _____ that this item of the Agenda be closed.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

V. As to Minutes of the Regular Meeting of May 15, 2019

Motion by _____, seconded by _____ that the reading of the minutes of the Regular Meeting of the Long Branch Sewerage Authority held on, May 15, 2019 be dispensed with, and that such Minutes be, and they are hereby, approved as recorded and circulated.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

VI. As to Minutes of the Executive Session held on May 15, 2019, if any: **NONE**

Motion by _____, seconded by _____ that the reading of the minutes of the Executive Session held on May 15, 2019, be dispensed with, and that such Minutes be, and they are hereby, approved as recorded and circulated.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

VII. Correspondence

Motion by _____, seconded by _____, as to items to be received and filed.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

**LIST OF CORRESPONDENCE FOR REGULAR MEETING
LONG BRANCH SEWERAGE AUTHORITY**

June 19, 2019

1. Letter dated 5/15/19 received 5/15/19 from David A. Kaplan, CPA, RMA, re: Calculation of Connection Fees
2. Letter dated 5/9/19 received 5/16/19 from John C. Rogers, Arbitrage Rebate Counselors, LLC, re: \$9,150,000 Long Branch Sewerage Authority Sewer Revenue Bonds, Series 2014, 5-Year Arbitrage Report for the Period March 18, 2014 to March 18, 2019
3. Letter of Transmittal dated 5/21/19 received 5/21/19 from Chabad of the Shore – Greater Monmouth County, re: Menachem Learning Institute Project
4. Letter dated 5/22/19 received 5/23/19 from John Van Dorpe, re: Revised Proposal for Professional Services, Inflow/Infiltration Study and Rehabilitation
5. Letter dated 5/22/19 received 5/23/19 from John Van Dorpe, re: Revised Proposal for Professional Services, Hoey Pump Station Force Main Replacement Project
6. Letter dated 5/22/19 received 5/23/19 from John Van Dorpe, re: Revised Proposal for Professional Services, Sanitary Sewer Railroad Crossing Investigation/Rehabilitation Project
7. Letter dated 5/22/19 received 5/23/19 from John Van Dorpe, re: Revised Proposal for Professional Services, WWTP Sludge Holding System Improvements
8. Letter dated 5/21/19 received 5/24/19 from In-Site Engineering, re: Ownership Change for Block 3016 Lot 1.01 and Block 307 Lots 13-16 and 18-22, Ocean Gate Project
9. Certified Notice of Hearing 5/28/19 received 5/31/19 from Ansell Grimm & Aaron, re: Block 67 Lot 1, 663 Norwood Ave, Seeking approval to raze existing structure and construct a new single family home and related site improvements.
10. Certified Letter dated 5/29/19 received 5/31/19 from French & Parrello, re: Public Comment Period CAFRA Individual Permit, 11 Pullman Ave, Block 57 Lot 7
11. Meeting Cancellation Notice dated 3/30/19 received 6/3/19 from Monmouth County Planning Board, re: Wednesday June5, 2019 meeting
12. Certified Notice of Hearing dated 5/30/19 received from Ansell, Grimm & Aaron, re: Block 6 Lot 4, 2 Beringer Rd., Deal (**NOT LBSA**)

13. Copy of a letter dated 5/30/19 from Maser Consulting to Dynamic Engineering Consulting, PC, re: Menachem Learning Institute, Inc, Chabad of the Shore, 602-604 Ocean Ave, Block 124 Lots 3, 4, 5.01, 5.02, 6 & 7
14. Letter dated 5/30/19 received 6/3/19 from Maser Consulting, re: Menachem Learning Institute, Inc, Chabad of the Shore, 602-604 Ocean Ave, Block 124 Lots 3, 4, 5.01, 5.02, 6 & 7
15. Revised letter dated 6/4/19 received 6/5/19 from Maser Consulting, re: Menachem Learning Institute, Inc, Chabad of the Shore, 602-604 Ocean Ave, Block 124 Lots 3, 4, 5.01, 5.02, 6 & 7
16. Letter dated 6/3/19 received 6/10/19 from State of New Jersey, Department of Environmental Protection, re: 2019 Initial Non-Potable Water Proficiency Study
17. Certified Notice of Public Hearing dated 6/4/19 received 6/11/19 from LB Ocean Blue, LLC & LB Land Blue, LLC, re: Block 57 Lots 3, 4 and 4.01, 6 Adams Street, application for minor sub division with a bulk "c" variance relief and grading permit approval
18. Certified Notice of Hearing dated 6/6/19 received 6/13/19, re: Block 463 Lot 1, Atlantic Avenue and Catherine Street, Mr. Anzalone is seeking approval for a single family home on the vacant lot
19. Affidavit of Publication dated 6/10/19 received 6/12/19 from Asbury Park Press, re: Public Notice LBSA Capital Improvements to the Wastewater Treatment Plant and Collection System State Project Nos. S340336-08 & S340336-09
20. Letter dated 6/12/19 received 6/13/19 from InSite Engineering, re: DKD Investments, LLC, 180 Morris Ave, Block 228 Lots 38, 41 & 45, Application for Sanitary Sewer Connection Approval

VIII. Report of Executive Director for May 2019

Motion by _____, seconded by _____ that the same, as prepared and submitted, is approved and ordered received and filed and made a part of the Minutes of this Meeting

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

IX. As to Bills submitted for payment by Long Branch Sewerage Authority for the Month of May 2019

Resolution by _____, seconded by _____ that the Schedule of Bills for the Month of May 2019 prepared and submitted by the Executive Director for approval, is found regular and payment of each and all thereof, be, and it is, hereby, authorized to be made out of funds of Authority as the same are, or may become, available for such purpose.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

X. Report by Authority Counsel of the Activities of that Office and of Actions taken since May 15, 2019.

Motion by _____, seconded by _____ that all actions taken and dispositions made by Authority Counsel, of and with regard and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XI. Report by Authority Auditor of the Activities of that Office and of Actions taken since May 15, 2019.

Motion by _____, seconded by _____ that all actions taken by Authority Auditor, of and with regard to each and all of the foregoing items be,

and they are in all respects, approved, confirmed and ratified.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XII. Report, if any, by Investment Committee

Resolution by _____, seconded by _____ that the Investments be approved and made.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XIII. Transfers, if any

Resolution by _____, seconded by _____ that the List of Transfers, as submitted, is approved, ordered, received and filed and made a part of the Minutes of this Meeting.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XIV. Old Business

A. Engineer's Report on Redevelopment Projects

1. Report, if any
2. Action, if any

B. Future Capital Improvement Program

1. Report, if any
2. Action, if any

Electrical Substation

1. Report, if any
2. Action, if any

XV. New Business

XVI. Miscellaneous Suggestions for Good of Authority

XVII. Adjournment at _____ o'clock p.m.

Motion by _____, seconded by _____ that the meeting be adjourned.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____.

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised with Emex LLC for receipt of bids for electrical power generation services

WHEREAS, in response thereto the Authority has received bid results from Emex LLC., bid amounts as specified on the email attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award the contract for natural electrical power services for a period of two years to the lowest responsible bidder, and

NOW THEREFORE BE IT RESOLVED, that

1. The Long Branch Sewerage Authority hereby awards its contract for electrical power generation services to _____ in the amount of \$ _____ per Kilowatt hours,

2. The Authority is authorized to enter into a contract with _____ for the purposes expressed hereinabove.

3. The Authority Chairman and Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. George -
Mr. Booth -
Mr. Brown -
Mr. Mazza -
Mr. Blaisdell -

Date: June 19, 2019

R
Exhibit

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____.

WHEREAS, David A. Kaplan, Long Branch Sewerage Authority Auditor, has made a written report to the Authority dated May 15, 2019, attached hereto and made a part hereof, regarding the recalculation of the Authority's connection fee Pursuant to N.J.S.A. 40:14A-8; and

WHEREAS, said report recalculates the connection fee at \$4,446.00 per unit and a per gallon per day connection fee of \$22.90 per gallon for all non-residential connectors, and

WHEREAS, this new connection fee will take effect upon ratification by the Authority after a public hearing scheduled for July 17, 2019, and

WHEREAS, N.J.S.A. 40:14A-8 requires that notice of the proposed change in the connection fee and the time and place of the public hearing be published in at least two newspapers and mailed to the clerk of each municipality serviced by the Authority at least twenty days before the date the hearing is held and the new connection fee may take effect, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that:

1. The Authority connection fee shall be increased from \$4,388.00 to \$4,446.00 per unit, and a per gallon per day connection fee of \$22.90 per gallon for all non-residential connectors, subject to ratification by the Authority after a public hearing scheduled for July 17, 2019 at 2:45 p.m., and that the Authority's Rules and Regulations are amended accordingly.
2. All other terms of the existing Rules and Regulations remain in full force and effect.
3. Pursuant to law, notice of the proposed connection fee and time and place of the connection fee public hearing shall be published in the Link and the Asbury Park Press and sent to clerks of the municipalities serviced by the Authority.

ROLL CALL:

Mr. George -
Mr. Booth -
Mr. Brown -
Mr. Mazza -
Mr. Blaisdell -

Date: June 19, 2019

R

Exhibits

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in various circumstances, and

WHEREAS, this public body is of the opinion that such circumstances presently exist,

NOW, THEREFORE BE IT RESOLVED by the Long Branch Sewerage Authority as follows:

1. The Public shall be excluded from discussion and action upon the hereinafter subject matters.
2. The general nature of the subject matter to be discussed is as follows:
3. It is anticipated at this time that the above-stated subject matters will be made public when the matters are resolved.
4. This Resolution shall take effect immediately.

ROLL CALL:

Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Mazza	-
Mr. Blaisdell	-

Date:
ResExSess